

# Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

## Clerk to the Parish Council

S Endersby

## Admin Assistant

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Godstone Green  
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## MINUTES

of the meeting of the Finance Committee of Godstone Parish Council  
held on **Thursday 6 January 2022 at 6pm at South Godstone Sports Association**

**Members:** Cllrs D Stone, C White, C Farr, S Farr and B Davis

**Apologies:**

**In Attendance:** S Endersby (Clerk)

### 1. Apologies for absence - None

### 2. Declaration of Interest

2.1 All members present are parishioners and dispensations were granted to each member of the committee on the grounds that the transaction of business will be impeded given the number of Councillor's who would otherwise be prohibited from participating in item 11.

### 3. Minutes of the meetings held on 22 November 2021 and 20 December 2021

3.1 Minutes of the meetings held on 22 November 2021 were considered

**RESOLVED** – The minutes of the meetings held on 22 November 2021 were approved as accurate records of the meetings and should be signed by the committee chairman.

3.2 Due to the Christmas holiday period, minutes of the meetings held on 20 December 2021 to be circulated.

**ACTION FC1/22 – 1** - Minutes of 20 December 2021 to be circulated by the Clerk and included on the next agenda for signature.

### 4. Final Review and confirmation of the areas detailed below following actions being completed as agreed at the Finance Committee meeting of 20 December 2021

#### 4.1 Budget for the year 1 April 2022 - 31 March 2023

4.1.1 Draft budget for the financial year 1 April 2022 - 31 March 2023 - The committee reviewed and considered the budget and allocation of funds for FY2022-23 (Appendix A)

**RESOLVED** - The committee unanimously agreed the budget presented for FY2022-23 for recommendation to the full council.

**RESOLVED** - The committee unanimously agreed that a recommendation be made to full council that an exercise to review allocation of funds to all projects is completed at the February full council meeting.

4.2 **Precept for the year 1 April 2022 - 31 March 2023** for recommendation to the Parish Council meeting on 10 January 2022 for approval.

**RESOLVED** - The committee unanimously agreed that for FY2022-23 a precept of £67,634 be recommended to the full council for approval and submission to Tandridge District Council.

### 5. Date of next meeting – To be confirmed

----- Meeting ended 7pm -----

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Signed  
Committee Chairman

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Dated

## Appendix A

| <u>Receipts</u>                     | <i>Designated &amp;<br/>Restricted Funds</i> | Precept<br>Budget | Other income  | Earmarked<br>from FY21-22 |
|-------------------------------------|--|-------------------|---------------|---------------------------|
| Precept                             |  | 67,634.00         |               |                           |
| CIL                                 |  |                   | 141.00        |                           |
| Burial Grounds                      |  |                   | 10,000.00     |                           |
| Greens and Commons                  |  |                   |               |                           |
| Rents                               |  |                   | 3,375.00      |                           |
| Bank Interest, Donations & Grants   |  |                   |               |                           |
| Hilly Fields Car Park               |  |                   |               |                           |
| Children's Playground Refurb.       |  |                   |               |                           |
| Blindley Heath – Management Grant   |  |                   |               |                           |
| Memorial Benches                    |  |                   |               |                           |
| Christmas Lights                    |  |                   |               |                           |
| Hilly Fields                        |  |                   |               |                           |
| Pond (GG)                           |  |                   |               |                           |
| War Memorials                       |  |                   |               |                           |
| VAT Refunds                         |  |                   |               |                           |
| Neighbourhood Plan                  |  |                   |               |                           |
| Monies held for Local organisations |  |                   |               |                           |
| Godstone Green Defence - Donations  |  |                   |               |                           |
| Donation for Tree Works             |  |                   |               |                           |
| Donation - Telephone Kiosk          |  |                   |               |                           |
| <b>TOTAL</b>                        | <b>0.00</b>                                  | <b>67,634</b>     | <b>13,516</b> | <b>0</b>                  |

| <u>Payments</u>  | <i>Designated &amp; Restricted Funds</i> | Precept Budget  | Other income | Earmarked from FY21-22 |
|--|--|-----------------|--------------|------------------------|
| <b>Administration</b>                                      |  |                 |              |                        |
| Salaries and Clerks Expenses                               |  | 26,886.00       |              |                        |
| Rent/Rates/Insurance                                       |  | 5,500.00        | 6,000.00     |                        |
| Heating/Lighting/Telephone/Postage etc                     |  | 1,000.00        |              |                        |
| Training Councillors and Staff                             |  | 0.00            |              | 1,385.00               |
| Maintenance/Office Equipment                               |  | 2,133.00        |              |                        |
| Audit/Allowances/Sundries/Subscriptions                    |  | 2,890.00        |              |                        |
| <b>Total Administration</b>                                | <b>0.00</b>                              | <b>38,409</b>   | <b>6,000</b> | <b>1,385</b>           |
| <b>Burial Ground</b>                                       |  |                 |              |                        |
| Burial Grounds - Maintenance, Grass cutting & General Care |  | 7,560.00        |              |                        |
| Burial Ground - Long Term Care Plan                        | <b>2,000.00</b>                          |                 |              |                        |
| <b>Total Burial Grounds</b>                                | <b>2,000.00</b>                          | <b>7,560.00</b> | <b>0.00</b>  | <b>0.00</b>            |
| <b>Greens and Commons</b>                                  |  |                 |              |                        |
| Maintenance Contract                                       |  | 1,500.00        |              | 100.00                 |
| Godstone Green   |  | 6,239.00        |              | 2,550.00               |
| South Godstone   |  | 525.00          |              |                        |
| Blindley Heath Common - Not SSSI (incl. Car Park)          |  | 4,261.36        |              | 500.00                 |
| Blindley Heath - SSSI - SWT                                |  | 2,268.00        |              |                        |
| Blindley Heath – SSSI GPC Management obligations           |  | 0.00            |              | 450                    |
| Blindley Heath - Donated Land                              | 1500                                     |                 |              |                        |
| Hilly Fields   |  | 2,500.00        | 6,620.00     | 420.00                 |
| Tilburstow Hill Common                                     |  | 0.00            |              | 775.00                 |
| Greens and Commons   |  | 2832.64         |              |                        |
| <b>Total Greens and Commons</b>                            | <b>1,500.00</b>                          | <b>20,126</b>   | <b>6,620</b> | <b>4,795</b>           |

|   |                   |               |               |               |
|---|-------------------|---------------|---------------|---------------|
| <b>Other</b>  |                   |               |               |               |
| Platinum Jubilee Celebrations   | 12,500.00         | 0.00          |               |               |
| Allotments  |                   | 300.00        |               |               |
| Tree Care - Whole Parish  |                   | 0.00          |               | 4,126.00      |
| Notice boards and bus shelters - Whole Parish                               |                   |               |               | 160.00        |
| Grants and Donations  |                   | 260.00        |               |               |
| CIL   | 46,348.14         |               |               |               |
| Children's Playground   | 51,833.64         | 0.00          |               |               |
| Christmas Lights - Whole Parish   | 536.91            | 700.00        |               |               |
| Benches and Memorial Benches  | 781.39            | 0.00          |               |               |
| Neighbourhood Plan  | 1453.93           | 0.00          |               |               |
| Ponds   | 267.99            | 0.00          |               |               |
| War Memorials   |                   | 279.00        |               |               |
| Telephone Kiosk   |                   | 0.00          |               |               |
| Defence of Green Spaces   |                   | 0.00          |               | 1,000.00      |
| Hilly Fields Car Park   |                   | 0.00          |               |               |
| Projects - Path on the green (note CIL funds allocated)                     | 3,000.00          | 0.00          |               | 1,500.00      |
| Projects - Path at the burial ground (note CIL funds allocated)             | 2,000.00          | 0.00          |               | 1,000.00      |
| Projects - Horse pond Long term care  | 1000              |               |               | 1,500.00      |
| Projects - Blindley Heath Barrier and car park (note CIL funds allocated)   | 3,305.00          |               |               | 1,000.00      |
| Fees for Professional Services (Local Plan Consultation - Inspection Stage) | 1,944.32          |               |               |               |
| Wayleaves Project   |                   |               |               |               |
| VAT for Reclaim   |                   |               |               |               |
| <b>Total Other Payments</b>   |                   | <b>1,539</b>  |               | <b>10,286</b> |
| <b>TOTALS</b>   | <b>128,471.32</b> | <b>67,634</b> | <b>12,620</b> | <b>16,466</b> |
| Surplus/Deficit   |                   | 0             | 896           |               |