

**Minutes of the meeting of Godstone Parish Council to be held on Monday 1 February 2016  
in the Church Hall, South Godstone at 7.45pm**

**Members:** Cllrs B Davis, J Gardner, J Faulkner, B Hubery, M McLoughlin  
and C White

**In attendance:** Mrs D Grose, Clerk to Parish Council

**Open Forum**

There were 59 members of public present

Mrs F Gresser presented the GVA Report and Recommendations on Tandridge Local Plan. The GVA will distribute to every house in Godstone by week end 9 February.

A number of residents expressed their concern that they had only heard about Tandridge District Council Local Plan Consultation this week and were worried about how this could impact their communities. ie Why had a Neighbourhood Plan not been carried out.

The Chairman suggested a public meeting to be held on Monday 8<sup>th</sup> February, inviting speakers from Tandridge District council and other interested parties, this would give residents a chance to hear proposals and ask questions.

Cllr Windsor informed the meeting that the works on North South A22 by pass should be complete by 14 February. Grant - Alan White of GVA will bid for Cllr Windsor's grant to undertake an Air Pollution Survey, if no one else is successful.

Yellow lines to be painted in Blindley Heath, this job is on the list - she will chase.

South Godstone parking. A large number of cars are parking on yellow lines at Hunter Chase especially at school picking up time. Cllr Windsor will inform relevant authority.

**1. Apologies and reasons for absence**

Cllr Gillman, holiday, R Johnson, family matters, K Knox, family matters

**2. Declarations of Interest**

Cllrs White and Hubery 7.2.2 Trustees South Godstone Sports Association

Cllrs White 6.5 garden borders proposed development site in Local Plan and Faulkner 6.5 as owner of land mentioned in Local Plan

**3. Minutes of previous meetings:**

Minutes of the Parish Council meeting held on 11 January 2016 were amended to read – Open Forum penultimate line repainted replace by painted. Part 2 date changed from 7 December 2015 to 11 January 2016 and signed by the Chairman as a correct record.

**4. Matters arising**

**5. Reports**

5.1 Action taken – to be ratified (if any) - Letter sent to D Hodge County Councillor re traffic problems caused by closure of north / south lane A22 from M25 Junction to Oxted Road - no response to date

**5.2 Clerk's Report**

1. New Clerks Training course Tuesday 23 February Clerk booked to attend

2. The Independent Airspace Review Team met on 28 January at the Crowne Plaza Hotel. The session will run from 10:30am to 1:00pm. No one was able to attend

3. The Parish Council agreed to join with GVA in celebrating HM the Queen's 90th Birthday in June.

4. 1 Elmshades, Blindley Heath - A burst water pipe at the entrance of the main driveway/road at the entrance to the A22 which was reported on 03/01/2016, temporarily

filled in on the Thursday, 07/01/2016 by the East Surrey and Sutton Waterboard. Owners unhappy with the way it has been repaired and notice that the road now subsides down to the left hand side due to the fact that the pipe had burst beneath the road and was like this for about five days during the rainy period. Owner contacted East Surrey Water for the road to be reinstated, they have informed them that they have 3 months leeway to reinstate this. The job No is 2066922. Clerk to contact East Surrey Water Co to confirm date for completion of work.

The Clerk will be on holiday from 4 March for one week. This date will include the next meeting Resolution to agree a Councillor to take minutes or postpone for a week.

It was agreed that as a number of Councillors will be on holiday week commencing 7<sup>th</sup> March, to postpone meeting until 14<sup>th</sup> March.

5.3 Chairman's Report – Cllr Hubery attended church service held St John's Blindley Heath to licence as Assistant Priest Rev'd Evelyn Randall for the United Benefice, service led by Bishop Johnathan

5.4 Reports from representatives on outside bodies – no reports received

5.5 Reports from Members' areas of responsibility – no reports received

## 6. Current Planning issues

6.1 Planning Committee – no meeting was held in January.

6.2 District Council Planning Decisions. To note the following decisions:

2015/979	Broughton House, Water Lane, South Godstone RH9 8JX	Demolition of existing dwellings, stables and motor trade workshops/sale facilities and removal of vehicles, agricultural and motor trade use. erection of 9 dwellings with attached double garages and associated access roads.	Appeal against non-determination refused
2015/2013	Buttons Mead Farm Livery, Tandridge Lane, Lingfield RH7 6LW	Ancillary accommodation to the livery stable consisting of conversion of part of barn to 2 x flats and conversion of store/outbuilding to 1 x flat.	Approved
2015/1832	1 Lagham Park, South Godstone RH9 8EW	Variation of condition 2 of planning application 2014/288 dated 9 June 2015 to allow for changes to the fenestration.	Approved
2015/2118	8 Rushton Avenue, South Godstone RH9 8LA	Erection of single storey rear extension.	Approved
2015/1903	St Stephens C of E Primary School, Hunters Chase, South Godstone RH9 8HR	Installation of an all Weather canopy.	Approved
2015/2068	Appletree Cottage, Eastbourne Road, South Godstone RH9 8JQ	Erection of front porch and pitched roof over existing bay window.	Approved

6.3 Current Planning Lists and applications – to agree comments for the following:

2016/12 - 5 Ivy Mill Lane, Godstone RH9 8NH

Demolition of existing utility room and double garage. Erection of single storey side extension and detached double garage/carport.

No objections or comments from neighbours received. No comment.

2015/2158 - 3 Lepordstown House, Eastbourne Road, Blindley Heath RH7 6JF

Erection of part first floor/part two storey side extension.

No objections or comments from neighbours received property set apart from neighbours. No comment.

2016/122 - 95 Ockleys Mead, Godstone RH9 8AZ

Demolition of existing porch. Erection of single storey side/rear extension and single storey front extension.

No objections or comments from neighbours received. No comment.

6.4 Local Plan - Following a strong representation from local residents it was agreed to hold a public meeting on 7.30 Monday 8 February 2015 at South Godstone Sports Ground, South Godstone and to invite speakers. Councillors will meet 2 p.m. Friday 5 February at Bounty to discuss action plan for this meeting and Parish Council's response to the proposed Plan. All agreed.

**7. Finance**

7.1. Accounts for payment – to approve the following accounts for payment:

Staff Salaries	Net Salaries – January		1087.58
The Surrey Pension Fund	Local Government Pension Scheme contributions – January		151.15
Gardenwise Estate Management Ltd	General maintenance – January Burial Grounds St Nicholas' Churchyard		596.75
A J Younger Architect	Proposed Car Park Architectural services		900.00
Custom Holds Ltd	Replacement holds for climbing posts in play area		54.89
Stocksigns Ltd	Plaque for memorial tree at Blindley Heath		104.50
Portman Construction	Hire Heras security fencing around tombstone St Nicholas Church		142.4
Blindley Heath Cricket Club	For 10 Oak posts		400
<b>TOTAL</b>			<b>3437.27</b>

The December salaries have been paid in accordance with 7.2 of the Financial Regulations.

Direct Debits:

E.ON. Office Electricity to 18<sup>th</sup> January 2016 - £40.41 due 1<sup>st</sup> February 2016

BT - Telephone and Broadband charges to 17 January 2016 - £74.72 due 2 February

7.2. Any other financial matters

1. Summary Financial Report to 31 December 2016 The summary was signed and dated by the Chair. A copy of the accounting records for November, including the bank statement, incorporating the bank reconciliation to be available at the meeting for examination.

Cllr White explained that the Lloyds Bank still had not changed signatories. Some letters dated November 2015 had been sent to the previous Clerks home address - hopefully this has now been rectified.

Cllr Davis suggested that if these issues with the bank were not resolved in the next 2 weeks we should close the account and move to another bank as this matter had been going on since last August.

### 2. South Godstone Sports & Community Association

To consider a request for a Grant for demountable Staging total cost would be £2,168.40.

Cllr Hubery and White declared an interest. It was decided to wait until an application form had been formalised and then consider application.

### 3. Blindley Heath Cricket Club

To consider a request for £400 toward replacement of 10 oak posts at the common.

It was agreed to award this Grant as Blindley Heath do not receive very much from the Parish Council.

## **8. Greens, Commons and Land**

### 8.1 Allotments

#### 1. Review of allotments

Cllr Gardner met with the nephew of owner of Salisbury Road Allotments. Please see separate sheet of proposals put forward.

Cllr McLoughlin will see quotations to clear and tidying up the allotments at Salisbury Road.

Hilly Fields - owner happy to continue with Parish Council renting £300.00 per annum.

Councillors agreed to continue with the lease for another year. However, as the rent from 9 people who have allotments, does not cover the cost of rental, they recommended that the lease will not be renewed after 2017 and notice given.

### 8.2 Godstone Green

#### 1. Play Area Inspection Report

Hand holds have been delivered and contractor asked to fix. Also to lay more sand as foundation material is showing through.

#### 2. Leaves on the Green

Godstone Preservation Society asked if the clearing of the leaves around the Green could be undertaken by the Parish Council. Councillors agreed to this proposal. Cllr Gardner pointed out this the contractor was able to use a 'leaf collecting' device to attached to his tractor. It is very important to collect leaves as Horsechestnut leaves currently carry Leaf Miner disease.

#### 3. Club Road Car Park

Contractor has filled in some potholes. More have appeared and he will be asked to fill these as well. It was agreed that at present we should not re tarmacing this area.

### 8.3 Hilly Fields

#### 1. Proposed car park.

Cllr Gardner reported that Tandridge Council did not regard this proposal as a special case and need evidence of increase in economic viability of local business' to prove increase of income to business. Cllr Gardner had drafted a letter to be sent to all village based business' All agreed with the contend. Cllr Gardner will arrange delivery of letters.

### 8.4 Blindley Heath

### 1. Memorial Tree

Plaque has been received Cllr Faulkner will instruct Contractor to fix. Cost will be reimbursed by Sutton and East Surrey Water Company

### 2. Notice Board

Cllr Faulkner recommended that this be resited to St John's Church as the car park at Forman Institute is very busy. All Councillors agreed.

### 3. Pond by Cricket Club

Contractor as cancelled 2 meetings. Cllr Faulkner and Hubery to chase, to note £3,000 in budget for this work.

#### 8.5 Tilburstow Hill Common

Car Park at the Enterdent - A complaint from a local resident had been received complaining about the state the car park is in. Cllrs Davis and Gardner inspected car park and could not see a problem. All agreed that the draft letter by Cllr Gilman should not therefore be sent. They agreed take legal advice re parking and wording of disclaimer should a tree fall down and damage cars left in an area that has become a parking area.

### **9. Burial Grounds**

9.1. Applications for Exclusive Rights of Burial were agreed for:  
Grave 568 – Anthony Martin (Reserved)

9.2. Applications for consent to erect Memorials which appear to be in accordance with the regulations were agreed for:  
Grave 557 – Hugh Edward James Redford & Wendy Eleanor Redford  
Grave 221 – Gwendoline Tina Eeles (Additional inscription)  
Grave 561 – Diana Muriel Cooper Weeks

9.3 Collapsed tomb in St Nicholas' Churchyard  
A quotation received from Stonecrest Memorials which is £2750.00+VAT. The solution is sound and also approved local supplier recommended by other local councils. In view of the urgent need to take action for safety reasons, a majority of councillors agreed to go ahead on a non competitive basis. It was agreed that Cllr M McLoughlin would over see the work and Cllr Gardner will sign off

9.4 Rubbish in burial grounds - Cllr McLoughlin reported that there is a large amount of plastic waste in the bin area of the churchyard and suggested that we reinstate the Biffa contract to have this removed on a regular basis. Our contractor would be asked to put the bins out and take them in again after they have been emptied. Clerk to obtain costings

**10. Annual Parish Meeting** - Date for this meeting to be arranged it was agreed that the chairman and clerk would set a date between 1 March and 1 June 2016. We will need ideas for community awards for each village and guest speaker.

**11. Correspondence** – none

**12. Matters for reporting or inclusion on future agendas**

*Note: Anything brought up under this heading is NOT FOR DISCUSSION at this meeting*

**Part 2** – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the

consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

Cllr Davis asked if the Parish Council should take ownership of the domain name of the web site?

The next meeting of the Parish Council will be held at 7.45pm on Monday 14 March 2016 in the Oasis, Baptist Church, Godstone

----- END OF MEETING -----

*If you have anything to discuss, or the PC needs to make any decisions, please provide subject details at least 7 days before the next meeting so, if appropriate, I can ensure the item is put on the agenda.*