

Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

Mrs S Endersby

16 June 2021

The Bounty
Godstone Green
Godstone, Surrey
RH9 8DY

Telephone/Fax: 01883 744209

AGENDA

Members of the Finance Committee are summoned to a meeting of the **Finance Committee** of Godstone Parish Council on **Wednesday 23 June 2021** at **6pm** at **The Bounty**.

Due to current Covid regulations, please contact the Clerk to confirm if you wish to attend.

S Endersby
Clerk to Godstone Parish Council

1. **Apologies for absence**
2. **Declaration of Interest**
3. **Minutes**
 - 3.1 Review and agree minutes of the meeting held on 16 December 2020 and 30 December 2020.
4. **Committee Terms of Reference** - To acknowledge the Terms of Reference set by the Parish council.
5. **Audit - Internal Auditor**
 - 5.1 Consider recommendations of the Internal Audit for year ended 31 March 2021.
6. **Burial Ground Charges** – Consider charge for the extension of the Exclusive Rights of Burial.
7. **Asset Register** - To review asset register and agree any changes.
8. **Insurance Cover** - Prepare for insurance cover and agree any changes.
9. **Review of Financial Position – FY2020-21 and FY2021-22**
 - 9.1 To review the latest Accounting Statement and receipts and payments report:
 - i. Agree any virement
 - ii. Review Designated Funds and note current balances
 - iii. Review Restricted Funds and note current balances
 - 9.2 Review current provision of a 3-year budget plan
 - 9.3 Confirm statement of Parish Councils Administration and Financial position for publication.
10. **Budget for 2021/22** - To discuss, consider and agree any changes to budget set in December 2020.
11. **Finance Regulations** – Updated finance regulations for consideration
12. **Expenditure Under Section 137** - Review of expenditure
13. **Date of next meeting**

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.