

# Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

## Clerk to the Parish Council

Mrs S Endersby

Admin Assistant  
M-A Parsons

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Godstone Green  
Godstone, Surrey  
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## Minutes

of the meeting of Godstone Parish Council held on  
**Monday 5 March 2018 at 7.30pm at St Stephens Church, South Godstone, RH9 8EY**

**Members:** Cllrs J Gardner, C White, M McLoughlin, R Johnson, C Farr and D Stone  
**Apologies:** Cllrs B Davis and M Gillman  
**In attendance:** S Endersby (Clerk)  
**Open Forum:** M Cullinan, J Cullinan, A Rabbetts, M Sydney

### 1. Questions from Members of the Public

- 1.1 Charity Cricket Match – Hare and Hounds – Organisers of the Charity Cricket match to be held on 12 May 2018, 12-4.30pm, discussed the plans with councillors. It was confirmed with the organisers that the Cricket club PL insurance would need to cover the event and the necessary licences for alcohol and music should be confirmed or arranged as required. Car parking was discussed, and it was agreed that if there were stall holders, they could park their cars behind their pitch.  
The councillors unanimously supported the event and thanked the organisers for coming along to present to them.  
**ACTION 3/2018 - PF1** – Clerk to send letter of confirmation to organisers on receipt of the appropriate contact details.
- 1.2 HGV's – Councillors discussed recent correspondence sent by A Rabbetts in relation to HGV licence enforcement and although the police appreciate the issues, due to resources, they are having to prioritise other areas where there have been accidents. Communication with Surrey Highways has not been successful to date.

### 2. County and District Councillors

- 2.1 Apologies received from Councillor R Thorn and an email update received and circulated to councillors.  
2.2 Apologies received from Councillor N Childs.

### 3. Apologies and reasons for absence

- 3.1. There were apologies received from Councillors M Gillman and B Davis due to prior personal commitments and unanimously accepted by the Parish Council.

### 4. Declarations of Interest

- 4.1 Councillors noted the Declaration of Interest by Councillor J Gardner in item 11.1 Ref: GP277 – Supply of goods.

### 5. Minutes of the previous meeting held on Monday 5 February 2018.

**RESOLVED** – Councillors agreed that the minutes of meetings held on Monday 5 February 2018 were an accurate record of the meeting and that they be signed by the Chairman.

### 6. Neighbourhood Plan Committee

6.1 Councillors noted that the final questionnaire had been circulated to the Parish council for reference.

#### 6.2 Printing of the Surveys

- i. It was reported that the Neighbourhood Plan Committee have not yet received any grant funding, so there is not grant funds available for the printing cost of the Survey.
- ii. It was noted that for best practice it was necessary for the Surveys to have a Serial number included on them which had an impact on the cost of the survey printing.
- iii. It was noted that great effort had been made to ensure that a best possible price had been found for the printing costs.
- iv. It was reported that the best price available for the printing of the surveys is £1460 and it was then put to the Parish council to consider if the Parish Council would pay for the printing costs of the survey.
- v. Parish councillors considered the request noting that £500 had been allocated as designated funds for the financial year 2017-2018 and £9k had been allocated in the budget for 2018-2019.

**RESOLVED** – Councillors unanimously agreed that the Parish council pay the printing costs of the Neighbourhood Plan Parishioners Survey.

**ACTION 3/2018 -1** – Clerk to liaise with the committee as necessary to ensure the surveys are ordered and delivered.

#### 6.3 Letter of appreciation

**RESOLVED** – Councillors unanimously agreed that the Parish council write a letter of appreciation, to be forwarded to all volunteers involved in the neighbourhood plan survey, to state the Parish council's appreciation of all the hard work being carried out.

**ACTION 3/2018 -2** – Clerk to prepare and send letter of appreciation to Neighbourhood Plan committee volunteers.

## 7. Motions and matters proposed for discussion by Councillors

7.1 HGV – Letter to the Licence authority – Councillors discussed the ongoing concerns in relation to HGVs.

7.2 Councillors noted information provided that it may be possible to pay for a speed survey down Tillburstow Hill and M Sydney asked to send us information.

**RESOLVED** – Councillors unanimously agreed that a letter to be sent to the Chief Constable of Police and the Police Commissioner on the enforcement of HGV licences, which would be circulated to the Parish Council.

**ACTION 3/2018 - 3** – Cllr M McLoughlin to draft a letter to be sent on the enforcement of HGV licences and circulate to the Parish Council.

7.3 Policies– Councillors considered the policies detailed below for adoption, which had been circulated in advance of the meeting. Councillors noted that the drafts had been provided by SSALC as model policies.

i. Document Retention Scheme

**RESOLVED** – Councillors unanimously agreed that the Document Retention Scheme Policy be adopted by the Parish Council, noting that the retention of Leases should be dependent on the end of the lease.

ii. Data Protection Policy

**RESOLVED** – Councillors unanimously agreed that the Data Protection Policy be adopted by the Parish Council

iii. Freedom Of Information (FOI) – Councillors discussed the policy, which refers to Complaints Procedures and Processing of Requests.

**ACTION 3/2018 - 3** – Clerk and Councillor C Farr to revisit this policy before the council adopts it.

7.4 Sutton and East Surrey Water (SES) 'Proposal to remove Godstone from Green Belt'

7.4.1 Councillors noted the matter raised in relation to investigations being made by Ashill on behalf of SES and the correspondence from Parishioners circulated to the council.

7.4.2 It was noted that this area actually falls within the Parish of Bletchingley.

7.5 Annual Parish Meeting – Monday 21 May 2018

7.4.1 Councillors discussed a potential format for the evening which would involve parishioners more and noted the request to consider people to be nominated for the annual awards, for services to the community for each village.

7.6 Vacancy – South Godstone (Central Ward)

7.6.1 Councillors noted that the deadline of notice with TDC ended on 1 March.

7.6.2 Councillors noted that it has been confirmed by TDC that there has been no written request for a By-election

**REOSLVED** – Councillors requested that the Clerk go ahead and start the process to enable the Parish Council to co-opt a councillor following the co-option policy.

## 8. Tandridge District Local Plan and Garden Village

8.1. Councillors noted the question for consideration, what do Godstone Parish council believe should happen rather than the Local Plan.

8.2. It was agreed that this was an important discussion and could be considered following the survey gathering information for the Neighbourhood Plan, which would offer evidence to the Parish Council in relation to what local people want for their area.

8.3. It was noted that this discussion was separate to the Neighbourhood Plan, as the Neighbourhood Plan will need to work with the Tandridge Local Plan, but the survey offered a useful source of information.

8.4. Councillors agreed that at the appropriate time a separate working group could be formed to consider this matter.

## 9. Reports

9.1 Action taken – to be ratified (if any)

9.1.1 List of Actions – Councillors note the list of actions circulated with meeting papers.

9.1.2 Actions detailed in the minutes of the meeting held on 5 February 2018 or previous meetings, had either been discharged, included as part of the meeting or detailed below to ensure they are followed up:

ACTION 2/2018 – 16 – Clerk to follow up on printed playground sign with other suppliers
ACTION 2/2018 – 18 – Councillors J Gardner and C Farr to carry out a site visit of Green near school in relation to receding Green and drainage.
ACTION 2/2018 – 19 – Clerk to liaise with the Caretaker at GVS on the points of the green edge and a new pathway.
1/2018 – 2 – Clerk to investigate the legalities and practicalities of requesting donations from Parishioners to fund legal costs.
1/2018 – 5 – Councillors M McLoughlin and M Gillman to report back to the council an action plan for future Christmas lights.
12/2017 – PF3 – Clerk to contact SCC to enquire about the consultation and why the Parish Council was not made aware.
12/2017 – 6 – Clerk to send letter to TDC following the latest budget to Louise Round, Chief Executive TDC and Martin Fisher, Leader of the Council, with copies to TDC councillors, S Gyimah MP and local newspapers.
12/2017 – 7 – Clerk to send letter to S Gyimah MP following the latest budget, including a request for a response.
12/2017 – 9 – Clerk to respond to letter in relation to disabled parking.
12/2017 – 19 – Clerk to investigate arrangements for purchasing and installing 4 posts on the green opposite the Deli Forge café and a replacement post for Greenview and the sign there.
12/2017 – 23 – Knotweed to continue to be monitored.
11/2017 – PF1 – Clerk to send letter about parking near the café on behalf of the council to SCC.
11/2017 – PF2 – Clerk to investigate how historic donation from GVA for poppies was used.
11/2017 – 5 – Clerk to refer issue and Parishioner to SCC in relation to Advertising Banners.
11/2017 – 26 – Clerk to inform the Parishioner about Greenview Parking being on common land.
7/2017 – PF4 – Councillor M McLoughlin will write to Councillors R Thorn and N Childs following a final review and summary of the HGV survey being completed.
7/2017 – 22 – Councillor M McLoughlin to carry out inspection at Tillburstow Hill.
Apr-17: Put a notice board on the car park site to keep parishioners informed of the work taking place.

6/2017 - 3: NPC Terms of Reference - Cllr Gillman to send comments to Cllr White.
i. Cllr Gillman to review the BCP. Emergency Plans to cover each village are to be included as part to the BCP. (Clerk has sent these to Cllr M Gillman)
10/2017 – 18 – Chairman to continue following up about Data with AirSensa.
10/2017 – 35 – A shingle drainage system could be invested in. Investigate water table by test holes during the winter.

## 9.2 Clerks Report

### 9.2.1 GDPR

- i. The Clerk reiterated that following advice from training courses, that it was a strong recommendation that councillors have their own Parish Email addresses.

**ACTION 3/2018 - 4** – Clerk to forward on more specific information on the reasons behind parish councillors having Parish council email addresses.

- ii. Councillor noted that there was training available on GDPR.

**RESOLVED** – Councillors agreed that Councillors C Farr and D Stone would attend training on 24th April at 7pm in Chaldon and that the council understood that the fee of £400 would be split with other parishes dependent on the number of attendees.

9.2.2 Mock Hunt – It was noted that litter is sometimes left after a mock hunt and that the clerk had now got information about local mock hunt organisers.

9.2.3 Football club – It was noted that contacting the Football Club can be problematic to ensure there are not clashes of events on the Green, it was also then noted that the football posts will need to be taken down at the end of the season.

**ACTION 3/2018 -5** – Clerk to liaise with Councillor R Johnson to contact the Godstone Football Club.

9.2.4 Website – Councillors noted that the current website had been reinstated and contacted with the provider had been re-established.

9.2.5 Garden plots rent increase – Councillors noted that the issue of the rent being increase had been raised by another parishioner and the clerk had confirmed that this was being referred to the Finance committee.

## 9.3 Chairman's Report – (for noting) information only - The Chairman reported that:

9.3.1 He had been asked to attend a presentation about the Blindley Heath Road crossing, but that it had been cancelled due to the weather.

9.3.2 He had attended the East Surrey Business Support and Rural Funding workshop on 27 February 2018.

## 9.4 Reports (for noting) from representatives on outside bodies etc

9.4.1 Councillor C Farr reported that he had attend TLAG and OLRG meetings.

## 10. Current Planning issues

10.1 District Council Planning Decisions – Councillors noted the decisions listed below:

i.

<a href="#">2017/2676</a>	<a href="#">Applegarth, 60 Hickmans Close, Godstone RH9 8EB</a>	Householder Developments
Decision	Approved	
<a href="#">2017/2616</a>	<a href="#">Oak End, Carlton Road, South Godstone RH9 8LE</a>	Certificate of Lawfulness (CLEUD, CLOPUD)
Decision	Certificate of Lawfulness (proposed use or development) granted	
<a href="#">2017/2625/NC</a>	<a href="#">Parkwood Industrial Estate, Byers Lane, South Godstone RH9 8JJ</a>	Storage or Distribution to residential
Decision	Prior approval required and given	
<a href="#">2017/2622/NC</a>	<a href="#">Parkwood Industrial Estate, Byers Lane, South Godstone RH9 8JJ</a>	Light Industrial to residential
Decision	Prior approval given	
<a href="#">2017/2578</a>	<a href="#">Land Adjacent to Godstone Station, Eastbourne Road, South Godstone RH9 8JB</a>	Dwellings
Decision	Approved	
<a href="#">2017/2532</a>	<a href="#">Parkwood Industrial Estate, Byers Lane, South Godstone RH9 8JJ</a>	All other notifications
Decision	Notice of Demolition - Prior approval required and given	
<a href="#">2017/2530</a>	<a href="#">1 Tylers Green Cottages, Godstone Hill, Godstone RH9 8DJ</a>	Householder Developments
Decision	Approved	
<a href="#">2017/2508</a>	<a href="#">83 Oaklands, South Godstone RH9 8HX</a>	Certificate of Lawfulness (CLEUD, CLOPUD)
Decision	Certificate of Lawfulness (proposed use or development) granted	
<a href="#">2017/2410</a>	<a href="#">Church House, Church Lane, Godstone RH9 8BW</a>	Listed Building Consent (Demolish)
Decision	Listed building consent - granted	

ii. Councillors noted with disappointment the decision in relation to Parkwood Industrial Estate due to the loss of employment potential for the district.

10.2 Current Planning Lists and applications – None detailed on Agenda – Planning meeting required.

**ACTION 3/2018 - 6** – Clerk to issue an agenda for a Planning Committee Meeting on 19 March 2018.

10.3 Councillors noted the draft minutes of the Planning committee meeting which considered planning applications on 19 February 2018 had been circulated to all councillors on 20 February 2018. Councillors noted the following application considered at the meeting that the Parish Council had submitted and OBJECTION.

2017/2652 - Farm Lane Godstone RH9 8DH	Proposed Siting of 10 Mobile Homes and Touring Caravans and Two-Day Rooms	<b>OBJECTION – Noting points raised:</b> SSSI; Ancient Woodland; Covenants on Land Registry; Isolated site not recommended by Government; Track not fit for purpose; and Contamination.
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10.4 Other current planning matters, including Appeal

10.4.1 TA/2018/128 - Devon House – Councillors noted that the planning application had been withdrawn.

## 11. Finance

### 11.1. Accounts for payment - to approve **FEBRUARY** accounts for payment

Parish Ref.	Business	Invoice	Invoice Date	Payment For		Net Invoice amount	VAT	Invoice Total
GP264	Surrey Playing Fields	None	05-Feb	Affiliation Fee Request				£10.00
GP265	Parish Noticeboard Company	7282	25-Jan	Notice Board	50% deposit as agreed at Feb meeting	£750.00	£150.00	£900.00
GP266	Fairalls	0426426	07-Feb	Playground		£32.13	£6.42	£38.55
GP267	Fairalls	04297086	07-Feb	Playground		£36.68	£7.33	£44.01
GP268	Fairalls	04296657	07-Feb	Playground		£58.11	£11.62	£69.73
GP269	Fairalls	04296656	07-Feb	Playground		£64.80	£12.96	£77.76
GP270	HPS	4995	09-Feb	IT Support 1 Oct 17 - 31 Jan 18	4 months support fees	£260.00	£52.00	£312.00
GP271	Surrey Wildlife Trust			Transfer of HLS Funds				£7,779.85
GP272/3/4	Staff Salaries			3 employees				£1,394.50
GP275	HMRC			NI and Income Tax				- £1,037.32** *
GP276	NEST			Pension				£94.16
GP277	Segment Engineering	4087	26-Feb	Railway sleepers for playground		£547.50	£109.50	£657.00
GP278	S Endersby			Expenses				£11.25
GP279	Gardenwise	05-879	28-Feb	Maintenance		£1548		£1548
GP280	EON	H15785AD43	18-Feb	Electricity		33.97	1.70	35.67
GP281	BT	M063 90	17-Feb	Telephone & Internet	Feb period	£56.46	£11.29	£67.75
GP232	BT	M062 5E	17-Jan	Telephone & Internet	Jan period	£56.46	£11.29	£67.75
<b>TOTAL:</b>								<b>£13,107.98</b>

\* Salaries have been paid in accordance with 7. Payment of Salaries of the Parish Council Financial Regulations.

\*\*Direct Debits

\*\*\* For noting only, not included in final Total as not received as a refund, this is due to tax rebate to a member of staff.

**RESOLVED** – Councillors approved the payments by majority of the list totalling £13,107.98, with Councillor J Gardner abstaining due to his declared interest. Two councillors countersigned all invoices.

### 11.2 Summary Financial Report to **JANUARY**

- Accounting records for JANUARY were available at the meeting for examination and included the bank statement, bank reconciliation, pension contribution, salary sheet, monies received and designated and restricted funds balance sheet.
- Monies Received – up to January 2018

Burial Charges	1989
Wayleaves	376.32
Christmas Light Donations	95
<b>TOTAL:</b>	<b>2460.32</b>

11.3 Grants - Councillors reviewed the grant application from Caterham and Warringham Citizens Advice Bureau for £2k. Councillors debated the benefit to the Parish.

**ACTION 3/2018 - 7** – Councillors M McLoughlin and R Johnson to look at the application further and reviewed again at the next meeting.

11.3 Transparency - Q3 – Councillors noted the following information was available at the meeting and on the Parish website:

11.3.1 Expenditure exceeding £500 for Quarter 3 of the current financial year 2017-18

**12. Greens, Commons and Land** - To receive updates, inspection reports from Members' areas of responsibility and consider any recommendations:

12.1 Allotments

12.1.1 Allotment Agreement (circulated to all councillors in advance of the meeting) – Councillors noted that the Clerk and Councillor B Davis had reviewed the allotment agreement noting that there had been some changes, such as changing the agreements to be charged by sqm, Data collection information and clarifying certain issues that had been raised during the year in relation to removal of waste and bonfires.

12.1.2 It was noted that Councillor M Gillman had raised one further point to be adjusted to be clearer on the agreement in relation to the death of an allotment holder, which had been updated by the Clerk.

12.1.3 It was noted that the agreements would be circulated by the end of March.

12.2 Godstone, South Godstone and Godstone Green

12.2.1 Car Park –

i. Councillors noted that the Tender Specification Document was uploaded on to Contract Finder as required and the tender response deadline is 29 March 2018.

ii. Park Solve – Councillors noted the information from the supplier about car park management i.e. maximum stay allowance enforcement. Councillors agreed that they did not want to consider this until after the car park is built.

12.2.2 Godstone Village School (GVS) - Sports Day – Councillors considered the request for the school to use the Green for their sports day on the following dates: Practice: Monday 9th July 2018, Sports Day: Thursday 12th July 2018, Reserve Sports Day: Monday 16th July 2018.

**RESOLVED** - Councillors unanimously approved that the school could hold their sports day on the Green subject to the appropriate Public Liability (PL) insurance certificate being provided.

**ACTION 3/2018 - 8** – Clerk to send a confirmation letter with the Terms and conditions applicable to the event and requesting a PL insurance certificate is provided.

12.2.3 GVS – PTA Fun Run – Information received back confirming details of the event, but with no PL certificate. Councillors stated that without PL insurance the fun run would not be allowed to take place on the green.

**ACTION 3/2018 - 9** – Clerk to follow up with GVS PTA about PL for fun run.

12.3 Hilly Fields – It was reiterated that the lease ended on 16 May 2019 and allotment holders had been informed.

**ACTION 3/2018 - 10** – Clerk to ensure that a reminder is set to ensure that the Budget for 2019-2020 includes money allocated to clear the Hilly Fields Allotment site at the end of the lease agreement.

12.4 Blindley Heath

12.4.1 Tree Maintenance at SSSI site

i. Councillors noted the quotes provided in relation to Tree Maintenance at SSSI site to ensure safety:

<b>Ref: 49</b>	£95 plus VAT to visit and provide a schedule of work, but not carry out work.
<b>Ref: 50</b>	£1600.00 + VAT
<b>Ref: 51</b>	£1980.00 + VAT

**RESOLVED** - Councillors unanimously agreed that contractor Ref: 50 be instructed to complete the work.

**ACTION 3/2018 - 11** – Clerk to instruct contractor to carry out work.

12.4.2 Wayleave – Maynards and land beyond – Councillors noted the update provided by the clerk following information from Solicitor.

12.4.3 Cricket club feedback on barrier proposal: Councillors noted and considered the feedback from the Cricket club, noting that they would need a key to be able to open it to allow access for players/spectators and in case of emergencies and the aspiration to avoid people parking on Ray Lane if their vehicle is too high for the barrier.

**RESOLVED** - Councillors unanimously agreed that the motion to have a barrier installed at the Blindley Heath car park would be taken no further and there would not be one installed.

12.4.4 Electricity money grant payment for cricket club – Councillors noted the information demonstrating electricity usage which had been circulated.

**RESOLVED** - Councillors unanimously agreed that an amount of up to £150 be paid.

**ACTION 3/2018 - 12** – Clerk to confirm the amount of £123.30 is to be paid for all 'out of season' electricity paid to EON and arrange payment in line with the agreed limit set by the council.

i. Inspection Report completed – Councillors noted the Inspection report completed for Blindley Heath which included reference to the bus shelter at Anglefield corner.

**RESOLVED** - Councillors unanimously agreed that they did not wish to apply for the bus shelter to be listed, but that care should be taken to maintain it.

**ACTION 3/2018 - 13** – Clerk to ask contractor to carry out any necessary maintenance on the bus stop.

12.4.5 Reports from Cricket Club – Councillors noted the following matters raised by Blindley Heath Cricket Club:

i. Dog Mess - Issue with inconsiderate dog owners who let their dogs mess both on The Common and on the cricket ground.

ii. Human Mess - At the ground

Councillors agreed that the fowling of the green and cricket ground is frustrating, and the councillors were sympathetic to the Cricket club raising the issues, but were at a loss as to how you can stop people being inconsiderate in this way.

- iii. Southern Water Sewage Spillage – Councillors noted that there had been liquid sewage from the man hole cover next to the east side of the pavilion reported to and dealt with by Southern Water. It was agreed that should there be any future issues, whoever discovers any issue reports it immediately to Southern Water and informs other relevant parties, so the appropriate groups are aware. It was noted that ultimately the Parish are reliant on Southern Water rectifying any issues.

**ACTION 3/2018 - 14** – Clerk to reply to the Cricket Club on matter reported.

- 12.4.6 Hedges along A22, including area of SSSI – Councillors discussed the flailing of hedges along the road, which had also cut within the SSSI, and were concerned who had carried this work out to an area of the SSSI and whether the appropriate approval had been sought from Natural England first.

**ACTION 3/2018 – 14a** – Clerk and Councillor C Farr to liaise and speak with Natural England and Surrey Wildlife Trust if necessary.

## 12.5 Tilburstow Hill Common

- 12.5.1 Dumping of Garden Waste on the common – Councillors noted the correspondence from TDC who had received a complaint of green waste being left in one of the gulley's to the west of the public footpath which runs beside White Cottage and is on Parish Council land. TDC visited the site and noted that it appears that the bulk of the waste has been there for a long time, although it is still being added to, and is of a nature that is going to have little ecological impact in that area and is relatively contained. TDC will not be taking any action to clear the waste as it is likely to create more disturbance than benefit and it is well clear of the footpath.

**RESOLVED** - Councillors unanimously agreed that they did not wish to take any action to remove the waste, but that the Clerk include a reference to the matter in the next letter sent to all Enterdent residents, confirming the closure of the track for one day, that no waste should be dumped on the common.

**ACTION 3/2018 - 15** – Clerk to write to Enterdent residents about no dumping on the common or garden waste or any other materials. Councillors D Stone and M McLoughlin to visit the Enterdent.

## 13. Burial Grounds

### 13.1 Maintenance – Tree Maintenance

- i. Councillors noted the information in relation to quotes to deal with the damaged tree at the burial ground:

<b>Ref: 52</b>	£95 plus VAT to visit and provide a schedule of work, but not carry out work.
<b>Ref: 53</b>	£1760.00 + £880.00=£2640 +VAT - see quote breakdown
<b>Ref: 54</b>	To follow asap following site visit.

- ii. Councillors noted that the TDC Tree officer is meeting Cllr M McLoughlin at Burial ground on Wednesday 7 March 2018 and that a decision would be deferred until after this meeting.

**ACTION 3/2018 - 16** – Clerk to confirm there are no TPOs on the tree that is damaged and follow up outstanding quote.

### 13.2 Applications for Exclusive Rights of Burial – None to report

### 13.3 Applications for consent to erect Memorials – None to report

### 13.4 War Memorials

#### 13.4.1 Commemoration plans for 2018

- i. Councillors noted the update on plans from Councillor M McLoughlin and R Johnson
- ii. Details of the proposed plans were circulated and the engagement with community groups, particularly schools, was a priority to ensure that the next generation own the legacy.
- iii. It was noted that the plan is for an installation in each village with locations to be confirmed as soon as possible.
- iv. Councillors noted the proposal for a small gift, such as a reflector poppy, to be presented to as many local children as possible to mark the commemoration.
- v. Councillors considered the proposed expenditure on the installations for each village at a cost of £550 per village.

**RESOLVED** – Councillors unanimously agreed that £550 per village, a total of £1650, be spent on installations to mark the commemoration of the 100year anniversary of the end of the 1<sup>st</sup> World War. This amount was within the budget amount set for 2018-2019.

**ACTION 3/2018 - 17** – At the appropriate time, the Clerk should confirm that the assets are added to the Parish asset list and insurance documentation.

- 13.5 Postengate Farm Memorial Site – Councillors noted that Councillor M McLoughlin intended to visit the site.

## 14. Correspondence

### 14.1 Councillor noted the items of communication detailed below, which had been circulated by email:

- i. White Hart Progress
- ii. Sutton and East Surrey (SES) 'Proposal to remove Godstone from Green Belt'
- iii. SCC Cabinet and Local Committee newsletters
- iv. Despatch 14th February 2018

- v. VILLAGE OPEN MEETING Wednesday 21 February 2018
- vi. Press Release: Buy a lottery ticket to support local good causes and be in with a chance of winning £25,000
- vii. Agenda for Tandridge Local Committee, Friday, 2 March 2018, 10.15 am
- viii. Community Services Committee Agenda 1 March 2018
- ix. Application 2017/2652 – Freer Farm
- x. Press release: Council agrees district council tax increase of 2.99%
- xi. Tandridge District Council Local Plan Newsletter 23.02.2018
- xii. Press Release: All council meetings to be streamed online
- xiii. News item: Interested in becoming a councillor?
- xiv. Godstone Village School - Spring Tea Party.
- xv. Final reminder: East Surrey Business Support and Rural Funding Workshop.
- xvi. Housing Committee Agenda 6 March 2018
- xvii. Planning Committee Agenda 8th March 2018

**15. Matters for reporting or inclusion on future agendas**

15.1 The next meeting of the Parish Council will be held at 7.30 pm on Monday 9 April 2018 at St Stephens Church, South Godstone.

**Part 2 – None.**

----- Meeting closed at 10pm -----

Signed \_\_\_\_\_

Chairman

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Date