

## Explanation of variances – pro forma

Name of smaller authority: **Godstone Parish Council**  
 County area (local councils and): **Surrey**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except totals of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	125,830	113,115				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	60,426	64,655	4,229	7.00%	NO		
3 Total Other Receipts	76,741	52,288	-24,453	31.86%	YES		<p><b>Increases in Income</b>                      During FY20-21, compared to FY19-20, Burial Ground income was higher by £4812.30; Rents received higher by £941.68; Grants received higher by £11,500; donations towards Christmas lights and War Memorial repairs higher by £555.</p> <p><b>Decreases in Income</b>                      During FY20-21, compared to FY19-20, CIL income was significantly lower by £37,887.28; no income from Fairs on the Green so £1055 less; no insurance claim money so less £1060; no donations for tree work so less £250; no donations for Telephone Kiosk so less £240 and lower VAT refund amount by £1769.59.</p>
4 Staff Costs	23,072	24,801	1,729	7.49%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	126,810	40,613	-86,197	67.97%	YES		<p><b>Increases in Expenditure</b>                      During FY20-21, compared to FY19-20, Christmas Lights spend higher by £2241 (installation of new lights); Childrens Playground spend higher by £1041.86 (Cleaning due to Covid); Emergency Assistance Fund £1600 (specific to Covid); Training spend higher by £236.50; South Godstone spend higher £200.12 (regular grass cutting); War Memorial (designated funds) spend higher £305 (Repairs); Telephone Kiosk spend higher by £246 (Repairs following vandalism) and smaller higher spends across account categories totaling £255 within Expenses, Rents/Insurance, Audit/Subscription, Blindley Heath SSSI, Noticeboards and Grants .</p> <p><b>Decreases in Expenditure</b>                      During FY20-21, compared to FY19-20 spend was significantly lower in the following account categories: Office maintenance by £1986.58; Burial Ground by £4698.24; Godstone Green by £9674.81; Tilburstow Common by £1542.25; Blindley Heath (SSSI management obligations) by £2019; Tree Survey/Works by £8700; Grants by £1864.63; Hilly Fields Car Park £26,875.36; Professional Fees - Local Plan Case by £23,426.92; and VAT by £8597.39. Smaller lower spends across account categories totaling £2937.63 were within Office (Heating/Comms/Stationary); Maintenance; Blindley Heath (not SSSI); Hilly Fields; War Memorial; Bus Shelters; Allotments; Neighbourhood Plan and Memorial Benches.</p>
7 Balances Carried Forward	113,115	164,644			YES	<p><b>VARIANCE EXPLANATION NOT REQUIRED</b></p> <p><b>EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES</b></p>	Tab completed.
8 Total Cash and Short Term Investments	113,115	164,644				<b>VARIANCE EXPLANATION NOT REQUIRED</b>	
9 Total Fixed Assets plus Other Long Term Investments and	211,418	210,269	-1,149	0.54%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable