

# Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

## Clerk to the Parish Council

Mrs S Endersby

Admin Assistant

Mrs E Cross

The Bountey  
Godstone Green  
Godstone, Surrey  
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## MINUTES

of the Meeting of Godstone Parish Council held on

**Monday 2 September 2019 at 7.30pm at St Stephens Church, South Godstone, RH9 8EY**

**Members:** Cllrs B Davis, J Gardner, S Farr, C White and C Farr  
**Apologies:** Cllr R Johnson, Cllr J Farnaby, M McLoughlin, and D Stone  
**In attendance:** S Endersby (Clerk) and District Councillor C Swann  
**Open Forum:** A Rabbetts, L Case, F Pavely and G Lean

### 1. Questions from Members of the Public

#### 1.1 L Case, Godstone and Fete Committee

1.1.1 Thanked the Chairman for opening the Fete.

1.1.2 Reported that the Fete had gone well. Concerns in relation to the care of the Donkeys was discussed, but the Parish council were comfortable that the donkeys were well cared for.

1.1.3 It was noted that a person leaving the fete had burst their tyre on the base of the bollards.

Council Response - It was noted that the Parish Clerk had this point to raise in the Clerks report. It was noted that the council had ensured work had been carried out urgently to try and make the exit better to avoid damage to cars. It was noted what had occurred.

**ACTION PF9/2019 – 1** – Council would investigate if there was any further action that could be taken to address the height of the bollards bases that can cause issues.

1.1.4 Noticeboard on White Hart Barn – It was requested that the Parish Council board on the side of the White Hart Barn is transferred to St Nicholas Youth Centre to use.

Council Response – There was no objection to the Noticeboard being transferred to the St Nicholas Youth Centre.

**ACTION PF9/2019 – 2** – Clerk will confirm the transfer of the noticeboard with the White Hart Barn.

1.1.5 GP Surgery – Is it a strong possibility that the GP Surgery will close?

Council Response – The council do not have any information about the GP surgery. It was noted that the access to the surgery s across Parish land.

**ACTION PF9/2019 – 3** – Clerk to contact the GP Surgery.

Councillor C Swann – Believes that the CCG would have to step in to keep the surgery open but will clarify that.

#### 1.2 A Rabbetts, Godstone

1.2.1 Is there an update on the planning application for 110 High Street as work has been taking place on the shop?

Council Response – The council had no information, other than what is published on the TDC website on the application.

1.2.2 Reported that the GVA has been incorrectly referred to on the TDC Local Plan inspection timetable as the Godstone Garden Village Association. The GVA have contacted the appropriate person to correct this error.

#### 1.3 F Pavely, Godstone

1.3.1 Confirmed which parish the reservoir was within.

Council Response – The reservoir is within Bletchingley Parish, the Hilly Fields land for the car park is owned by Godstone Parish, but it is within both Godstone and Bletchingley Parish.

### 2. Apologies and reasons for absence

2.1 Apologies were received from Councillors R Johnson, D Stone, M McLoughlin and J Farnaby due to prior personal and work commitments.

**RESOLVED** – Councillors unanimously accepted the apologies from Councillors R Johnson, D Stone, M McLoughlin and J Farnaby and the meeting was deemed quorate.

### 3. Declarations of Interest

3.1 Councillors noted the declaration of Interest by Councillor C White in item 11.7 as he is Treasurer of South Godstone Sports and Community Association

### 4. County and District Councillors – Brief report on matters affecting the Parish

#### 4.1 Councillor C Swann, Tandridge District Council

4.1.1 Following up on a better solution for the road markings of the zebra crossing near the Deli café, as an alternative for the high repainting that is carried out by Surrey County Council (SCC)

4.1.2 Councillor Swann was asked about the amount of greenery growth around Junction 6 of the motorway. This area is believed to be Highways England.

## 5. Minutes of the previous meetings held on Monday 5 August 2019

5.1 Minutes of the previous meetings held on Monday 5 August 2019

**RESOLVED** – Councillors unanimously agreed that the minutes of the meeting held on Monday 5 August 2019 were an accurate record of the meetings and should be signed by the Chairman.

## 6. Neighbourhood Plan Committee

6.1 The updated draft of the emerging plan will be presented to the council in October. The council will be asked to confirm if the updated Godstone Neighbourhood Plan can be submitted to TDC.

6.2 If the TDC Local Plan is adopted then there won't be a need for a Reg. 14 consultation, Pre-submission consultation and publicity, <http://www.legislation.gov.uk/ukxi/2012/637/regulation/14/made> in 2020.

6.3 Reg. 16 comes before the referendum <http://www.legislation.gov.uk/ukxi/2012/637/regulation/16/made>

6.4 Parishioners will get an opportunity to read the Neighbourhood Plan and comment on it before it is adopted.

6.5 The Local Plan Inspection starts on the 8 October 2019 and is scheduled up to the end of October.

6.6 Impact if a general election is called on 14 October was discussed. It was noted that government policy is legislation passed in 2014.

## 7. Motions proposed for discussion by Councillors and any business which the Chairman deems Urgent (Standing orders 5.4)

7.1 Review of incursion protection of access to Godstone Green from Ivy Mill lane

7.1.1 Councillors considered the inspection report of the posts, which confirmed some existing sleepers are rotten and in places the bund is not sufficient protection (Ref: ACTION 8/2019 – 3)

7.1.2 The recommendation for consideration was to continue the sleeper wall along the Ivy Mill lane edge of Godstone Green and flatten out the bund to form a footpath for access to the School from our proposed car park for a cost of £5,596

7.1.3 Councillors noted the following points during the consideration of the proposal:

- i. The quote and contractor used for the original installation of posts to protect the Green had been referred to and was noted as being competitive when quotes were sought;
- i. Councillors, taking into consideration the council's financial regulations discussed the appointment of the previous contractor being used without seeking further quotes:
  - a) Finance Regs. - 11.1 iv. – does not apply as not an existing contract;
  - b) Finance Regs. - 11.1 d - Considered and the following noted, due to the level of concern, noting circumstances that have been reported of unknown visitors inspecting the access on to this area of the Green, councillors deemed there was an urgency to carry out the work.

**RESOLVED** – Councillors unanimously agreed that the urgency to carry out the work justified the work being awarded to the previous contractor whose current updated price remained competitive, without further quotes being sought.

**RESOLVED** – Councillors unanimously agreed that the work be carried out to install new post protection along the Ivy Mill Lane section of the Green as detailed in 7.1.2.

**ACTION 9/2019 – 1** – Clerk to confirm contractor carry out work and ensure a current copy of Public liability insurance is on file.

## 8. Tandridge District Local Plan and Garden Village

8.1 It was reported that work was continuing to prepare for the Inspection which is due to start on 8 October 2019.

**ACTION 9/2019 – 2** – Councillor C Farr to copy clerk into final papers in relation to the Local Plan Inspection to ensure that the Parish council has a record of the appropriate papers.

8.2 It was noted that it appears that no party, other than TDC, are speaking in favour of the Garden Village in the Local Plan.

## 9. Reports

9.1 Actions

### 9.1.1 Review of Actions from the last meeting

- i. It was noted that all actions detailed in the minutes for the meeting held on 1 August 2019 had been carried out, unless they were detailed below:

**ACTION – PF 8/2019 – 2** – Path West side of the Green - Matter of the path to be referred to the Greenspaces committee to confirm details of the work due to its proximity to trees along the path.

**ACTION – PF 8/2019 – 2** – Pond - Matter of saplings in the pond wall to be referred to the Greenspaces committee.

**ACTION – PF 8/2019 – 3** – Locality Team Advertising - Clerk to contact TDC to enquire.

**ACTION 8/2019 – 2** – Height Restrictions - Clerk to be sent details of the specification to be sent to potential suppliers/contractors once discussed and agreed by the Greenspaces Committee.

**ACTION 8/2019 – 4** – Playground Funding - Clerk to email P Mason about Playground funding and liaise with Councillor C Farr to confirm wording drafted.

**ACTION 8/2019 – 8** – Clerk to check if area behind bus stop, Land Registry reference 37975488, is Parish land.

**ACTION 8/2019 – 9** – Cllr C Farr to confirm Land Registry details for the triangle piece of land.

**ACTION 8/2019 – 17** – Clerk to confirm arrangements with the contractor for trees 140 and 141 near highway on receipt of confirmation from TDC.

**ACTION 8/2019 – 18** – Clerk to liaise with the Bikablity scheme coordinators to confirm the Parish councils' position.

**ACTION 8/2019 – 20** – Clerk to check Cricket Club lease, including rental arrangements and liaise with the cricket club as necessary.

**ACTION 8/2019 – 21** – Councillor M McLoughlin to liaise with Clerk to appoint a mole catcher in line with the agreed spend of up to £500.

**ACTION 8/2019 – 22** – Clerk to liaise with war memorial contractor to find out about addressing the tilt.

- ii. It was noted that actions from previous meetings that remain outstanding were circulated with meeting papers for information and to ensure a record was kept. Outstanding actions from August would be added to this record.

#### **9.1.2 Action taken - to be ratified if required or any appropriate updates**

- i. UPDATE on ACTION 8/2019 – 3 – Email Addresses - Clerk reported the options available on speaking with IT Support consultant and the original quote from 2018 for accounts still stood.

**RESOLVED** – After considering the options, in order to ensure a suitable level of security, IT support and protection of Data within the EU for the accounts, councillors unanimously agreed that the current IT Support consultant create email accounts for councillors that wanted to transfer to Parish council email addresses.

**ACTION 9/2019 – 3** – EMAIL ADDRESSES - Clerk to liaise with IT Support consultant to arrange.

- ii. Statement of Common Ground (SOCG)

- a. Councillors noted that since the last meeting a statement in relation to why Godstone Parish Council had not agreed to signing a SOCG with other local organisations had been prepared and circulated.
- b. A discussion took place, which included participation by a representative from TLAG G Lean, who was granted an opportunity to speak by the Chairman. There was a strong difference in opinion in relation to discussions that had taken place, interpretation of discussions and what was proposed in relation to the SOCG and differing opinions as to the involvement in matters over the last year or so.
- c. In conclusion it was agreed that the community group(s) and Parish council(s) had different opinions as to the appropriate way to deal with the joint cause.

**RESOLVED** – Councillors unanimously ratified the statement by Godstone Parish Council in relation to the SOCG and it being published on the Parish council website.

- d. It was noted that G Lean stated that TLAG would welcome a meeting in January 2020 following the completion of the inspection of the Local Plan.

#### **9.2 Clerks Report**

- 9.2.1 Poppy Appeal – Councillors considered the wreaths required for November's remembrance.

**RESOLVED** – Councillors unanimously agreed that £50 be spent on wreaths for 1 wreath per village, noting that the Clerk would ensure that the donation covered the cost the wreaths.

**ACTION 9/2019 – 3** – Clerk to order the poppy wreaths.

- 9.2.2 BH Land (Swans) Update – The Clerk requested that instructions be provided at the appropriate time for any work required.

- 9.2.3 Flagpole – Councillors noted the damage of the Flagpole and that Councillor J Gardner reported he has flagpoles that could potentially be used to replace the current flagpole.

**ACTION 9/2019 – 4** – Clerk to confirm with Admin assistant what prices had been quoted to replace the broken part.

- 9.2.4 Fair Exit – Burst Tyre – Councillors noted the incident of a cars burst tyre on leaving the fete held on the Green.

**ACTION 9/2019 – 5** – Bollard Exit - Investigate covering the sockets of the bollards for future fetes.

- 9.2.5 Path at the Church – Councillors noted that the Clerk had spoken with Rev. P O'Connell about the path and it was noted that there may be works to improve the accessibility of the church and so any plans in relation to the resurfacing of the path should be put on hold. It was noted that the Parish council are responsible for the maintenance of the old section of the burial ground, but not for improvements. The council will liaise with the Church at an appropriate time in the future.

**9.3 Chairman's Report** – (for noting) information only – No specific items raised that would not be covered during the course of the meeting.

#### **9.4 Reports (for noting) from representatives on outside bodies etc**

- 9.4.1 Councillor C White reported that the Rail Forum AGM is scheduled to take place on 27 September 2019 and recommended councillors should attend if they were available.

**ACTION 9/2019 – 6** – Clerk to circulate a copy of the AGM details.

### **10. Current Planning issues**

- 10.1 Update on Current Planning Applications and Report from the Planning Committee

- 10.1.1 There were no planning matters discussed.

**RESOLVED** – Councillors agreed that a planning meeting be arranged for 16 September 2019.

**ACTION 9/2019 – 7** – Clerk to circulate a Planning Committee meeting agenda.

### **11. Finance and Insurance Matters**

- 11.1 Accounts for payment - to approve **AUGUST** accounts for payment

GPC Ref.	Business	Invoice	Invoice Date	Payment For	Net amount	VAT	Invoice Total
<b>Direct Debits</b>							
G627	British Gas Lite	461125	28/08/2019	Electricity Bill	29.47	10.38	39.85
G628	BT	M081 BM	17/08/2019	Telephone and Internet	49.15	9.83	58.98
<b>G633</b>	NEST			Pension	122.96		122.96
G635	SES Water		23/08/2019	Water	19.69		19.69
<b>Invoices for Payment</b>							
G619	Fairalls	435782 3	31.07.2019	Village Green (Hanson Postfix, Timber Fence Post)	9.3	1.86	11.16
G620	Landmark Chambers - S Lyness	Ref: 169789	PAYMENT DUE 9 September 2019	Preparation work and Attendance at the Local Plan Inspection - 1st Tranch of payment	10,000	2000	12,000
G621	Landmark Chambers - S Lyness	Ref: 169789	PAYMENT DUE 30 September 2019	Preparation work and Attendance at the Local Plan Inspection. - 2nd Tranch of payment	10,000	2000	12,000
G622	Coolburn Air Conditioning	SP/ST/ Q3557	07/08/2019	40% Deposit for supply & installation of new unit.	660	132	792
G623	Southern Planning Practice	17894	31/07/2019	Professional Fees of Ian Ellis, Associate Director @ £100 per hr	921.24	184.25	1105.49
G624	Quaife Woodlands	GG-094	21/08/2019	Arboriculture Services	475	95	570
G625	PKF Accountants	SB2019 0672	20/08/2019	Professional Services	400	80	480
G626	Madgwicks		21-Aug	Tree Works Godstone Green - Tree Opposite Priory	250	50	300
G629-31	Various			Salaries	XX		XX
G632	HMRC			NI and Income Tax	218.37		218.37
G634	Cherriman			Fete Exit (Greenspaces)	750		750
G636	Gardenwise Estate Management	05-- 6618	29/08/2019	Grass Cutting Contract	2180		2180
G637	Gardenwise Estate Management	05-974	29/08/2019	Maintenance contract	1026		1026

\*Salaries paid in accordance with 7. Payment of Salaries of the Parish Council Financial Regulations.

<b>Total Payments</b>	<b>28844.97</b>	<b>4563.32</b>	<b>33408.30</b>
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**RESOLVED** - Councillors unanimously approved the payments list totalling **£33408.30** on payment of salaries and two councillors countersigned all invoices.

11.2 Summary Financial Report to **JULY** receive and review, including income – Councillors noted that due to the Clerk having been on annual leave the JULY financial report would be presented at the next meeting.

**ACTION 9/2019 – 8** – Clerk to provide Summary Financial Report for **JULY** at the next meeting.

11.3 Restricted Funds Summary including CIL funds, Designated Funds Summary and Virements

**ACTION 9/2019 – 9** – Clerk to provide funds Summary for **JULY** at the next meeting.

11.4 Insurance - Renewal Update

11.4.1 Councillors noted that 2 out of 3 quotes had been received and that the Insurance Broker used in previous years was yet to provide the 3<sup>rd</sup> quote.

11.4.2 Councillors were informed of the current quotes received but noted that considering commercial sensitivity this information would not be disclosed.

11.4.3 Councillors noted that the appointment of the councillor's insurance was delegated to the Finance Committee and that if required the insurance could be agreed by a majority decision of the Finance Committee or a Committee meeting called, dependent on what was deemed most practical due to deadlines to ensure the insurance is in place.

**RESOLVED** - Councillors unanimously agreed that there was a clear preference of the current quotes which was most competitive, which members of the Finance committee present noted. The Finance Committee would confirm the final appointment of insurer.

## 11.5 Audit

- 11.5.1 Councillors noted that the Clerk had received a letter to arrange interim audit from the Parish's current auditor.

## 11.6 Inspection Reports

**ACTION 9/2019 – 10** – Clerk to liaise with the Admin assistant to confirm update on the Inspection reports being completed.

## 11.7 Grant Application

### 11.7.1 South Godstone Sports and Community Association

- i. Noting his association with the South Godstone Sports and Community Association as treasurer, Councillor C White having declared an interest in the matter did not participate in discussion of the vote.
- ii. Councillors noted the details provided in the grant application papers and cover letter in relation to the project being undertaken at a cost of £1464.63; and
- iii. Councillors noted the length of the lease for the Clubs buildings and the value of the club to the local community.

**RESOLVED** – By a majority of Councillors it was agreed that a grant of £1464.63 be paid to South Godstone Sports and Community Association.

Councillor C White

**ACTION 9/2019 – 11** – Clerk to arrange the payment of the Grant to South Godstone Sports and Community Association.

- 11.7.2 Councillors noted that Grant application papers were always provided at the meetings they were discussed at.

**ACTION 9/2019 – 12** – Clerk to circulate and electronic copy of Grant applications in advance of the parish meeting they are being considered at.

## 12. Greenspaces Committee (Greens, Commons and Land) – Updates and consider any recommendations:

- 12.1 Report from the committee meeting following the meeting on 13 August 2019

**ACTION 9/2019 – 13** – Greenspaces Committee Minutes - Councillor C Farr to circulate the minutes of the last meeting held on 13 August 2019 as soon as practicable.

- 12.2 Consideration of recommended actions for approval

- 12.2.1 Councillors noted an urgent matter of cables being pulled down by tree branches which was reported by the committee in relation to the Tree Survey Report prepared by the appointed Arboriculture Consultants.

**ACTION 9/2019 – 14** – Clerk to liaise with UKPN in the first instance to report the cables/tree branches of concern and other relevant utility providers if applicable.

**ACTION 9/2019 – 15** – Clerk to circulate the tree survey to all councillors for reference and prepare a request for quotations for the recommended work to be completed.

## 13. Contractor and Grass cutting tender

- 13.1 Consideration of Grass Cutting Tenders – Councillors noted that the deadline for submission of tenders for the Grass Cutting contract had passed and that the tender documents had been opened in line with the Parish councils' Financial regulations and duly noted.

**RESOLVED** – Councillors unanimously agreed that:

- i. Councillors C Farr (Blindley Heath), C White (South Godstone) and J Gardner (Godstone), a working group representing each village, attend a meeting arranged by the clerk to review the tenders received;
- ii. The working group prepare a short list of contractors, if applicable; and
- iii. Update councillors at the next Parish council meeting, including if deemed appropriate the recommended contractor proposed for appointment.

It was confirmed that the working group would review the tenders and make a recommendation. The contractor would be approved by the full Parish council due to the relevance of the contract to the Parish.

- 13.2 Update on Maintenance Contract – It was noted that the tender document was a priority for the Clerk to ensure the document is completed for confirmation as soon as possible.

**ACTION 9/2019 – 15** – Clerk to prepare a final Maintenance Tender document for confirmation by the Parish council.

## 14. Matters effecting the Parish Villages:

### 14.1 Godstone (including the Bounty an Allotments), to include but not limited to:

- 14.1.1 Village car park project – The issues in relation to the project remain and the following was duly noted:

- i. Councillors B Davis and J Gardner continue to liaise with UKPN in relation to the utility cables across the entrance where a Bellmouth entrance is to be constructed. Requests have been made to UKPN to share the cost of £35k; and
- ii. Surrey County Council (SCC) will not complete a S278 which is required without being satisfied that UKPN have been appropriately consulted.

- 14.1.2 Removal and Replacement of the red horse chestnut tree in the conservation area, Godstone Green (tree opposite the Priory) – the following was noted:

- i. The TDC Tree Officer inspected the above tree and confirmed it can be removed without an application to and the express consent of TDC Council being required.

- ii. Removal of the trees is consistent with Part 3, 14 & 15 (Exceptions) of the Town and Country Planning (Tree Preservation)(England) Regulations 2012, which provides for the removal of trees, which are dead, or for works to be undertaken to the extent that such works are urgently necessary to remove an immediate risk of serious harm, or to such other extent as agreed in writing by the authority.
- iii. There is a legal duty to plant a replacement tree when a tree is removed under the exemption detailed.
- iv. In this instance a single replacement tree will be required, to be planted as close as practicable to the location of the original tree by the end of the first planting season (November to February inclusive) following its removal. The tree should be an extra heavy standard with a minimum girth of 16 cm and the species may be selected from the following: European Common Lime (*Tilia x europaea*); Sweet Chestnut (*Castanea sativa*); or Dawn Redwood (*Metasequoia glyptostroides*)
- v. The replacement tree(s) will automatically be protected by the existing Conservation Area.

**RESOLVED** – Councillors unanimously agreed that a Dawn Redwood be planted.

**ACTION 9/2019 – 16** – Clerk to investigate supplier(s) and cost for a Dawn Redwood and inform the TDC Tree Officer when it is planted, details of species and exact location for TDC records.

#### 14.2 South Godstone

14.2.1 It was noted that the Horse trough is looking very good.

14.2.2 Bus stop maintenance for stop outside what was the Railway Inn is Parish councils responsibility, but is not owned by the Parish council.

**ACTION 9/2019 – 16a** – Clerk to confirm with contractor that maintenance be carried out.

#### 14.3 Blindley Heath

14.3.1 It was noted that the Swans are not currently using the pond at the SSSI.

#### 14.4 Tree Survey (Enterdent, Hilly Fields and Blindley Heath Common)

14.4.1 Information setting out the work required following the Tree survey was noted:

- i. Priority 1 Work – G5990 – Snapped out branch wedged between stems of G5990 on ground but has dragged utility/power cable down to 3m above road level.

**ACTION 9/2019 – 17 – URGENT** - Clerk to contact UKPN to confirm if the cable is a power cable as noted above.

- ii. Priority 2 - We are required to ensure that the work is completed within at least one year of the date of the report, 7 August 2019:

Tree Number	Species	Observations	Recommendations
Blindley Heath Common			
T208	Lime	Canker on stem and throughout crown. Major dead wood within crown. Tree in terminal decline. Central stem decayed and previously snapped out. Shading out adjacent healthy lime T209.	FELL
T210	Horse Chestnut	Canker, Tree in terminal decline. Central Stem snapped out.	FELL
Enterdent			
T537	Beech	Triple stemmed at 3m. One stem of tight fork at 5m previously snapped out leaving stem vulnerable to failure.	Reduce entire tree to 6m and leave standing stem.
T5989	Oak	Dead stem covered in IVY	FELL
G5990	Sweet Chestnut	Group of four close-growing sweet chestnuts. Two mature trees both in decline with decay at base. One semi-mature tree with long laterals over road junction from almost 90-degree angle in stem. Dying back. One young tree in decline should not be left after others felled. All marked with orange paint.	FELL all four to ground level.
T5991	Sycamore	Decay at Base.	FELL
T5992	Sycamore	Decay at Base.	FELL
T5993	Sycamore	Major decay at Base.	FELL
T5994	Sycamore	Dead Stem.	FELL

**ACTION 9/2019 – 17a** – Clerk to contact Tree Surgeons to obtain quotes in relation to carrying out the work on the 12 trees (fell 11 trees and reduce height of 1).

### 15. Burial Grounds

15.1 Applications for Exclusive Rights of Burial

15.1.1 The application, approved by the Clerk as delegated by the Parish council, was noted: 603 – Cornish.

15.1.2 The Clerk discussed a fee query in relation to Plot 213.

**RESOLVED** – Councillors unanimously agreed that the fee of 7-year parishioner by applied.

15.2 Applications for consent to erect Memorials

15.2.1 Gordge – Additional inscription approved by the Clerk as delegated by the Parish council noted.

15.3 War Memorials and Posterngate Farm Memorial Site

15.3.1 Councillors noted the concerns about the War memorial as there may be a slight lean.

**ACTION 9/2019 – 18** – Clerk to follow up on contacting the specialist Stonemason to arrange a site visit.

**16. Correspondence**

16.1 Councillors noted the following correspondence which had been circulated during the month of August:

- i. English Rural invites you to join us at the Surrey Hills Affordable Rural Housing Conference on Tuesday 24th September 2019
- ii. Surrey County Council Rights of Way and Countryside Access annual report 2018-19
- iii. Reference: ME-698208 - Surrey Highways: TRO PENDELL ROAD (C69) AND LITTLE COMMON ROAD (C69), BLETCHINGLEY
- iv. Citizens Advice Oxted & District AGM 23 September 2019
- v. Cycle Race in the Bletchingley/Outwood area Sun 8th Sept 2019 - 9.30 am to 1.30 pm
- vi. Health & Wellbeing Survey
- vii. Invitation to learn more about your local NHS ambulance service
- viii. Press Release: Local Plan examination date set
- ix. Tandridge District Council Local Plan Newsletter 27.08.2019
- x. Reference: ME-702555 - Surrey Highways: TRO RABIES HEATH ROAD (D394), BLETCHINGLEY
- xi. FW: Litter and dog waste bin replacement programme – 22 August and response deadline 27 September 2019. Further to the letter from P Mason asking for a response from Parish councils, Godstone Parish Council considered the letter and the following statements:
  - (a) Bins across the district will be restricted in future to 3 types; large capacity freestanding litter, small post mounted litter bins; single design dog waste bin post mounted (examples below).
  - (b) Only bins of the agreed designs and types will be used.
  - (c) The number of bins will be reduced through changes in size and location.
  - (d) Education about negative impacts of littering and improper disposal of dog waste should increase, and enforcement powers used where necessary.
  - (e) Bins funded externally (e.g. by parish councils) will be of the design specified by the District Council.
  - (f) Bins funded externally that will be collected from and maintained by the District Council will become Tandridge owned bins and, in order to keep uniformity of appearance, will not display reference to the funder.
  - (g) Dog waste can be placed in general litter bins.
  - (h) Dog waste specific bins will continue to be provided on open space.

**RESOLVED** – Councillors having considered the points, set out above 16.1 xi. (a)-(h), councillors unanimously agreed that there was no objection to the statements detailed. Councillors agreed that the following request be included in the response to TDC, that it is ensured that bins are not replaced unnecessarily.

**ACTION 9/2019 - 19** – Clerk to respond to TDC confirming the Parish councils' views in relation to the Litter and Dog waste bin replacement programme.

- xii. Bletchingley Rd Car Park – Preservation Society
- xiii. Tandridge District Council Local Plan - Draft Examination Timetable

**17. Matters for reporting or inclusion on future agendas**

17.1 The next meeting of the Parish Council will be held at 7.30 pm on Monday 7 October 2019 at St Stephens Church, South Godstone

17.2 Updated Finance regulations to be considered.

17.3 Topic of planning and ensuring there was appropriate plans in place if the Clerk was suddenly absent from the office.

**ACTION 9/2019 - 20** – Clerk to provide information to assist councillors or a new staff if the circumstances arose.

**Part 2**

**18. Staff Matters – PART TWO** - Councillors unanimously passed a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

----- Meeting ended at 10.15pm -----

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Chairman

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Date