

Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

Mrs S Endersby

Admin Assistant
Mrs E Cross

28 May 2019

The Bounty
Godstone Green
Godstone, Surrey
RH9 8DY

Telephone/Fax: 01883 744209

AGENDA

Members are summoned to the Meeting of Godstone Parish Council to be held on
Monday 3 June 2019 at 7.30pm at St Stephens Church, South Godstone, RH9 8EY

Mrs S Endersby - Clerk to Godstone Parish Council

The public and press have a right and are cordially invited to be present and an opportunity will be given to ask questions or make statements.

1. **Questions from Members of the Public**
2. **Apologies and reasons for absence**
3. **Declarations of Interest**
4. **County and District Councillors** – Brief report on matters affecting the Parish
5. **Minutes** of the previous meeting held on Monday 13 May 2019 and the Extraordinary meeting on 23 May 2019.
6. **Neighbourhood Plan Committee**
7. **Motions proposed for discussion by Councillors and any business which the Chairman deems Urgent** (*Standing orders 5.4*)
 - 7.1 Parish council to consider if a definition for open space charging and community events be adopted in relation to 'not for profit' events in the context of charging events on its own land. (Proposed at the Parish council meeting in May 2019)
 - 7.2 New standing committee - Land Management Committee, the following matters were proposed at the Extraordinary meeting for conclusion:
 - i. Agree the final version of the Terms of Reference and powers of delegation for the new committee
 - ii. Consider if unelected co-opted committee members will be appointed to the committee
8. **Tandridge District Local Plan and Garden Village**
9. **Reports**
 - 9.1 Action taken – to be ratified (if any)
 - 9.1.1 Appointment of contractor for Tree works recommended in the Arboriculture Survey.
 - 9.2 Clerks Report
 - 9.3 Chairman's Report – (for noting) information only
 - 9.4 Reports (for noting) from representatives on outside bodies etc

10. Current Planning issues

10.1 Planning Applications to consider:

2019/706	64 Lagham Park, South Godstone, RH9 8EP	Rear extension addition
2019/684	55 Hickmans Close, Godstone, RH9 8EB	orangery to rear of dwelling
2019/736	Smokey Hollow, Eastbourne Rd, RH9 8EH	Subdivision of existing curtilage and conversion of outbuilding into 2 bed dwelling house with landscaping and associated works.
2019/875	The Hawthornes, Eastbourne Road, Blindley Heath, RH7 6JR	Single storey side extension, Porch, front extension to enlarge kitchen, garage conversion and associated works.

10.2 Planning Applications – Retrospective, Tree Works or Certificate of Lawfulness for noting:

2019/713	46 Lagham Park, South Godstone, RH9 8ER	Proposed enlargement of existing family room and modification to existing garage (Application for a Certificate of Lawful Development for a Proposed Development)
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2019/786/ TPO	14 The Priory, Godstone, RH9 8NL	T1: Thuja on right-hand side of rear garden crown lifted to 3m from ground level. Improve access to lawn
2019/758	Logham Farm, Tandridge Lane, Tandridge, RH8 9NS	Single storey welfare cabin for use by agricultural workers (Retrospective)
2019/773	44 Ockleys Mead, Godstone, RH9 8AY	Conversion of roof space to habitable use to include a rear dormer, 2 front rooflights and conversion of roof from hip to gable end (Application for a Certificate of Lawful Development for a Proposed Development)
2019/597	Lynton, Eastbourne Road, Godstone, RH9 8EH	Conversion of roof space from storage area to habitable use including rear dormer and velux windows to front. (Application for a Certificate of Lawful Development for a Proposed Development)

10.3 Appeal

TA/2018/1461	8 Selbourne Square, Godstone, RH9 8AT	Erection of detached dwelling - Appeal
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11. Finance Matters

- 11.1 Accounts for payment - to approve **MAY** accounts for payment
- 11.2 Summary Financial Report to **APRIL** receive and review
- 11.3 Restricted Funds Summary, Designated Funds Summary and Virements
- 11.4 Annual Governance and Accountability Return (AGAR) – End of year External Audit
 - 11.4.1 Report from the Finance Committee –
 - i. Completion of the Annual Governance Statement and the appropriate resolution.
 - 11.4.2 Review and approve Section 2 - Accounting Statements –
 - i. Confirm the Responsible Financial Officer (RFO) has signed and dated 'Section 2 - Accounting statements 2018/19' of the AGAR
 - ii. Parish Council (the smaller authority) – Approval of the Accounting Statements - the smaller authority must, in the following order:
 - (a) consider the Accounting Statements by the members meeting as a whole;
 - (b) approve the Accounting Statements **by resolution**; and
 - (c) ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.

12. Greens, Commons and Land - To receive updates, inspection reports from Members' areas of responsibility and consider any recommendations:

- 12.1 Inspection Reports
- 12.2 Allotments
- 12.3 Godstone, South Godstone and Godstone Green, to include but not
 - 12.3.1 Consider the future of the village car park project
 - 12.3.2 Condition of areas of the grass on Godstone Green and the cricket square
- 12.4 Hilly Fields
- 12.5 Blindley Heath
 - 12.5.1 Grazier letter
- 12.6 Tilburstow Hill Common

13. Burial Grounds

- 13.1 Burial Ground Regulations – consider a proposed update
- 13.2 Applications for Exclusive Rights of Burial
- 13.3 Applications for consent to erect Memorials
- 13.4 War Memorials and Postengate Farm Memorial Site

14. Correspondence

15. Matters for reporting or inclusion on future agendas

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

The next meeting of the Parish Council will be held at **7.30 pm on Monday 1 July 2019**
at **St Stephens Church, South Godstone**