

Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

Mrs S Endersby

Admin Assistant

28 August 2018

The Bounty
Godstone Green
Godstone, Surrey
RH9 8DY
Telephone/Fax: 01883 744209

AGENDA

Members are summoned to the Meeting of Godstone Parish Council to be held on
Monday 3 September 2018 at 7.30pm at St Stephens Church, South Godstone, RH9 8EY

The public and press have a right and are cordially invited to be present and an opportunity will be given to ask questions or make statements.

S Endersby

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1. **Questions from Members of the Public**
2. **County and District Councillors**
3. **Apologies and reasons for absence**
4. **Declarations of Interest**
5. **Minutes** of the previous meeting held on Monday 6 August 2018.
6. **Neighbourhood Plan Committee**
7. **Motions proposed for discussion by Councillors and any business which the Chairman deems Urgent**
(*Standing orders 5.4*)
 - 7.1 Consider a Godstone Parish Land ownership and Wayleave review
 - 7.2 Consider the opening times of the Parish Office
8. **Tandridge District Local Plan and Garden Village**
 - 8.1 Update on the Parish Councils representation to the Regulation 19 Tandridge District Council Consultation
9. **Reports**
 - 9.1 Action taken – to review and ratify as applicable
 - 9.1.1 Sub-committees – Review of ACTION 7/2018–2 Draft committee structure and draft Terms of Reference
 - 9.1.2 Staff Vacancy – Update from the working group
 - 9.2 Clerks Report
 - 9.3 Chairman's Report – (for noting) information only
 - 9.4 Reports (for noting) from representatives on outside bodies

10. Current Planning issues

10.1 Report from the Planning Committee

10.1.1 Planning Applications in relation to Trees - applications for noting only:

i. Parish Council procedure is to accept the decision of Tandridge District Council Tree Officer:

2018/1412/TCA	1-12 Rogers Mead, Godstone. RH9 8DN	Notification of proposed works to trees in conservation areas
2018/1530/TCA	1 Homefield Cottages, Bulleggars Lane, Godstone RH9 8BJ	Conifers, Hawthorn, Ash Tree, Holy & Lawson Cypress Reduced height and clear from ground

10.1.2 Retrospective Applications or Applications for Certificate of Lawfulness - applications for noting only:

i. Parish Council procedure in relation to Certificates of Lawfulness is to accept the decision of Tandridge District Council Planning Officer:

2018/906	Devon House, Eastbourne Road, Blindley Heath RH7 6JJ	Retrospective permission for roof dormer to form a second-floor flats as part of alterations to the building to form 3 flats
2018/1462	Stratton Cottage, Till Burstow Hill Road, Godstone TH9 8LX	Erection of single storey extension to south elevation, two storey extension to west elevation incorporating dormer windows to north and south facing roof slopes to provide additional habitable accommodation

		within lodge space (Certificate of Lawfulness for a Proposed Use of Development)
2018/1571	Prompt Corner, Godstone Hill, Godstone RH9 8DH	Lawful development certificate is sought for two outbuildings at property which did not have planning permission originally and occupiers now wish to legalise the said outbuildings due to the passage of time it more than ten years. Etc.,
2018/1537	35 Ockleys Meads, Godstone RH	Certificate of Lawfulness

10.1.3 Planning Applications – Ratify

2018/1437	15 Woodlands Drive South Godstone RH9 8HU	Conversion of roof space to habitable use to include 2 x side rooflights and gable end windows including raising of ridge and ground floor infill
2018/1400	5 Orchard Lane, Godstone RH9 8DW	Single storey rear extension
2018/1541	35 Ockley Mead, Godstone, TH9 8AX	Front extension to provide secure store for vehicle
2018/1515	Devon House, Eastbourne Road, Blindley Heath RH7 6JJ	Proposed roof lights to front elevation, side hip to gable, loft conversion with new rear dormer and single storey ground floor rear extension
2018/1500	The Bakery Eastbourne Road Blindley Heath RH7 6LQ	Variation of condition 2 of planning application TA/2016/1098 dated 31 August to allow for changes to the materials of plot 2
2018/1461	8 Selbourne Square Godstone Road Godstone RH9 8AT	Erection of detached dwelling, bike shed and bin store to rear in incorporating association landscaping works and fence measuring 1.8 metres high. Formation of driveway and extend vehicular crossover to west elevation.

11. Finance

- 11.1. Accounts for payment - to approve **AUGUST** accounts for payment
- 11.2. Summary Financial Report to **JULY** receive and review Budget, including spend against budget
- 11.3. Restricted Funds Summary, Designated Funds Summary and Virements

12. Greens, Commons and Land - To receive updates and consider any recommendations:

- 12.1 Inspection Reports
- 12.2 Allotments
- 12.3 Godstone and Godstone Green; to include:
 - 12.3.1 New Car Park
 - 12.3.2 Padlock Keys
- 12.4 South Godstone
- 12.5 Hilly Fields
- 12.6 Blindley Heath
 - 12.6.1 SSSI site and liaison with the local community
- 12.7 Tilburstow Hill Common and The Enterdent

13. Burial Grounds

- 13.1 Applications for Exclusive Rights of Burial
- 13.2 Applications for consent to erect Memorials
- 13.3 War Memorials and Commemoration plans for 2018
- 13.4 Postengate Farm Memorial Site

14. Correspondence

15. Matters for reporting or inclusion on future agendas

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

16. Staff matters

The next meeting of the Parish Council will be held at 7.30 pm on **Monday 1 October 2018**
at **St Stephens Church, South Godstone**