

Minutes of meeting of Godstone Parish Council held on Monday 6 June 2016
St Stephens Church Parish Rooms, South Godstone 7.30 pm

Members: Cllrs Davis, J Gardner, M Gillman, B Hubery, J Faulkner, R Johnson, K Knox, M Gilman, M McLoughlin and C White.

In attendance: Mrs D Grose, Clerk to Parish Council

	<p>Open Forum A Rabbetts on behalf of the GVA outlined programme for the Queen's Picnic celebration Stages have will be erected during the coming week. They have obtained £800 from local businesses, the Hare and Hounds will provide plastic glasses, there will be a life size cut out of the Queen for people to have their photographs taken. The event will be advertised on local radio and an article has been placed in the Surrey Mirror. Additional posters will be put up around the Parish. Parking on the Green will not be permitted.</p> <p>Cllr Windsor thanked Mr Rabbetts for organising this event. School Places - Cllr Windsor said that Godstone Village School is oversubscribed and Godstone parents have been informed that there are places at Downsway School in Oxted. If anyone approaches the Parish Council with this problem they should refer them to Cllr Windsor. Red marks around pot holes etc have been painted on road in The Priory, prior to infilling them. Local committee will be held on 24 June at South Godstone Sports Association. Questions for this committee have to be raised in writing 2 weeks prior to the meeting. Temporary Traffic lights in Ray Lane are in use even though work has not started on the collapsed culvert. Query this is because of safety reasons. Cllr Childs - Lagham Road sign has been reported but not yet actioned. TDC have organised committees following Local Elections. Cllr Childs is Chairman of Community Services.</p> <p>Mrs Pavely informed the meeting that the White Hart in Godstone is still closed due to an investation of rats.</p>	
1	Apologies for Absence were received from: WPC V Seymour	
2	Declarations of Interest There were no Declarations of Interest	
3	Minutes of the previous meeting held 9 May 2016 were signed as a correct record. The Planning Committee held on 24 May to be confirmed and signed by the chairman as a correct record at the next planning meeting.	
4.	<p>Matters Arising Cllr Gillman asked why the previous Chairman had not included on the Agenda for December 2 items that were requested? The two items were :</p> <ol style="list-style-type: none"> 1) "To receive the report from the special meeting of Councillors held on 9th November 2015 at The Bounty and to discuss and then vote on ALL the 14 recommendations made. Recommendations are to be considered in order presented starting with recommendation 1 unless a majority of Councillors at the parish council meeting vote otherwise". 2) "If time does not permit all the recommendations from the special meeting of Councillors held on the 9th November 2015 to be discusses and voted on unless it is agreed by a majority of Councillors at the parish council meeting on 7th December that the matters can be differed until the January 2016 meeting an extraordinary parish council meeting will be called at the earliest possible date and no later than 17th December 2015" <p>Cllr Knox proposed that this matter be closed as there is now a more robust system in place. Cllr White seconded. Cllr Faulkner, McLoughlin, Johnson, Gardner voted in favour of the matter being closed. Cllr Hubery abstained. Cllr Knox suggested that the Standing Orders should be looked at to seek clarification on</p>	

	<p>some points including, Any Other Business, if an urgent issue was raised after the Agenda was published that could not be delayed until the next meeting, how should this be dealt with?</p> <p>A small sub committee will look into this and report to the Council.</p> <p>Cllr Gillman attended an informal meeting of TAG- A25 to discuss the purchase of a dust particle monitor for the A25 his report is below. He raised 3 questions:</p> <ul style="list-style-type: none"> • What is the purpose of taking these dust particle measurements? • How will they be used? • Is the proposed instrument suitable? <p>The purpose of these measurements are. An earlier measurement had shown a high reading in the Nutfield area but this was a limited measurement over a short time period. Tandridge Council have confirmed in writing that if evidence is produced to show high dust particle levels occur on a regular basis they are prepared to carry out a more extensive dust particle measurement programme. In this respect the absolute accuracy of any measurements Parish Councils might provide is of less importance provided the equipment used and the location for the measurements is approved by Tandridge Council.</p> <p>In the event of high dust particles levels I found it hard to see, even after measurements carried out by Tandridge Council, what could be done as it would not be practical to close roads or restrict existing businesses. However, if there was to be a high dust particle level this could be used as hard evidence when considering future planning applications. My so what question was not really answered.</p> <p>In the letter from Tandridge Council confirming they would carry out further measurements if evidence of high dust particle levels is provided they did specify where the measurement site was to be and the instrument to be used. The instrument was NOT the one Mr White proposed at May parish council meeting also Tandridge Council have not agreed to react to any measurement taken in Godstone.</p> <p>TAG-A25 have now written to Tandridge Council seeking formal agreement that they would accept dust particle measurements using the AQMesh or AirSensa sensor at 2 sites, i) A25 entrance to Mercers Quarry and ii) Godstone High St. The measurements would be done for a 12 month period.</p> <p>What is now clear is TAG-A25 are only seeking to deploy 2 sensors NOT 3 that some have spoken about. The dust particle instruments do NOT measure NOx that is likely to be of the greatest concern to Godstone. Until there is a response from Tandridge Council on what they will accept we should make no decisions. There will have to be discussions between the 3 parish councils involved about sharing funding arrangements.</p> <p>The Chairman thanked Cllr Gillman for this report.</p> <p>The meeting thanked Cllr Gardner for chairing a well conducted meeting at the Annual Parish Assembly.</p>	KK
<p>5.</p> <p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p> <p>5.5</p>	<p>Reports</p> <p>Action taken - see 8.4.5</p> <p>Clerks Report. Nothing to report</p> <p>Chairman’s Report - Nothing to report</p> <p>Reports [for noting] from representatives on outside bodies etc.</p> <p>Reports from Members’ areas of responsibility - Report on play area, Godstone Green was received from Cllr Knox. It was noted that some timbers had become lodged. Clerk to ask Gardenwise to make safe.</p>	DG

6 6.1	<p>Current Planning Issues</p> <p>Planning Committee - Cllr Gillman was re elected as Chairman of Planning Committee. Standing Orders Cllr Gillman advised that the Planning Committee had reviewed the Standing Orders, to enable the chairman to take minutes instead of the Clerk all Councillor's agreed</p>																			
6.2	<p>District Council Planning Decisions</p> <table border="0"> <tr> <td><u>2016/574NH - 40 Dewlands, Godstone RH9 8BS</u></td> <td>Approved</td> </tr> <tr> <td><u>2016/562NH - 81 Ockleys Mead, Godstone RH9 8AZ</u></td> <td>Refused</td> </tr> <tr> <td><u>2016/462 - 19 Catlin Gardens, Godstone, RH9 8NT</u></td> <td>Approved</td> </tr> <tr> <td><u>2016/433TCA 52A High Street, Godstone, RH9 8DZ</u></td> <td>Approved</td> </tr> <tr> <td><u>2015/1790 Land adjoining Three Elms, Bletchingley Road, Godstone</u></td> <td>Approved</td> </tr> <tr> <td><u>2016/405 - 8 Rushton Avenue, South Godstone, RH9 8LA</u></td> <td>Approved</td> </tr> <tr> <td><u>2016/399 - 13 Lagham Road, South Godstone RH9 8HE</u></td> <td>Certificate of Lawfulness Granted</td> </tr> <tr> <td><u>2016/355 - The Lawns, Carlton Road, South Godstone RH9 8LE</u></td> <td>Approved</td> </tr> <tr> <td><u>2016/367 - Ockleys Mead, Godstone, RH9 8AZ</u></td> <td>Approved</td> </tr> </table>	<u>2016/574NH - 40 Dewlands, Godstone RH9 8BS</u>	Approved	<u>2016/562NH - 81 Ockleys Mead, Godstone RH9 8AZ</u>	Refused	<u>2016/462 - 19 Catlin Gardens, Godstone, RH9 8NT</u>	Approved	<u>2016/433TCA 52A High Street, Godstone, RH9 8DZ</u>	Approved	<u>2015/1790 Land adjoining Three Elms, Bletchingley Road, Godstone</u>	Approved	<u>2016/405 - 8 Rushton Avenue, South Godstone, RH9 8LA</u>	Approved	<u>2016/399 - 13 Lagham Road, South Godstone RH9 8HE</u>	Certificate of Lawfulness Granted	<u>2016/355 - The Lawns, Carlton Road, South Godstone RH9 8LE</u>	Approved	<u>2016/367 - Ockleys Mead, Godstone, RH9 8AZ</u>	Approved	
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6.3	<p>Current Planning Lists and applications</p> <p><u>2016/535 - Planning Application Land North of, Godstone Railway Station, Eastbourne Road South Godstone</u> Erection of 2-storey building with habitable accommodation in the roofspace, comprising of 14 flats with associated parking, cycle stands and bin/recycle store Comments: In reality 3 storey's dwellings. Land currently used as car park for the station, apparent loss of station car parking and impact on surrounding roads. Access to station car park could be comprised. Over development of site. Would there be enough space to accommodate possible number cars. Exit onto A22 busy. Is the proposed boundary encroaching onto adjoining land. Over development of land. Not in keeping with surrounding area. Objected</p> <p><u>2016/640 - Land Adjacent to Godstone Station, Eastbourne Road, South Godstone RH9 8JB</u> Erection of 9 dwellings with associated parking, cycle store. Not enough parking spaces allowed for the size of proposed dwellings. Adjoining residential side roads congested there is no parking allowed on A22. Loss of access to Station car park and impact on where station users would park their cars. Over development of land. Not in keeping with surrounding area. Objected</p> <p><u>2016/530 - Godstone Farm, Tilburstow Hill Road, Godstone RH9 8LX</u> Demolition of existing decked seating area, pergola and enclosure fence. Erection of single storey extension to provide new multi function space, fencing and fire escape route.</p>																			

	Asset to area, employment to area and advantage., long established business. No objections			
	<u>2016/752 - 9 Salisbury Road, Godstone RH9 8AA</u> Demolition of existing conservatory. Erection of single storey rear extension. No objections			
	<u>2016/685 - Oak View, Brickhouse Lane, South Godstone RH9 8JW</u> Erection of single storey front/side extension, single storey rear extension and first floor extension over existing side extension No objections			
	<u>2016/738 - 9 Dumville Drive, Godstone, RH9 8NY</u> Erection of single storey infill extension to north elevation in association with part conversion of existing garage to habitable accommodation. Changes to fenestration including removal/installation of doors to north elevation. Comments: Loss of garage possible impact on road[s] with additional parking. It appears that there is still plenty of off road parking which should have no impact on area. No Objections			
	<u>2016/731 - 5 Tylers Close, Godstone RH9 8AN</u> Demolition of existing single storey side extension and garage. Erection of two storey attached dwelling and single storey rear extension to existing dwelling and formation of dormer window to existing and proposed dwellings and amended access to the highway. Over development of site. Reduction of parking space for current dwelling. Insufficient off road parking allowed for proposed new dwelling. Impact on parking in narrow residential road Objected			
7.	Finance - May			
7.1	Accounts for payment - to approve the following accounts for payment:			
Staff Salaries			920.62	
Advanced Transport Research	Traffic Survey, with Bletchingley and South Nutfield		396.00	
SOS Systems	Photocopier		11.28	
Hart Reade Solicitors	Renewal of Lease Hare & Hounds		486.00	
Salaries			920.62	
Gardenwise	Godstone Green Cut incl. Green View	600.00		
	Burial Grounds cut	260.00		
	Blindley Heath cut	300.00		
	Burial Grounds, middle section	100.00		
	Burial Grounds, front and ashes area	75.00		
	Burial Grounds, old section	120.00	1455.00	
	Maintenance Contract		573.50	
Lion Security Services	To Disconnect Panel and Bell box		78.00	
	The May salaries have been paid in accordance with 7.2 of the Financial Regulations. Direct Debits: E.ON. Office Electricity to 17 May £21.07 BT. Phone and Broadband to 17 May 2016 £151.54			
7.2	1. Summary Financial Report to 30 April 2016			

	The summary was signed and dated by the Chair. There were no questions. A copy of the accounting records for April, including the bank statement, incorporating the bank reconciliation was available at the meeting for examination.	
	<u>2. Update on change of signatories from Lloyds Bank</u> This has finally been updated. The Clerk raised a concern that for on line banking her personal ID and password are the same as for the Parish Council. She has raised this with Lloyds Bank, they stated that is the position! It was agreed that this matter would be raised with our Auditor.	
	<u>3. Transfer of restricted funds £7,900.00 for Blindley Heath Common to Surrey Wildlife Trust</u> Following the meeting with P Newdick, Chair of Blindley Heath Management Committee, Cllrs White, Faulkner and Gillman. Points were raised as to how money had been spent and would be spent. The Specification from SWT was not good and it appears that it was not offering value for money. Mr Newdick agreed with our concerns and will take the matter up with Surrey Wildlife Trust and will report back.	
	<u>4. Gatwick Area Conservation Campaign</u> - annual subscription £10.00, was agreed	
	<u>5. Surrey Wildlife Trust</u> - Annual membership £42.00, was agreed	
	<u>6. Request from GVA for funding for Queens Birthday celebration 12 June</u> - for payment of Coach to transfer passengers from South Godstone and Blindley Heath £1,040.00. This was agreed	
8	Greens and Commons	
8.1	Allotments <u>Review of allotments</u> Hilly Fields - Renewal of lease agreement Cllr Gardner signed the new lease Salisbury Road - It was noted that the land was acquired under The Allotments Act therefore it precludes the Council from any disposal without protracted involvement of the Secretary Of State and considerable legal expense . It is hoped that a possible solution could be found to enhance the proposed development and achieve the aims of the Council for the allotments, with a water supply, to continue to provide vehicular access with up to six parking spaces on the allotment land for the allotment holders, a sign would be erected saying parking for allotment holders only. It was noted that a 'Gentlemen's Agreement' would not be allowed. It was agreed that the Council would clear the boundary area of the allotments, thus creating more allotments. It was agreed to send a letter to Allotment holders asking them to keep their allotments in a clean and tidy condition. Boundaries of allotments need to be clarified.	JG DG
2	Godstone Green 1. Request from a commercial company to hold a staff BBQ mid July. This was agreed providing there was no parking on the Green and we saw a copy of their Insurance. 2. Request to hold regular Personal Training exercises 7-8 Wednesdays. This was agreed but the class should not exceed 5 in number and we saw a copy of their Insurance.	DG DG

8.3	Hilly Fields <u>Proposed car park.</u> Specification in hand	JG/ KK
8.4	Blindley Heath 1. <u>Benches on Cricket Field</u> need repair / renewing - the work is in hand 2. <u>Pond by Cricket Club</u> - work in hand 3. <u>Transfer of Ring Fenced Funds</u> - see 7.2.3 4. <u>Ash tree</u> - has been felled 5. <u>The Formans Institute</u> - Tandridge DC informed us that the current used car business said extra parking was another business that the Forman's Institute had agreed to. As some cars block the fire exit it was agreed that this matter should be brought to the attention of the Surrey Fire Brigade. Cllr agreed to look at this matter and report back. 6. <u>A walk around the Common</u> has been arranged for 2 p.m. 5 August, to meet in Red Barn car park 7. <u>Gate on Common</u> this has now been repaired.	JG/ JF JF All
8.5	Tilburstow Hill Common 1. <u>Trees near to 14/15 the Enterdent</u> - Following a site visit it was agreed to ask our Contractor to look at these trees with a view to felling 2. <u>Request from resident to rent garden plot no 6.</u> It was agreed that the resident could rent this plot with agreement to be renewed annually. 3. <u>Car park</u> - Councillors agreed that the letter drafted by Cllr Gillman to residents of Enterdent, this would be sent omitting 2 nd paragraph to all residents by registered post 4. <u>A report had been received that a tree had been blocking Enterdent Road.</u> This has been dealt with	
9.	Burial Ground	
9.1	Applications for Exclusive Rights of Burial were agreed for: Grave 573 Ann Rita Maud O'Reilly. Grave 574 Simon Morewood	
9.2	Applications for consent to erect Memorials which appear to be in accordance with the regulations were agreed for: Grave 284 Albert Stanley George Fuller	
9.3	War Memorials - no quotation yet received.	
10.	Office Administration - Interviews for position of Administration Assistant would take place Tuesday 7 and Wednesday 8 June. Cllrs Gardner, Gillman and White would be on the panel with the Clerk.	
11.	Correspondence Public Meeting, Redhill Aerodrome Consultative Committee 11 June 10am-12 noon. Who to attend? Gatwick Airport's <u>Final Action Plan</u> link - www.gatwickairport.com/arrivalsreview . Community Services Committee Agenda 9 June 2016 - e mail OLRG Local Plan – email Chief Constables Stakeholder bulletin - email	
12	Matters for reporting or inclusion on future agendas Review of Standing Orders The next meeting of the Parish Council will be held at 7.30pm on Monday 4 July	

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