

Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

S Endersby

Admin Assistant

29 June 2022

The Bounty
Godstone Green
Godstone, Surrey
RH9 8DY

Telephone/Fax: 01883 744209

AGENDA

Members are summoned to the meeting of Godstone Parish Council to be held on
Monday 4 July 2022 at 7.30pm at St Stephens, South Godstone.

Mrs S Endersby - Clerk to Godstone Parish Council

The public and press have a right and are cordially invited to participate, and an opportunity will be given to ask questions or make statements.

1. **Questions from Members of the Public**
2. **Apologies and reasons for absence**
3. **Declarations of Interest**
4. **County and District Councillors** – Brief report on matters affecting the Parish
5. **Minutes** of the previous meeting held on Monday 6 June 2022
6. **Motion(s) proposed by Councillors**
 - 6.1 FAO Tandridge District Councillors (Godstone Ward) Godstone parish council have become increasingly concerned about the new unplanned building and building conversion work that has taken place and continues to take place at Flower Farm Godstone. It is also our understanding that a number of farm buildings are now being used by businesses without the necessary change of use having been obtained. We would therefore ask you as district councillors representing Godstone Parish to investigate this on behalf of Godstone Parish Council and if there are irregularities then we would ask that you address these with the appropriate departments in Tandridge District council
(Proposer: Cllr B Davis; Seconder: TBC)
7. **Committees – Greenspace Committee**
 - 7.1 Review of delegation arrangement and the terms of reference
8. **Finance Matters**
 - 8.1 Accounts for Payment - to approve **JUNE** accounts for payment
 - 8.2 Accounts for Payment – Arrangements to approve **JULY** accounts for payment
 - 8.3 Account Statements – **APRIL** and **MAY** - Bank Reconciliation, Income and expenditure, Restricted and Designated Funds Summary (incl. CIL) and allocations of funds to projects.
9. **Playground Refurbishment – Update**
10. **Purchase of the Parish Council office ‘The Bounty’ – Update and confirm next steps**
 - 10.1 **MOTION** - Seek the approval of the Secretary of State for Levelling Up, Housing and Communities to apply for a Public Works Loan Board (PWL) loan of £100,000 over the borrowing term of Over 25years (not over 25½ years) for the purchase of the Bounty (Parish Office). The annual loan repayments will come to around £3,022.87, applying the annuity method of repayment.
(Proposer: Cllr J Gardner; Seconder: TBC)

Council must confirm if taking the loan will increase the council tax precept for the purpose of the loan repayments:

It is also intended to increase the council tax precept for the purpose of the loan repayments by XX% which is the equivalent of an additional £XX a year. This will be subject to a precept increase consultation. **Or;**

It is not intended to increase the council tax precept for the purpose of the loan repayments.

11. Reports

- 11.1 Clerks Report - Matters to bring to the Councils attention, to include:
 - 11.1.1 Admin Assistant and advertising of Role
- 11.2 Chairman's Report – (for noting) information only
 - 11.2.1 Surrey ALC: Chairman's forum - Wednesday 22nd June 2022 @ at 7pm.
- 11.3 Reports (for noting) from representatives on outside bodies etc

12. Greens, Commons and Land, to include:

12.1 Across Parish Matters

- 12.1.1 Tree Survey
- 12.1.2 Maintenance contract
- 12.1.3 Grass cutting contract

12.2 Inspection Reports

12.3 Godstone

- 12.3.1 Road condition between Greenview and Hare and Hounds
- 12.3.2 Flower Farm – Licence Hearing
- 12.3.3 Boules Memorial

12.4 Hilly Fields

12.5 Salisbury Road Allotments

- 12.5.1 Fencing and signage

12.6 Tilburstow Hill/The Enterdent

- 12.6.1 Knotweed and Hedges

12.7 South Godstone

12.8 Blindley Heath

- 12.8.1 Update on gifted land

13. Burial Grounds and Memorials

- 13.1 Exclusive Rights of Burial Applications; Memorial Applications; and Bench Memorial Applications
 - 13.1.1 Memorial Applications
 - 13.1.2 Surrender of burial plot
 - 13.1.3 Wreath for Remembrance Sunday 2022

14. Correspondence

15. Matters for reporting or inclusion on future agendas

- 15.1 Review of the Council's employment policies and procedures

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

The next meeting of the Parish Council is scheduled to be held on **Monday 5 September 2022 at 7.30pm**
St Stephens Church Hall, South Godstone.