

Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

S Endersby

The Bounty
Godstone Green
Godstone, Surrey, RH9 8DY

Admin Assistant

L Case (Mat Cover)

Telephone/Fax: 01883 744209

27 May 2019

AGENDA

Members are summoned to the Virtual Meeting of Godstone Parish Council to be held on
Monday 1 June 2020 at 7.30pm by Zoom Video conference call

Mrs S Endersby - Clerk to Godstone Parish Council

Zoom Meeting Code: 470 393 8464

<https://us02web.zoom.us/j/4703938464?pwd=Z0xuc0pwTlI4QkhUdW56MFZyTW5Wdz09>

Please contact the Clerk for the meeting password if you wish to join this meeting

Guidelines on how the meeting will be conducted:

- *Members to raise a hand indicating they wish to speak (preferably using the Zoom 'raise your hand' button);*
- *Clerk or Vice Chair to assist by listing those wishing to speak;*
- *Councillors only to speak when invited by the Chairman;*
- *Councillors to indicate when they have finished speaking to avoid interruptions (other than by the Chairman);*
- *Chairman to confirm that everyone has had the opportunity to speak if they wish before moving on;*
- *Chairman to sum up the discussions to confirm the nature of the decision being sought; and*
- *Chairman to confirm the decision taken to ensure everyone is clear what the council has agreed.*

The public and press have a right and are cordially invited to participate and an opportunity will be given to ask questions or make statements.

1. **Questions from Members of the Public** – To assist the management of the virtual meeting, you are welcome to contact the Clerk in advance of the meeting if you would like to ask a question.
2. **Apologies and reasons for absence**
3. **Declarations of Interest**
4. **County and District Councillors** – Brief report on matters affecting the Parish
5. **Minutes** of the previous meeting held on Monday 4 May 2020 and Monday 2 March 2020
6. **Motions proposed for discussion by Councillors**
 - 6.1 Consider the community proposal for the installation of a memorial for Mr D Kellond by the Boules pitch on the Green (Proposed by Cllr B Davis; Seconder: TBC)
 - 6.2 Reinstate the concrete bollard which has been moved on the Enterdent Road as a matter of urgency (Proposed by Cllr D Stone; Seconder: TBC)
 - 6.3 Consideration to proceed with securing a maintenance contractor - (Proposed by Cllr C White; Seconder: TBC)
 - 6.4 Proposal to prepare a long-term management plan to care for the Godstone Wagon pond (Proposed by Cllr C Farr; Seconder: TBC)
 - 6.5 Consider clearing duck weed from the Godstone Wagon pond - (Proposed by Cllr C Farr; Seconder: TBC)
7. **Reports**
 - 7.1 Action taken – to be ratified (if any)
 - 7.2 Clerks Report
 - 7.3 Chairman's Report – (for noting) information only
 - 7.4 Reports (for noting) from representatives on outside bodies etc
 - 7.4.1 Preservation society
 - 7.5 Inspection Reports – Confirmation of reports received
8. **Current Planning issues**
 - 8.1 Planning Committee report from Monday 18 May 2020

- 8.2 Surrey Waste Local Plan: Publication of Inspector's Report
- 8.3 Godstone Reservoir – Correspondence about application 2020/720

9. Finance Matters

- 9.1 Accounts for payment - to approve **MAY** accounts for payment
- 9.2 Summary Financial Report to **APRIL** receive and review
 - 9.2.1 Income and expenditure; and
 - 9.2.2 Restricted Funds Summary including CIL funds, Designated Funds Summary and Virements
 - 9.2.3 CIL annual report to Tandridge District Council
- 9.3 Internal Audit – Report – Confirm receipt, discuss content, agree any necessary actions, and confirm if Clerk can confirm acceptance on Internal Auditor system
- 9.4 Financial Risk Assessment - Review, agree any changes and confirm acceptance
- 9.5 Annual Governance and Accountability Return (AGAR) for FY2019-2020 for return to the External Auditor
 - 9.5.1 Review and approve Section 2 - Governance Statements
 - i. Completion of the Annual Governance Statement
 - ii. Approve the Annual Governance Statement **by resolution**
 - 9.5.2 Review and approve Section 3 - Accounting Statements
 - i. Confirm the Responsible Financial Officer (RFO) has signed and dated 'Section 2 - Accounting statements FY2019-20' of the AGAR
 - ii. Parish Council (the smaller authority) – Approval of the Accounting Statements - the smaller authority must, in the following order:
 - (a) consider the Accounting Statements by the members meeting;
 - (b) approve the Accounting Statements **by resolution**; and
 - (c) ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.
 - 9.5.3 Arrange for the AGAR documents to be completed with wet signatures
 - 9.5.4 Confirmation of matters to be completed following the submission of the AGAR
 - i. Publication of the Public Right to Inspection
 - ii. Publication on the Parish Council Website of the conclusion of the audit
- 9.6 Grants
 - 9.6.1 CAB - Correspondence - Grant Aid 2020/21

10. Greens, Commons and Land - To receive updates, inspection reports from Members' areas of responsibility and consider any recommendations:

- 10.1 Godstone
 - 10.1.1 Godstone
 - i. Park Football
 - ii. Surface of Car Park Near Pond Tail surgery
 - iii. Boules Memorial – Subject to the motion put forward by Cllr B Davis (6.1) - Details for confirmation
 - 10.1.2 Bounty and Allotments
 - 10.1.3 Tilburstow Hill/The Enterdent
 - i. Letter from CLH Pipeline
- 10.2 South Godstone
 - 10.2.1 Bus stop - Maintenance
- 10.3 Blindley Heath
 - 10.3.1.1 DEFRA confirmation of sole graziers
- 10.4 Greenspace Committee – Confirmation of Dates and arrangements for the year

11. Burial Grounds and Memorials

- 11.1 Applications for Exclusive Rights of Burial
- 11.2 Applications for consent to erect Memorials
- 11.3 War Memorials and Postengate Farm Memorial Site

12. Correspondence

13. Matters for reporting or inclusion on future agendas

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

The next meeting of the Parish Council will be held at **7.30 pm** on **Monday 3 July 2020**