



Godstone Parish Neighbourhood Plan Steering Group

MINUTES

Date: **20 February 2018**

Time: **20.00**

Location: **South Godstone Sports and Community Association**

Purpose: **Steering Group Meeting**

Present:

Name	Initials	Role		Name	Initials	Role
Alex Rabbetts	AR	Chairman		Daniella Sternalski-Gobey	DS	Communications
Fran Pavely	FP	Secretary		Colin White	CW	Treasurer
Michael Sydney	MS	Infrastructure				
Bill Archer	BA	Business & Employment				
Chris Farr	CF	Infrastructure				
Pam Lyman	PL	Leisure				
Iain Pavely	IP	Research/ Evidence gathering				
Phil Henderson	PH	Communications				

MINUTES OF THE MEETING

1. APOLOGIES FOR ABSENCE

Apologies were received from John Pascoe, Bren Davis, Sarah Reynolds and Nick Childs.

2. MINUTES OF THE PREVIOUS MEETING

There were no amendments to the previous Minutes which were duly signed by the Chairman.

3. MATTERS ARISING

There were no matters arising.

4. OFFICERS' REPORTS

There were no reports. The meeting was entirely taken up with the issue of the forthcoming Survey and AR started by saying that it was not 5,500 copies that were needed but about 3,000 for residents and 200 for businesses. The format of the Survey would be a booklet. Possible drop off

locations for completed Surveys were discussed with the possibility of South Godstone Sports Club being one, a location in Blindley Heath would be looked into and The Bounty on Godstone Green was another location. It was established that no personal data would be held by the Committee. The Survey was gone through page by page with recommendations being made by the Committee and subsequent alterations were agreed as they arose. These included giving location names to photographs included in the Survey as well as alterations to some questions. It was agreed by all those present that this would be the final version of the Survey and that printing and delivery would now go ahead. AR advised the Committee that he would be away during the time of the planning and distribution of the survey. CW and CF agreed to cover their areas and PL offered to approach Ms Stuart-Mentieth of Godstone for her help in this matter.

The meeting closed at 9.31pm

DATE OF NEXT MEETING

The date for the next Steering Group meeting is Wednesday 7th March.