

Explanation of variances – pro forma

Name of smaller authority: **Godstone Parish Council**
 County area (local councils and): **Surrey**

Insert figures from Section 2 of the AGAR in all **Blue highlighted boxes**

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (<u>must include narrative and supporting figures</u>)
1 Balances Brought Forward	113,115	164,644				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	64,655	67,633	2,978	4.61%	NO		
3 Total Other Receipts	52,288	52,856	568	1.09%	NO		
4 Staff Costs	24,801	21,611	-3,190	12.86%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	40,613	61,127	20,514	50.51%	YES	<p>Increases in Expenditure in FY21-22 compared to FY20-21 Office (£1591.24) - IT charges for 2020-21 invoiced late in early part of 21-22, Air Conditioning unit repairs required 21-22. <u>Audit/Memberships (£243.48)</u> - Increase in Audit hours charged, late filing HMRC fine and nominal variations in membership fees. <u>Godstone Green (£953.13)</u> - Variation in maintenance tasks required compared to previous year. <u>Blindley Heath (not SSSI) (£799.36)</u> - Increase in number of cuts. <u>Allotments (£181.78)</u> - Variation of larger jobs completed in each financial year and nominal variations in other necessary expenditure. <u>Jubilee (£100)</u> - One off expenditure for future event. <u>CIL (£19,760.30)</u> - Playground items, Car Park Repairs and Car Park Project, compared to no spend in FY20-21. <u>VAT Reclaim (£3604)</u> - Higher returns due to higher expenditure to previous year.</p> <p>Decreases in Expenditure in FY21-22 compared to FY20-21 <u>Expenses (£131.98)</u> - In person meetings returned so virtual meeting expenses stopped. <u>Training (£446.50)</u> - No Training undertaken in FY21-22. For the following categories, <u>Noticeboards (£115.99)</u>; <u>Bus Shelters (£641.71)</u>; <u>Telephone Kiosk (£246.36)</u> and <u>War Memorial (£305)</u> - There was not a requirement to replicate work carried out in FY20-21 in FY21-22. <u>Grants and Donations (£1309.50)</u> - Decrease in number/size of grants. <u>Emergency Assistance Fund (£1600)</u> - Specific to FY20-21, not replicated in FY21-22. <u>Hilly Fields Car Park (Designated funds) (£442.50)</u> - Project terminated in August 2021. <u>Playground (Designated Funds) (£473.16)</u> Cleaning due to Covid stopped in FY21-22. <u>Christmas Lights (£1951.01)</u> - Replacement lights and new tree of lights installed FY20-21 and not replicated in FY21-22.</p> <p>Tree Works FY20-21 compared to FY21-22 In FY20-21 tree works allocated against area categories decreased (Tilburstow Hill £200 and Blindley Heath SSSI Management Obligations (£355 incl. stile repair), compared to tree works allocated as overall category in FY21-22 increased (£1505).</p>	
7 Balances Carried Forward	164,644	202,395			YES	<p>VARIANCE EXPLANATION NOT REQUIRED</p> <p>EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES</p>	
8 Total Cash and Short Term Investments	164,644	202,395				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	210,269	210,270	1	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable