

Explanation of variances – pro forma

Name of smaller authority: **Godstone Parish Council**
 County area (local councils and): **Surrey**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant:**

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;

	2022/23 £	2023/24 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
	Restated						
1 Balances Brought Forward	202,395	136,004				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	67,634	73,217	5,583	8.25%	NO		
3 Total Other Receipts	76,212	94,473	18,261	23.96%	YES		Increases in Receipts in FY23-24 compared to FY22-23 PWLB Loan (£62,975); Grants received (£4049.99); Donations (£722) and Christmas Light donations (£1,700); Rents received [Green; Wayleaves; Garden Plots and Allotments] (£1388.37); Bounty Purchase returned chq (£594) Decreases in Receipts in FY23-24 compared to FY22-23 CIL payments (£10,062); Burial Ground income (£7739); Fair rent for Green (£992.25); VAT refund as recorded on Receipts and payments (£6366.81); Return of funds in relation to Car park from SCC (£7598.07); and variation due to restating of AGAR on switching to Income & Expenditure [as per attached letter] (£20,410).
4 Staff Costs	21,299	27,592	6,293	29.55%	YES		Increases in Staff Costs in FY23-24 compared to FY22-23 Increase in Clerk hours in FY23-24 [65.5] - (Estimate £1.4k); New admin assistant starting in Jan 2024 after no admin person during FY22-23 or Apr-Dec of FY23-24 - (Estimate £1.5k); and Changes to hourly rates [Apr 22-Dec22 - Rate 1; Jan 23-Dec 23 - Rate 2; Jan 24 - Mar 24 - Rate 3] - (Estimate £3.6k)
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	188,938	173,827	-15,111	8.00%	NO		
7 Balances Carried Forward	136,004	102,275				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	120,071	110,945				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	219,390	307,832	88,442	40.31%	YES		Addition of Assets in FY23-24 compared to FY22-23 Purchase of Parish office (£93,000) Removal of Assets in FY23-24 compared to FY22-23 Removal of Air Monitor (£4,558)
10 Total Borrowings	0	63,000	63,000	#DIV/0!	#DIV/0!	#DIV/0!	Loan taken in order to purchase the Parish office.

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable