

Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

Mrs S Endersby

The Bounty
Godstone Green
Godstone, Surrey
RH9 8DY

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MINUTES

of the meeting of Godstone Parish Council held on
Monday 3 July 2017 at 7.30 pm at St Stephens Church, South Godstone, Godstone

Members: Cllrs J Gardner, R Johnson, B Davis, J Faulkner, B Hubery, M McLoughlin, C White, M Gillman.
Absent: Cllr K Knox
In attendance: S Endersby (Clerk)
Open Forum: Surrey County and District Councillor R Thorn, Tandridge District Councillors N Childs and E Blake-Thomas; and L Case and P Brown

1. Questions from Members of the Public

P Brown, South Godstone – Raised the issue of fly tipping and protecting the access to Tillburstow Hill Common. Councillors responded that a site visit had been carried out and that the Parish council would consider what action could be taken to protect the common.

P Brown, South Godstone – Raised concerns about the impact of the number 409 bus service using Hunters Chase. Councillors responded that the service is an essential transport link and the service uses the route through Hunters Chase at certain times of the day as it is necessary to turnaround. The concerns were noted, but no further action to be taken.

L Case, Godstone – When is the new car park going to be started and completed. Councillors responded that the necessary site visits have taken place to prepare reports that are to ensure the Parish Council comply with the criteria set out as part of the planning authorisation criteria. It remains a priority for the Parish council to complete the project.

L Case, Godstone – Why were the councillors not at the Civic Ceremony on Sunday 2 July 2017 as the church wanted to pass on their thanks for work on the steps and burial ground. Councillors responded with sincere apologies that no one had attended, the Parish councillors could not recall being sent the invite about the service, but apologised if this had been missed.

2. County and District Councillors

2.1 Councillor R Thorn reported the following matters:

- i. Parking issues raised by Hillview Cottages – Councillors noted the issue had been raised and did not feel that it was an issue that the Parish council should get involved in and requested that Councillor R Thorn liaise with the resident and Surrey Highways team.
- ii. Traffic Sensor information is available.

2.2 Councillor N Childs reported the following matters:

- i. Handle bar needs repairing on north side of triangle in Godstone down to the Zebra Crossing. Clerk confirmed that she had reported this matter some time ago to Surrey County Council.
ACTION 7/2017 – PF1 – Clerk to send the reference number on if possible in relation to railing report.
- iii. The size of the hedge along Greenview by the house that is for sale has been brought to his attention.
- iv. The condition of Needlesbank. The Parish council agreed that they would be prepared to manage the gardening and landscaping of the area, but not steps, railings, or barriers.
ACTION 7/2017 – PF2 – Clerk to instruct contractor to clear weeds.
- v. Confirmed who should be contacted if travellers arrive on the Green.
- vi. A22 closure and diversion. Parish councillors raised their concerns in relation managing the turning of Harts Lane on to Tillburstow Hill Road which is likely to be a local diversion used by residents.
ACTION 7/2017 – PF3 – Councillors, via the clerk, to contact Zena Currey and Phillippa Gates about concerns and to request that TDC join any meeting that is arranged.
- vii. Pollution information.
- viii. Speed checks have taken place on the A22.

2.3 All Councillors discussed the HGV Survey, which showed 154 HGV movements through the village.

ACTION 7/2017 – PF4 – Councillor M McLoughlin will write to Councillors R Thorn and N Childs following a final review and summary of the survey being completed.

3. **Apologies and reasons for absence** – Councillors noted that there had been no apologies received from Councillor Knox. All other councillors were present. Councillor Gardner to contact Councillor K Knox.
4. **Declarations of Interest** - None
5. **Minutes** of the previous meeting held on 5 June 2017 were confirmed as a correct record of the meeting and signed by the Chairman.
6. **Matters Arising** – No Matters raised.
7. **Neighbourhood Plan Committee**
 - 7.1 Councillors noted the report from the committee which had been circulated with meeting papers.
 - 7.2 Date of the next meeting to be confirmed

ACTION 7/2017 – 1 - Clerk to confirm date of next GNPC meeting to ensure the agenda is circulated.

8. Reports

8.1 Action taken – to be ratified (if any) –

- i. An updated action list was – circulated with meeting papers, all actions detailed had either been discharged, were included as part of the meeting, or are detailed below to ensure they are followed up:

ACTION 6/2017 – PF1: Linden Fields Playarea, Godstone - TDC Councillors to visit residents and Parish Council to be kept informed via the Clerk.	
ACTION 6/2017 - 3: Neighbourhood Plan Constitution/Terms of Reference - Cllr Gillman to send comments to Cllr White and following discussion with the committee the matter to be referred to the Parish council.	
ACTION 5/2017 – 4: Clerk to compare the current Parish publication scheme with the ICO model scheme, as soon as reasonably practical, to ensure that the Parish publication scheme is up-to-date.	Pending
ACTION 5/2017 – 13: Clerk to respond apologising if the proprietor of The Spot felt aggrieved by comments, but confirmed that they had acted on information presented to them when the application was considered.	
ACTION 5/2017 – 30: Glebe House - Clerk in liaison with Cllr J Gardner to confirm that the work has been completed.	Followed up.
ACTION - Apr-17: Put a notice board on the site to keep parishioners informed of the work taking place. Clerk to liaise with G Dicks to relocate the old notice board.	Contractor contacted. Location of board TBC. Request Cllr visits with Clerk.
ACTION - Apr-17: Clerk to follow up the street lights information provided by Councillor Johnson and submit online.	Followed up – pending - Bakers Mead/ Selbourne Square/ Ockleys Mead & Lindley Road and the Green as the (Pathway used when people leave Godstone Club).
ACTION - Apr-17: Clerk to respond to parishioner noting the Land Registry information for the Parish council.	
ACTION 6/2017 – 8: In conjunction with the Clerk, Cllr B Hubery to liaise with the Baptist Church in relation to a new noticeboard.	Pending – requested availability
ACTION 6/2017 – 13: Clerk to liaise with White Hart Barn about Chairman Plaque.	
ACTION 6/2017 – 21: Greenview resident about parking permits - Clerk to inform Parishinor who enquired.	
ACTION 6/2017 – 25: Clerk to liaise and check that any Hilly Field allotment holders wanting an allotment after	
ACTION 6/2017 – 31: Clerk to inform Hare and Hounds Cricket Club that they agree in principal to the request, but that the Parish Council requires written confirmation that the Club's Public Liability insurance indemnifies the Parish Council.	Pending
ACTION 6/2017 – 33: Clerk to inform applicant of decision on regular mobile pizza pitch.	
ACTION 6/2017 – 35: Clerk to inform Parishinor of acceptance of offer to pay from refurbishment of bench and liaise with Parish contractor to establish costs before any work takes place.	
ACTION 6/2017 – 36: Clerk to inform Preservation Society about	

clearing the pond.	
ACTION 6/2017 – 38: Clerk to write to Formans Institute and then contact Charities Commission again.	1 st stage completed.
ACTION 6/2017 – 39: Clerk to inform Parishinor of the council's position in relation to garden plots being common land and not for sale.	
ACTION 6/2017 – 44: Clerk to arrange a performance review as required for staff members.	

8.2 Clerks Report, to include:

i. Mission, Vision, Aims and Objectives 2017-2018 –

RESOLVED – Councillors resolved that the Mission, Vision, Aims and Objectives 2017-2018 document be adopted and published on the website.

ACTION 7/2017 – 01 – Clerk to publish the Mission, Vision, Aims and Objectives 2017-2018 on the website.

ii. Line Painting - Clerk meet with the Line Painting contractor on 30 June 2017 with Cllr J Gardner to confirm the work that will take place.

RESOLVED – Councillors resolved that the work to repaint the lines in the car park start as soon as practicable.

ACTION 7/2017 – 02 – Clerk to finalise a date and make the necessary arrangements for the work to repaint the lines in the car park.

iii. Church Steps – Councillors noted that the repairs to steps up to Lychgate at St Nicholas church was nearly complete and the final stage of relaying the bricks will take place as soon as possible. The area remains cordoned off.

iv. Chairman's Networking Day – Chair to attend the networking day on 28th September at £65+VAT.

ACTION 7/2017 – 03 – Clerk to book Chairman's Networking day.

v. Website – Councillors noted that the work to update the website will now continue following feedback from councillors.

vi. Parish Surgeries – Councillors considered the suggestion, but decided not to take the idea any further.

vii. HGV survey – Councillor M McLoughlin reported that he is working with M-A Parsons to compile the results. There were around 150 HGV movements in the village which were counted.

ACTION 7/2017 – 04 – Clerk in liaison with Councillor M McLoughlin to ensure that results of the HGV Survey are shared with the volunteers that made it possible.

viii. Gardener's Club - Councillors noted that the show banner will be displayed on land alongside Green View on 2 September for the Godstone Gardeners Club Annual Summer Show on Saturday 16 July.

ix. Safety Barriers - Hillview Cottages, Oxted Road – Councillors noted that this item had been discussed during the Public Forum.

x. Holiday - August 14 and 15 – Councillors noted and accepted that the Clerk and admin assistant will both be on holiday on these dates.

xi. Wayleave - Councillors noted that Maynards, Blindley Heath has requested a wayleave agreement as a new one was not agreed when property purchased (around 2009/10).

ACTION 7/2017 – 05 – Clerk to liaise with the owner to arrange the appropriate agreement documentation as soon as possible.

xii. Wayleaves - Councillors noted that letters sent out in November 2016 did not deal with the 5% from 1st October 2016 and that letters were sent in June 2017 to give notice of the 5% increase agreed by the Finance committee in December 2016. Councillors noted that work is taking place to gather a clearer record of Wayleave agreements and payments that are in place in the Parish.

xiii. Garden Plots - Councillors noted that the appropriate notice was not sent about the change to garden plot rents, which would have needed to be in January 2017.

xiv. Triangle by Hardcourt way (near horse trough) – It was clarified with Councillors that the cutting of the grass is to continue being carried out by the Parish contractor when it needs cutting, but there was no bi-weekly schedule agreed.

ACTION 7/2017 – 06 – Clerk in liaison with Councillor M McLoughlin to prepare a working document to record the Parish councils and clerks understanding of what maintenance work and grass cutting the contractor should carry out to ensure a clearer record for day to day purposes and does not replace or amend the current contractual agreement in place in anyway.

xv. Notice board outside The Bounty – Councillors noted the reported condition of the noticeboard.

ACTION 7/2017 – 07 – Clerk to request that the Parish contractor carries out the necessary repairs to the noticeboard.

8.3 Chairman's Report – (for noting) information only

i. The chairman reported that he had received a telephone call from A White in relation to the current situation of the energy supply to the Speed sign and the suggestion and implications of changing it.

ii. The following recommendation was made to the Parish Council – 'that the speed sign be refurbished to enable it to be attached to the lamppost power supply'

iii. It was confirmed that on previous investigations Surrey Highways required that the Parish Council should make any requests to attached the speed sign to the lamppost supply.

iv. On consideration of the Parish Council's councils Standing Orders and referring to Appendix C - C16 and C18, the Parish council

RESOLVED that the speed sign be refurbished to enable it to be attached to the lamppost energy supply and that the costs should not exceed £400.

ACTION 7/2017 – 08 – Clerk in liaison with Councillor J Gardner should confirm the Parish council's decision in relation to the Speed sign.

- v. The chairman reported that he had attended a meeting with Councillors M Fisher and N Childs that he had been invited to discuss issues effecting the parish including local jobs, housing, migration to the area and planning development.

8.4 Reports (for noting) from representatives on outside bodies

- i. Councillor R Johnson reported that she had attended the opening of the new nursery at Godstone Village School.
- ii. Councillors J Gardner, B Davis and C White attended the Planning Policy Committee meeting on 27 June 2017.

9. Current Planning issues

9.1 District Council Planning Decisions –

- i. Councillors noted the planning decisions detailed below:

2017/911/TCA	G1 (group of mixed trees) – Fell G2 (Group of mixed trees) – Fell G3 (Group of 5 x sycamore) – Fell T1 – Lift crown to 5 metres from ground level T2 - Prune to clear lamp column by 1.5 metres and lift crown to 3.5 metres. T3 - Remove large lateral branch and any damaged branches	White Hart, 71 High Street, Godstone RH9 8DU	Approved
2017/897	Removal and installation of windows. (Certificate of Lawfulness for a Proposed Use or Development)	22 Easter Way, South Godstone RH9 8HQ	Certificate of Lawfulness (proposed use or development) granted
2017/822/NH	Erection of single storey rear extension measuring 8 metres deep with a maximum height of 4 metres and an eaves height of 2.9 metres. (Notification of a Larger Home Extension)	The Bungalow, Byers Lane, South Godstone RH9 8JH	Larger homes extension – Prior approval not required
2017/754	Formation of car parking area.	Unit 3, South East Studios, Eastbourne Road, Blindley Heath RH7 6JP	Refused

- ii. Councillors stated their disappointment at the refusal of application 2017/754.

9.2 Current Planning Lists and applications

- i. Councillors note the report from the Planning Committee meeting held on Monday 19 June 2017, the minutes had been circulated with meeting papers.
- ii. Councillors reviewed the planning applications received since the Planning Committee detail below and agreed the statement to be made on behalf of the Parish Council:

2017/1095	Church House, Church Lane, Godstone RH9 8BW	Replace existing second floor single glazed casement sash window to south elevation. (Certificate of Lawfulness for a Proposed Use or Development to a Listed Building)	No Comment
2017/1112	Leigh Place, Leigh Place Lane, Godstone RH9 8BN	Demolition of existing orangery. Erection of gable roof extension and single storey extension incorporating basement extension to east elevation with link corridor to existing pool house in association with part conversion of loft space to habitable accommodation. Formation of entrance portico to west elevation. Alterations to fenestration. (Retrospective)	No Comment
2017/1063	Marle House, Eastbourne Road, South Godstone RH9 8JQ	Demolition of existing car port. Change of use of outbuilding to dwelling, erection of single storey extension to north and east elevations and new roof over part of	OBJECTION – Noted concerns and objections from parishioners. The Parish Council have concerns about the number of units, the overdevelopment of the site and the traffic and access

		resulting dwelling (amended description).	problems that could arise.
2017/1064	T1 Oak - Reduce crown by 1-1.5m to leave residual height of 11-12m and crown spread of 7m	9 Ivy Mill Lane, Godstone RH9 8NH	No comment
2017/1196	4 Beech Close, Blindley Heath RH7 6JE	Siting of static mobile home to provide ancillary residential accommodation to west of dwelling. (Certificate of Lawfulness for a Proposed Use or Development)	OBJECTION – The Parish council feels that this application would be an inappropriate and overdevelopment of the site. The Parish council are also concerned that it would set a precedent for development of dwellings on the green belt.
2017/901	Wildwood Farm, Tilburstow Hill Road, South Godstone RH9 8LB	Siting of mobile home to provide ancillary residential accommodation. Formation of hardstanding. (Certificate of Lawfulness for a Proposed Use or Development)	OBJECTION – The Parish council feels that this application would be an inappropriate and overdevelopment of the site. The Parish council are also concerned that it would set a precedent for development of dwellings on the green belt.

ACTION 7/2017 – 09 – Clerk to submit planning application comments to Tandridge District Council.

9.3 Any other current planning matters, including Appeal - None

10. Finance

10.1. Accounts for payment - to approve **June** accounts for payment

GP101	Aldous	Lease details	17-May	Lease for Hilly Fields	Ratify as per email			£320.00
GP102	Fairalls	04268534	04-May	Sadolin Classic Burma Teak		£31.20	£6.24	£37.44
GP103	One-To-One	217129	16-Jun	Stationery		£68.63	£13.73	£82.36
GP104	CPRE	004882	20-Jun	CPRE membership				£36.00
GP105	BT Telecom**	M055 CP	17-Jun	Telephone and Internet		£52.66	£10.53	£63.19
GP106	Mrs C White	004884	22-Jun	Consultant on Finance	Agreed at June meeting			£500.00
GP107-9	Staff		23-Jun	Salaries*				£1,596.53
GP110	HMRC			NI and Income Tax payments				£886.75
GP111	NEST			Pension				£53.06
GP112	Gardenwise	05-6515	27-Jun	Grass Cutting	Godstone Green & Greenview x 2-£800. Parish Burial Grounds-£350. Blindley Heath-£400. Burial Grounds Middle Section - £130, front and Ashes - £200 and old £150	£0.00	£0.00	£2,030.00
GP113	Gardenwise	05-843	27-Jun	Maintenance		£0.00	£0.00	£1,044.00
GP114	One-To-One	217313	27-Jun	Stationery		£13.85	£2.77	£16.62
GP115	One-To-One	217194	21-Jun	Stationery		£13.85	£2.77	£16.62
GP116	Sarah		28-	Expenses	Postage/office			£35.51

	Endersby		Jun	items				
GP117	Scouts			Bounty Rent				£625.00
GP118	EON**	H1493066BF	21 Jun	Electricity		23.67	1.18	£24.85
GP119	UCL	1127109	03-Jul	Archaeological Report for new car park	WSI	£395.00	£79.00	£474.00
GP120	Clerks & Councils Direct		30/6	Subscription				12.00
TOTAL								£7853.93

*Salaries have been paid in accordance with 7.2 of the Financial Regulations. **Direct Debits

RESOLVED - Councillors resolved that the June accounts for payment detailed above, totalling £7853.93, be approved and the payments made and two councillors countersigned all invoices.

- 10.2 Financial Report for **May** to receive and note - Councillors noted the accounting records for **May** and the information provided by the clerk, including the bank statement, bank reconciliation, monies received and designated and restricted funds balance sheet which were available at the meeting for examination.

RESOLVED - Councillors resolved that the accounting records summary for **May** be signed and dated by the Chair.

- 10.3 Grants – Consideration of applications received

- i. Councillors considered the Grant application detailed below:

Godstone Club	£1,400.00	To supply and fit security cameras externally and internally and flood lights to the front on the club.	One off grant
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- ii. Councillors discussed the Grant application and points 9 and 10 of the 2017-18 Grant application Terms and Conditions, in relation to retrospective applications and the requirement for accounts.

- iii. The councillors stated that further information was necessary in relation to this grant application.

ACTION 7/2017 – 10 –Councillor R Johnson in liaison with the Clerk to discuss the grant application with Godstone Club and report back at the next Parish council meeting.

Councillor R Johnson left the meeting.

- 10.4 Approve the amended Financial Regulations – Councillors noted the amend made to the Financial Regulations, which had been circulated with meeting papers, following the request of the Finance Committee.

RESOLVED – Councillors resolved that the Financial Regulations document be adopted.

1. **Greens, Commons and Land** - To receive updates, inspection reports from Members' areas of responsibility and consider any recommendations:

- 11.1 Car Park – Bletchingley Road

- i. Councillors noted that the contamination report is expected by 30 June and Clerk, in liaison with the Chairman to prepare papers for submission to Tandridge (**The Local Validation Checklist**) to confirm that planning conditions have been complied with.

ACTION 7/2017 – 11 – Clerk to liaise with Councillor C White and J Gardner to submit appropriate papers to meet the planning conditions for the car park application TA/2015/1790

- ii. Next steps for the Car Park – Councillors noted that a specification to ask contractors to quote for carrying out the building of the car park is being prepared.

RESOLVED – Councillors resolved that the Specification be for contractors to complete the all works in building the car park.

ACTION 7/2017 – 12 – Clerk to liaise with Councillor B Davis to publish information for parishioners in relation to the progress of the car park on the Parish website.

- 11.2 Allotments (Hilly Fields and Salisbury Road)

Hilly Fields

- i. Councillors noted that the rent was paid in line with lease agreement as per email sent to the councillors by the clerk.

- ii. Councillors noted that photos had been sent to C Aldous to confirm hedges have been cut.

- iii. Councillors discussed brambles at the Hilly Fields allotment site growing in to a neighbouring garden.

ACTION 7/2017 – 14 – Clerk to liaise with contractor to clear away bramble at Hilly Fields.

Salisbury Road

- iv. Allotment meeting – Councillors noted that the date of the allotment holders meeting will be confirmed to Parish Councillors as soon as possible.

- ACTION 7/2017 – 15** – Clerk to confirm the date of the allotment holders meeting to Parish Councillors.
- v. Pear instructed – Councillor noted that a start date is to be confirmed.
- vi. Councillor noted the inspection check list for Salisbury Road Allotments from Cllr B Davis on 12 June 2017 and that an action plan will be prepared following issues raised.

ACTION 7/2017 – 16 – Clerk to ensure Allotment Action list is prepared in time for the allotment holders meeting.

- vii. Councillors discussed the condition of vacant allotment plots.

RESOLVED – Councillors resolved that the Parish Contractor should be instructed to trim the vacant allotment plots to keep them tidy and this will be reviewed on a regular basis and not an assumptive on-going maintenance area.

ACTION 7/2017 – 17 – Clerk to liaise with the Parish Contractor to trim the vacant allotment plots at Salisbury Road.

- viii. Councillors discussed the trees on the allotment, noting Councillor B Davis declaration of Interest in relation to the trees location to his property.

RESOLVED – Councillors unanimously resolved that the trees be removed from the allotment site.

ACTION 7/2017 – 17 – Clerk to make the necessary enquiries and arrangements for the trees to be removed from Salisbury Road allotment.

- ix. Councillors discussed the prospect of vehicular access and water supply to the Salisbury Road allotments and councillors unanimously agreed that there was no objection to remaining open to appropriate communication in relation to the matter.

11.3 Godstone, South Godstone and Godstone Green, to include:

- i. Playground repairs – Councillor noted that the specification has been prepared and contractors are to be contacted as soon as possible. It was discussed that a donation of sand from Sebelco Minerals will be given to top the sand up in the playground.
- ii. Road Closures - Councillor noted the information about the road closure and diversion. The concerns in relation to the diversion likely to be used by residents at the junction of Harts Lane and Tillburstow Hill was covered during the Public Forum and had been reported to Surrey County Council Highways team to request traffic lights to manage the traffic safely.
- iii. Fair on Godstone Green - Councillor noted the request by Russell & Son about holding fair between Mon 14/08 to Mon 21/08 (packing up and gone in afternoon of 21/08).

RESOLVED – Councillors accepted the proposal for the Fair to be held on Godstone Green and agreed that the fee paid be the same as in April 2017.

ACTION 7/2017 – 18 – Clerk to confirm the arrangements and necessary documentation with Russell and Son about the Fair on the green between 14-21 August.

- iv. Proposed Craft Fair – councillors noted the request and information provided so far about the possibility of a Craft Fair to be held on Godstone Green. The councillor's discussed that they would potentially agree with this, but wished to meet with the organizer.

ACTION 7/2017 – 19 – Clerk to request a meeting with the organiser of the proposed Craft Fair and Councillor M McLoughlin and J Gardner.

- v. Councillors noted that parking of vehicles on the Green had been reported, this issue is hard to address.

- vi. Request from Children Centre to park bus on the green on 10 August 2017.

RESOLVED - Councillors agreed the request that the Children Centre park bus on the green if the green is not wet and it is parked in front of the pavilion.

ACTION 7/2017 – 20 – Clerk to confirm the arrangements with the Children centre and request a copy of the Children Centre Public Liability Insurance.

- vii. Memorial Bench (Richardson) – Councillors noted that the location for the memorial bench has changed as is to be reconfirmed. It was noted that there is a concrete slab on the Green opposite Utopia Brides that could be used.

11.4 Blindley Heath, to include:

- i. Blindley Heath Woodland Management Plan

RESOLVED – Councillors accepted the Blindley Heath Woodland Management Plan as presented with Natural England's consent.

- ii. Removal of the reeds from the pond.

RESOLVED - Councillors reconfirmed that they agreed that plans should be made to get a digger to clear the pond and put in a bung at the same time.

ACTION 7/2017 – 21 – Councillor J Gardner and Councillor Faulkner to liaise, along with the Clerk to agree a date and make the necessary arrangements for the work on Blindley Heath Pond to take place.

- iii. Blindley Heath Liaison Group meeting on Wednesday 5 July –Councillor B Hubery confirmed he will attend.

11.5 Tilburstow Hill Common

- i. Councillors noted that fly tipping had taken place and Councillor B Hubery had carried out an inspection of Tilburstow Hill Common, including a review of the barriers on to the common.

ACTION 7/2017 – 22 – Councillor M McLoughlin and Councillor B Hubery to carry out another joint inspection and report recommended actions to the Parish Council.

- ii. Councillors discussed a request in to cut hedges of the track to the open area requested by resident of the Enterdent. The councillors discussed the wider issue in relation to such requests and requests in relation to footpaths being maintained as Surrey County Council's budgets reduce. The councillors debated the potential involvement of the Parish council in future maintenance, being careful of not setting precedents and ensuring fairness across the three villages.

RESOLVED – Councillors to revisit this issue when there is a clearer financial picture following several larger projects being completed before committing in any way to the maintenance of footpaths which is in fact the responsibility of Surrey County Council.

2. Burial Grounds

12.1 Applications for Exclusive Rights of Burial (EROB) – Councillors noted the following:

- i. Transfer of EROB – Sparks to Griffin – Plot 465
- ii. Transfer of EROB – Francis to McEwan – Plot 374

12.2 Applications for consent to erect Memorials - Councillors noted the following applications authorised by the Clerk:

Blake - 577

12.3 Memorials – War Memorials and Postern Gate Farm Memorial Site – On an inspection of the war memorials, there is concern about the lettering that is meant to have been repainted.

ACTION 7/2017 – 23 – Clerk to liaise with Stonecrest to ensure that the work is carried out and Councillor J Faulkner to confirm the condition of the lettering at St John's, Blindley Heath.

13 Correspondence - Councillors noted:

Correspondence received and circulated by email:

Surrey Police response to London attack

TDC Local Plan and Community Infrastructure Levy (CIL) Seminar

OLRG 9 TDC - Trees consultation

Parish Meeting - Vegetation issue raised by Councillor Thorn in her SCC role report.

Housing Committee Agenda 15th June 2017

A25 Nutfield NOx results (at Glebe Lodge site).

Agenda for Tandridge Local Committee, Friday, 23 June 2017, 10.15 am

CPRE Tandridge Meeting, Tuesday 4th July 2017 at Godstone Sports Centre, Langham Road, South Godstone, at 7.30 p.m.

Redhill Aerodrome CC Annual Public Meeting - 10.6.17 Speakers

Press release: New date set for Compulsory Purchase Inquiry for former Rose and Young site

Tandridge - Community Services Agenda 22nd June 2017

Consent for Blindley Heath Woodland Management Plan

Grenfell Tower statement

Planning Policy Committee Agenda

Press Release: Have your say about the five locations put forward for new garden village

Despatch 21st June 2017

Friend of GVA – Newsletter

Decision sheet for Tandridge Local Committee, Friday, 23 June 2017, 10.15 am

Correspondence sent to and by parishioners and circulated for information:

HGV Survey/Problems with HGV's/Speeding on Godstone Hill/Parking in Godstone

Hillview Cottages - Safety Hazard - Requests for posts

Allotments - Salisbury Road

Parking on Selbourne Square

14 Matters for reporting or inclusion on future agendas

14.1 Councillor M Gillman reported that he has contact details of another sign writer.

14.2 The next meeting of the Parish Council will be held at 7.30 pm on Monday 7 August 2017 at St Stephens Church, South Godstone, Godstone

Part 2 matters - None.

..... Meeting ended at 10.30pm

Signed _____
Chairman

_____ Date