

Minutes of Godstone Parish Council held on Monday
5 September 2016 at Oasis Cafe, Godstone Baptist Church 7.30 pm

Members: Cllrs Davis, J Gardner, M Gillman, B Hubery, J Faulkner, R Johnson, M Gillman and C White.

In attendance: Mrs D Grose

Open Forum: Cllr Windsor and 9 members of the public

Cllr Windsor reported that under the Horizon Project she has authorised improvements to pavements in Oaklands, South Godstone and Cottenhams, Blindley Heath.

Cllr Windsor also reported that she is hoping that a designated disabled parking bay could be created at Needles Bank to enable people close access to Lloyds Pharmacy. There is currently a disabled bay outside 80 High Street that is used by a local disabled resident. Councillors suggested rather than a disabled bay just to have time limited of ½ hour instead.

Cllr Windsor asked for feedback from residents if they were experiencing noise from flights into and out of Gatwick Airport. It was reported that there are very low banking flights which are extremely obtrusive over Tilburstow Hill area.

Cllr Windsor informed the meeting that there had recently been 2 road traffic fatalities in the parish both on the A22. The one near to the Ray Lane junction was possibly linked to the sequence of traffic lights and also the speed of the traffic. The lights are set well back to enable HGV's to get into Ray Lane from A22 and change very quickly.

Cllr Windsor added that complaints had been received from local residents that HGV's were turning left at Anglefield Corner instead of right as their operator's licence indicates they should.

Cllr Windsor asked if the Parish Council would help elevate this problem by lobbying the Traffic Commissioners by asking if individual operator have a restriction condition to turn right from this junction. Only county can ask for this restriction on an 'O' licence.

Action Parish Council

Air Quality Monitor – Cllr Windsor asked if there had been any progress on air quality monitoring in Godstone. The chairman advised this was a matter for discussion later in the meeting where it is hoped a decision will be made. He asked if Cllr Gillman would give a short update on the recent TAG-A25 meeting. Cllr Gillman reported that Bletchingley and Nutfield Parish Council are planning to share a monitor that needs to be solar driven which will be mounted near the quarry entrance in Nutfield. Unfortunately Fairalls have withdrawn their offer to host the machine for Godstone on their building due to insurance liabilities. However the chairman of Godstone Parish Council has offered the tree in his front garden as a possible alternative site for the Godstone monitor if this is suitable. The proposed Godstone monitor would need electricity to power it. Cllr Gillman expressed concern about the amount of data the monitor would collect, how it would be handled and the analysis funded, it would be impossible for one person to monitor this. It was pointed out that the company Deliver Change Ltd would collect and collate the data.

Nobody funds the analysis; this is done by the supplier and made available via a web interface. There is nobody, in either the GVA or GPC who has the skills and knowledge to analyse the data. The data is collected by Air Sensa every few minutes via an installed GSM card. It is then processed through their own analysis tool which prepares the output and makes it available via either an app or a web page. A local person would only need a 'tablet' to view the data.

Cllr Gillman further advised that after a year if the dust levels were high TDC would then install a more sophisticated machine to collect and confirm data that Parish Councils have collected.

Mrs Gresser pointed out that the aim of this would be for a new Junction to be installed on M25 and to add weight to the fact that we do need a 'Godstone by Pass'.

Mr Rabbetts, confirmed that the insurance claim for cancellation of the Queen's Birthday celebrations is proceeding. The Band had made a claim for cancellation of £300.00 and asked if the Parish Council could pay as their treasurer was out of the country.

Action Parish Council

Mr Rabbetts also indicated that the GVA would be keen to help the Parish Council undertake a Neighbourhood Plan. At a recent informal meeting with the GVA and some councillors the matter was discussed and the views following this meeting have been circulated to the Council. The project would be a large undertaking taking at least 2 years, needing 2 people working up to 2 days a week plus other costs of approximately £20000. People from the whole Parish would have to take part; and there would need to be a 'dedicated' person to co-ordinate findings. The more people involved would reduce time individuals would have to spend, but he had doubts if any Councillor had the time. There would also be a cost involved in obtaining advice from experts. The Chairman suggested that we have a meeting for the whole Parish inviting people from the three villages.

It was felt the Parish Council would be heavily criticised if we do not attempt to get this project off of the ground.

Cllr Gillman warned that for the Plan to be accepted by TDC it must not conflict with their policy/local plan or it will not get through the inspection, an independent Inspector can only give advice.

1	Apologies for Absence - were received from Cllr Childs, Knox and McLoughlin
2	Declarations of Interest - there were no declarations of interest
3	Minutes of the previous meeting held 1 August 2016 contained some errors and were not signed
4.	<p>Matters Arising</p> <ul style="list-style-type: none"> i. Asset of Community Values – Cllr Gillman reported it is more involved than he anticipated and would therefore take more time to complete. ii. Stonecrest have been given the go ahead with the work as agreed to clean the war memorials. iii. Bounty Lease Agreement has been sent by the Scouts solicitors to our solicitors week ending 19 August 2016 iv. Tandridge District Council’s refusal to disclose potential development sites - no further report received v. Air Quality Monitor - see item 11.2 and Open Forum
5	<p>Neighbourhood Plan and Tandridge District Council Local Plan</p> <ul style="list-style-type: none"> i. No response has yet been received asking Tandridge District Council for sites highlighted for possible development under the Local Plan. ii. SALC contacted to ask what other Parish Councils views are. No response has been received. Clerk contacted two other Parish Councils and a report of their views is attached to the minutes and was circulated to all Councillors. <p>See also Open Forum. Cllr Davis had also drawn up notes from a meeting with GVA and representatives from Parish Council. Due to an oversight by the Clerk these were not distributed before the meeting. As there are a number of issues and a lot of work involved it was agreed to hold a separate public meeting as soon as possible to discuss in depth whether or not Godstone Parish Council would agree to compile a Neighbourhood Plan. No date for a meeting date was agreed.</p> <p>It was noted that unless people from the whole of the Parish took part and were able/prepared to devote the necessary level of effort it would not work.</p>
6.	Standing Orders - No report from Working Party was available as Cllr Knox was not in attendance

7.	<p>Review of GPC Objectives - A report is attached to these minutes. Councillors deferred this agreement until October meeting.</p>
8.	<p>Office Administration and update of IT equipment, including website Only two quotations had been received one from Page Computers and one from High Performance Strategies. Both quotations offered a number of options/choices. The Chairman pointed out that High Performance Strategies offered the best value and conformed to our specification offering ongoing technical support. A majority of Councillors agreed to accept the quotation from HPS with a maximum spend of £2,000. The chairman agreed to contact HPS to agree the details of new computer package. <p style="text-align: right;">Action Chairman</p> Cllr Johnson asked why the companies chosen to bid had not been local and taken from the Parish Magazine. Chairman said the list of bidders was agreed at the August meeting, 2 were local companies from Caterham and another from Lingfield and the third company had been to repair an EMERGENCY fault with the computers so was familiar with the set up. Cllr Johnson had a number of written comments on both quotations which she handed to the chairman; these were not discussed or read out. Norton Anti-Virus has terminated and still currently no anti-virus cover on the computers.</p> <p>Cllr Davis expressed concerns about the parish website being very out of date. It was confirmed that there are still problems updating the website but it was not clear if these were linked to the old computer hardware. It was agreed that it would not be cost effective to spend time trying to resolve the problems on the old computers and to defer update of website until new computers have been installed.</p>
9.	<p>Reports</p> <p>9.1 Action taken</p> <p>9.2 Clerks Report</p> <p>i. Clerk met with Mary-Ann Edwards, Surrey County Council on 23 August 2016. SCC advised that they are willing to erect a post that will be able to drop to enable contractor's access for maintenance of path. If the current barrier was reinstated they pointed out that it would not be suitable for wheelchair users or double buggies to access the path as the gap would not be wide enough to get between the two barriers. Lamp Post on Bay Path has been repaired.</p> <p>ii. Are we going to comment on the consultation on changes to the Surrey Permit Scheme? <p style="text-align: center;">Action Chairman agreed to look at this.</p> </p> <p>iii. Maintenance of Bounty - A list of outstanding maintenance at The Bounty was considered:</p> <ul style="list-style-type: none"> • Outside of Building Drain pipes (x4) and gully's need to be cleared of debris • The windows need to be re-varnished • Kitchen/Toilet Area Toilet cistern is slow to refill • Window on south wall Dust caused by possible insect drilling into wood / brickwork • Exterior Wall needs repointing in some places. • Shrub on wall to left of front door could possibly damage foundations/brickwork. • The landlords have said they would not have any objections to this being taken down including the removal of the Horse Chestnut and Hazel Tree growing within the hedge. • Currently from the 12 fluorescent tubes only 8 are now working <p>All agreed we appoint a person to undertake general maintenance as and when a problem occurs. It was agreed we should ask Richard May to carry out such works up to the value of £250.</p> <p>iv. It was agreed that Clerk should obtain quotes for renewing lighting from local Electrical companies and to ask Gardenwise to clear shrubs against wall, including the roots <p style="text-align: right;">Action Clerk</p> </p> <p>v. Course run by SSALC to be held on 1 November, Felbridge Hotel, East Grinstead. 9.30-15.30 cost per person £65.00 + VAT. On current topics of interest and guidance on new legislation and changes. Councillors were happy for both Mrs Grose and Mrs Endersby to attend.</p>

Chairman's Report - See Allotments

Reports [for noting] from representatives on outside bodies - Cllr Gillman attended a TAG 25 meeting for discussion on installation of Air Quality Monitors. See report and agenda item below and discussions during public session.

Reports [for noting] from Members' areas of responsibility:

Burial Ground (Please see emailed photos) - Action required following the inspection checklist:

Area:	Problem:	Update:
Grass Cutting	Grass cuttings left on top	Speaking to contractor
Footpaths	Need to extend footpath and tidy the area up for to make space for new plots in the future.	See 13.5
Trees	Conifer tree in middle of burial ground has a large broken branch.	
Benches	Maintenance required	Contractor has started work.

Updates from Reports submitted at previous meetings:

9.3

Blindley Heath Common (Inspection carried out 25 July 16 and noted at meeting on 1 August 16)

9.4

Area:	Problem:	Update:
Notice Board	Work underway	Work underway
Pond	Work to be done	
Bus Shelter	Coat of Paint	
Other	Benches need repairing and painting	

9.5

Godstone Green Play Area (Inspection carried out 28 May and noted at meeting on 1 August 16)

Area:	Problem:	Update:
Embankment Slide	Section of wood needs re-fixing	Wood has gone rotten underneath and so needs replacing
Basket Ball Hoop	Needs new backboard?	
Further Comments	Number of thistles and long grass make banked areas less attractive for play	

Tilburstow Hill Common (Inspection carried out 13 July and noted at meeting on 1 August 16)

Area:	Problem:	Update:
Noticeboards	Could be updated	
Rubbish	Small amount, cannot be seen from road	

9.6

As there are a large number of benches within the whole Parish that need urgent attention Parish Councillors agreed that the Clerk would approach Gardenwise to ask if he could undertake this work before the bad weather sets in. If Gardenwise were unable to do so, Clerk to ask another person or company to undertake this work possibly Richard May. **Action Clerk**

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Current Planning Issues

10.1

District Council Planning Decisions - Cllr Gillman had looked at all planning applications and informed the meeting that he would e-mail the Clerk any comments. Comments are listed below

2013/567/Cond1 - Rivendell, Eastbourne Road, Godstone RH9 8EH - Approval of details

10.2 Current Planning Lists and applications

Week com: 1 August 2016 – Emailed to Cllr M Gillman on 5 August 2016 noting that all deadlines for response are before the next Parish Council meeting.

2016/1338 - 4 Waterworks Cottages, Ockleys Mead, Godstone RH9 8BB

Erection of single storey extension to south elevation. (Certificate of Lawfulness for a Proposed Use or Development)

This application is for a certificate of lawfulness not a planning application for a side extension as the works will be carried out under permitted development. **No Objections**

2016/1216/TPO - 8 Merebank Close, Godstone RH9 8DS

TPO 18, 2010 (T) - Repollard 18 Limes to previous pollarding points to achieve a residual height of no less than 5 metres and to include works necessary to complete repollarding already commenced to two trees

No Comments received.

Response Deadline – 18 August 2016

2016/1108 – Buttons Mead Farm Livery, Tandridge Lane, Lingfield RH7 6LW

Erection of horse walker. (Retrospective).

This is a retrospective application to construct a circular horse walking area. The site is large and the location of the walking area is shielded from Tandridge Lane by trees and further new trees are to be planted close to the walking area. **No Objections**

2016/1310/NH - 104 Easter Way, South Godstone RH9 8HH (Replaces 2016/1260/NH)

Erection of single storey rear extension measuring 5 metres deep with a maximum height of 3 metres and an eaves height of 3 metres. (Notification of a Larger Home Extension)

No Comments received.

Response Deadline – 26 August 2016

Week com: 8 August 2016 – Emailed to Cllr M Gillman on 12 August 2016

2016/1408 44 Tylers Close, Godstone RH9 8AW

Demolition of existing single storey side extension. Erection of part single/part two storey side and rear extensions.

The plot is large and the side of the semi-detached property having the proposed extension built adjoins a footpath/open space so there is no immediate neighbour. **No Objections**

2016/1366 1 Gibbs Mews, The Common, Blindley Heath RH7 6LH

Variation of conditions 2 and 12 of planning permission 2010/1015 dated 7 October 2015 to allow for the change in siting of the solar panels to the front roof slope. (Amended description).

This application relates to the recently constructed houses on what use to be the former Repro Tyres/Garage site to request a change to the positioning of the solar panels. I can see no reason to object to what in reality is a minor change in detail. **No Objection**

Week com: 15 August 2016 – Emailed to Cllr Gillman on 19 August 2016

2016/1243 Broadcast Engineering Centre, Eastbourne Road, Blindley Heath RH7 6JP

Formation of 18 car parking spaces

This application is to provide on-site parking for staff. There is a major issue with on-street parking in the area and any measures to relieve the situation will be welcome by the parish council and residents.

Business and employment should be encouraged in the area and given the poor local transport car travel is essential for staff to be able to get to their employment. Fully Supported

Week com: 22 August 2016 – Emailed to Cllr Gillman on 24 August 2016

2016/1423 17 Lagham Park, South Godstone RH9 8EW

Erection of single storey rear extension.

This application is for a single story rear extension. The site is large and unless there are objections from neighbours due to the proximity to the property boundary no issues are foreseen. **No Objection**

2016/1526/TCA - 1 Yew Tree Cottages, Godstone Green RH9 8DZ

Fell one Yew Tree

This application is it fell a yew tree within a conservation area. Unless the Tandridge Tree Officer confirms this tree is unsafe or diseased and only felling is appropriate given the tree is an iconic part of the cottages history. **OBJECT**

2016/1529 - 23 Ockleys Mead, Godstone RH9 8AX

Erection of single storey extension to north elevation [Certificate of Lawfulness for a proposed use or development.

This application is for a certificate of lawfulness not a planning application for a rear extension as the works will be carried out under permitted development. **No Objections**

2016/1479 - Tiffin Bell Cottage, Danemore Lane, South Godstone RH9 8JF

Erection of Agricultural Building to house machinery and livestock.

This application is to erect an agricultural building for machinery and livestock. The site is very remote and not overlooked. The applicant is seeking to use the building to expand their small farming business which is a positive for the rural area. **No Objection**

2016/1213 The Bungalow, Byers Lane, South Godstone RH9 8JH

Demolition of existing extensions to rear. Erection of single storey rear extension

This application is to demolish and existing rear extension and replace it with a larger rear extension. This would result in almost a 50% increase in building volume from the original. The site is large and is surrounded by a tall hedge/trees so little is likely to be visible from the lane. **No Objections**

The deadline for comments was 31 July 2016 on application 2016/987 so could not be submitted - Westwood Stores, Eastbourne Road, South Godstone RH9 8EZ - Demolition of existing buildings Erection of 9 flats. At the meeting on 1 August the PC had no objections to this application following the discussion that took place, only comment was to note the objection from neighbour.

11. Finance - August

11.1 Accounts for payment - Having reviewed the invoices and having regard for available budgets it was **resolved** to approve the payments list as shown below totalling £4763.94 to approve the following accounts for payment:

	<u>Payment for:</u>	<u>Breakdown</u>	<u>Total Payable:</u>
Staff Salaries			1813.02
1st Godstone Scouts	Rent for Bounty 1 October – 31 December	550.00	550.00
BT	For the period - 1 August - 31 August 2016	59.92	59.92
Gardenwise	Godstone Green Cut incl. Green View	300.00	
	Godstone Green part cut for fete	100.00	
	Burial Grounds cut	260.00	
	Blindley Heath cut x 2	600.00	
	Burial Grounds, middle section	100.00	
	Burial Grounds, front and ashes area x 2	150.00	
	Burial Grounds, old section	120.00	
	Maintenance Contract	651.00	
		total:	2281.00

Gatwick Area Conservation Campaign	Membership Subscription Renewal	10.00	10.00
Royal British Legion Poppy Appeal	Wreaths x 2	50.00	50.00
<p><u>Summary Financial Report to 31 July 2016</u> The summary was signed and dated by the Chair. A copy of the accounting records for July was available for examination.</p>			
<p>The August salaries have been paid in accordance with 7.2 of the Financial Regulations. Direct Debits: E.ON. Office Electricity to – 12 August 2016 £18.50 BT - Telephone and Broadband charges to 17 August £59.92</p>			
<p>Monies Received - Total Monies Received from 1 August 2016 Burials £1264.00 (3 x cheque payments) Allotments £ 22.00 (2 x cheque Payment)</p>			
11.2	<p><u>Air Quality Monitoring</u> - Councillors noted comments from Open Forum. Following discussion it was agreed by a majority of councillors that the Parish Council will not take on and run the air quality monitoring project and would make no financial contribution to the project. However, if funds were donated to the Parish Council to cover the cost (less VAT) as per proforma invoice of £4,557.60 from Delivery Change Ltd. The Parish Council would facilitate the purchase of the sensor and include it on its insurance to cover damage and theft it would also be listed as an asset. No action would be taken until the full donation has been received by the Parish Council.</p>		
11.3	<p>Appointment of an Internal Auditor - it was agreed to appoint Mulberry's as our Auditor. Budget cost £400</p>		
12	Greens and Commons		
12.1	<p>Allotments <u>Update on Salisbury Road</u> - Chairman reported that landowner would allow large vehicles over their land to enable the Council to clear rubbish that has accumulated over a number of years. Chairman estimated that a 3 ton machine, dumper and HGV were needed to remove this rubbish. Cost approximately £20,000. Clerk to obtain quotations for this work once a specification has been written <u>Inspection Report</u> – Allotment Inspection Report from visit on 6 August 2016 was sent to all Councillors. There will be a meeting for Allotment holders on Monday 12 September at the Baptist Church. The proposed works will be presented to the meeting. Cllr Davis, Gardner, Johnson and Hubery will also attend. <u>Rent reminders</u> – now only one outstanding sent by e mail. A further allotment has been let.</p>		
12.2	<p>Godstone Green <u>Needles Bank</u> – Notice from TDC that a planting licence is required for any planting on the verge ACTION: Chairman will look into. <u>Benches</u> - programme for maintenance for whole Parish needed see item 9.6 <u>Fair</u> - Please note that Mr Russell has cancelled the Fair in September as not enough interest from ride owners.</p>		
12.3	<p>Hilly Field <u>Proposed car park</u> Chairman reported that trees will need to be cut back and undergrowth removed. In addition the following Surveys will need to take place before work can commence: Arborum Survey, Survey for possible contamination of site and an Archaeological Survey. Councillors authorised expenditure until £15,000 for these surveys. Until surveys have been carried out work on site cannot commence. Action: J Gardner <u>Giant Hogweed</u> had been has been reported by an allotment holder that there is Giant Hogweed on the pathway to the end allotment and slightly encroaching on the bottom of the allotment. It is not a native species to the UK and can give terrible burns. A contractor recommended by Tandridge</p>		

	District Council (Complete Weed Control) and Cllr Gardner have visited to investigate and both confirmed that there is no Giant Hogweed on the site. The Allotment holder has been contacted to report the findings.
12.4	<p>Blindley Heath</p> <ol style="list-style-type: none"> 1. <u>Benches on Cricket Field</u> need repair / renewing - see item 9.2 2. <u>Pond by Cricket Club</u> - work to be completed 3. <u>Transfer of Ring Fenced Funds</u> - No information yet received 4. <u>Vehicle traffic vision mirror</u>. A resident has requested installation near to the Cricket Club to enable residents to exit their drive safely onto Ray Lane. <p>Councillors raised the question is a sign allowed on this land, what would the Parish Council's liability be should an accident occur as a result. Cllrs agreed that this work could go ahead if the previous questions were answered satisfactorily. Action: Clerk to clarify whether is possible to install.</p>
12.5	<p>Tilburstow Hill Common</p> <ol style="list-style-type: none"> 1. <u>2 Brook Bank</u> - Boundary was agreed and a letter drafted to both 1 and 2 Brook Bank to be actioned <p>Update 1 Brook Bank has but a wrought iron barrier across the footpath leading from the right of way at the rear of the property to Footpath 115. Owner was asked verbally to remove this still has not been removed a letter will be written. Action: Cllr Hubery & Clerk</p> <ol style="list-style-type: none"> 2. <u>Tree in Enterdent Road</u> - in hand Action: Cllr Faulkner 3. <u>Tree Survey</u> - in hand
13.	Burial Ground
13.1	Applications for Exclusive Rights of Burial - None had been received
13.2	Applications for consent to erect Memorials - Mr M Knight (Grantee) for the Deceased P Knight. There was no objection to this application.
13.3	<p><u>War Memorials</u></p> <p>E mail circulated with quotation from Richard Rogers Conservation</p> <p>Godstone: To clean the whole memorial to the best possible finish and re-dress the existing inscription also to re-point the stone work were necessary £3840.00 plus vat</p> <p>Blindley Heath - To clean the memorial to the best possible finish including the surrounding paving and re-dress the existing inscription £1350.00 plus vat</p> <p>Councillors agreed via e mail to accept Stonecrest quotation as it offered best value. Have instructed Stonecrest to carry out cleaning of St Nicholas and St John's memorials total cost £1563.60</p>
13.4	<p><u>Memorial at Postengate Farm</u></p> <ol style="list-style-type: none"> i. To note memorial service to be held for Sergeant Fenemore on 29 October at 2.30pm at crash site then on to St Nicholas Church. It was noted that crossing A22 from Postengate Farm to memorial site was hazardous due to the sight lines and speed of vehicles ii. Delivery of bench donated by Fairalls for above - To prevent this being stolen it would be best to have it mounted on a concrete slab so that it could be anchored to this with iron cleats. The cost of the cleats could be supplied by David Harman Blacksmith is £50.00. Action: Clerk
13.5	<p>Gardenwise to be asked to install concrete slab. Also to instruct David Harman to make the cleats.</p> <p><u>Burial Ground</u></p> <p>Footpath clearance and extension of tarmac area from end of current tarmac to area to enable grave space to be extended, with safe access for walkers and pall bearers. Cllrs agreed that this work be carried out. Specifications to be written for the tarmac work.</p> <p style="text-align: right;">Action: JG</p> <p>Shrubs / undergrowth etc. needs to be cut back alongside footpath. Conifer tree in middle of burial ground has a large broken branch. Clerk to ask Gardenwise to clear branch and the undergrowth.</p> <p>Benches Maintenance required Contractor has started work. Action: Clerk</p>

	<p>Note a further 8 graves have been marked out. More not practicable until footpath is cleared. Photographs of the area were sent via e-mails of area in question.</p>
<p>14</p>	<p>Correspondence The following emails have been sent:</p> <ul style="list-style-type: none"> • Community recycling centres (CRCs) introduction of charges • Gatwick Airport's 2015 'Decade of Change' Performance Summary. Copy in Bounty • PIYN post implementation letter • Delegated Action list 4 – 3 August 2016 • Gatcom Weekly News • CPRE 90th Anniversary Invitation • SECAMB's Annual Members Meeting • GVA - Flashing 30mph sign (Sent to Cllr Gardener only) • Sam Gyimah MP - Heritage Lottery Fund • Consultation on changes to the Surrey Permit Scheme • Surrey Police Stakeholder Bulletin • News from Gatwick Area Conservation Campaign • Changes to opening hours at Surrey County Council libraries • Delegated Action List 24 August 2016 • Update on planning for Nineham Gardens, Caterham • Planning Committee Agenda 1.9.16 • TDC community Service Reports and Agenda • Gatwick Area Conservation re announcement of 2nd runway • TDC Housing Committee Agenda • Deregulation Act
<p>15</p>	<p>Matters for reporting or inclusion on future agendas <i>Note: Anything brought up under this heading is <u>NOT FOR DISCUSSION</u> at this meeting</i></p> <p style="text-align: center;">The next meeting of the Parish Council will be held at 7.30pm on Monday 3 October 2016 Parish Room, St Stephens Church, South Godstone</p>
	<p>Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.</p> <p>Please see separate Part II minutes</p> <p style="text-align: center;">----- END OF MEETING -----</p> <p><i>If you have anything to discuss, or the PC needs to make any decisions, please provide subject details <u>at least 7 days before the next meeting so, if appropriate, I can ensure the item is put on the agenda.</u></i></p> <p>Chairman Date 2016</p>