

Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

S Endersby

Admin Assistant

The Bounty
Godstone Green
Godstone, Surrey
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MINUTES

of the meeting of Godstone Parish Council held on
Monday 6 September 2021 at 7.30pm at St Stephens, South Godstone

Members: Cllrs J Gardner, D Stone, C White, C Farr, L Case, S Farr, B Davis and J Farnaby
Apologies: Cllrs M McLoughlin, District Cllr C Swann and District Cllr M Crane
In Attendance: S Endersby (Clerk), J Hale, A Rabbetts

1. Questions from Members of the Public

1.1 J Hale (Allotment Association) – J Hale confirmed the formation of an Allotment Association and the following was reported:

- i. The Allotment Association (AA) appointed J Hale (Chairperson); K Prime (Secretary) and I Smith (Treasurer).
- ii. The AA sent a response to planning application 2021/1108 about concerns and objecting.
- iii. Working party to remove rubbish 18 September 2021. Clerk to ask allotment holders unable to attend to move rubbish next to the compost bins.
- iv. Cllr L Case is to liaise with Tandridge District Council (TDC) and the AA about collecting the waste.
- v. A bonfire has been arranged on 5 November
- vi. Strimming of the vacant/unworked allotments by the contractor was noted
- vii. Intend to join [The National Allotment Society - nsalg.org.uk](http://nsalg.org.uk) (NAS) at £3 per member
- viii. J Hale donated his allotment fee (as he was offered a free year by council as per the agreed offer for anyone coming forward to start an association) to go towards the membership of NAS.
- ix. The AA are likely to meet at the Lindley Road Community Centre and meetings will be monthly with Cllrs B Davis and L Case invited to attend on behalf of the Parish council
- x. It was noted that a point of consideration would be put to the council as to whether joining the allotment association would be included as part of the T&C's of any allotment plot.

1.2 A Rabbetts (Neighbourhood Plan Committee (NPC) Chairperson) – Reported that the NPC would await the response from the inspectors' comments to the latest letters of response sent to the inspector by TDC. The following was noted:

- i. There could be a shorter version of the Local Plan with a deadline of 2028, this could mean that an increased number of houses will be built sooner.
- ii. Concern about comments by the Leader of the Council Catherine Sayer.
- iii. If the inspector accepts a shorter version of the Local Plan then the committee would promptly resume work on the Godstone Neighbourhood Plan.
- iv. If the inspector accepts waiting for changes to Junction 6 of the M25 which is a longer term plan for the Local Plan then the NPC would need to consider the value of the Godstone Neighbourhood Plan.

During the discussion the following was also noted:

- v. The public enquiry is still open
- vi. If the inspector were to decide the Local Plan is sound, then the public enquiry would have to resume to be finished.
- vii. Major changes or new material would be required to go back out to public consultation
- viii. Large scale home development has not disappeared
- ix. There major areas of concern were raised by the inspector with TDC, so far TDC have responded to 1 major concern in relation to Junction 6 and not responded on other areas raised.

2. Apologies and reasons for absence

2.1 Apologies were received from Councillor M McLoughlin due to prior personal commitments.

2.2 Apologies were received from TDC Councillors C Swann and M Crane.

RESOLVED – The apologies were noted, and the meeting was deemed quorate.

3. Declarations of Interest – None stated

4. County and District Councillors – Brief report on matters affecting the Parish

4.1 TDC Cllr C Farr

4.1.1 Reported that TDC are awaiting a response from the Inspector in relation to the Local Plan.

4.1.2 Reported that TDC believe that Junction 6 precludes and major development in the district.

4.1.3 The Nutley Planning application (2021/1040) will go to the TDC Planning Committee.

5. Minutes of the previous meetings held on 2 August 2021.

5.1 Clarification was sought to confirm an Action, that the statement about the Car Park project would be published in the parish magazine.

RESOLVED – Councillors unanimously approved the minutes as an accurate record of the meeting.

6. Motion proposed by Councillors

Preferred Supplier - In view of the difficulty in getting small construction and deconstruction jobs carried out promptly due to the formal tendering process, it is proposed to appoint the contractor Cherrimans as our preferred supplier for jobs up to £1,000. The agreement would be similar to that already set up with a tree contractor for small tree work. Examples of the sort of work envisaged for this agreement which would require specialist equipment would be:

The erection of the new oak post which carries the metal ornamental Godstone village sign

The removal of the beyond repair Concrete benches from the green

(Proposed: Cllr L Case; **Seconded:** Cllr B Davis)

6.1 Councillors debated the motion and the variation of jobs that contractors may be required for.

6.2 The Clerk stated that a maintenance contract with a different contractor, that underwent an appropriate tender process, remains a live contract.

6.3 It was stated that there is no formal written agreement with the tree contractor.

6.4 The Clerk requested clarification on how jobs would be allocated to different contractors.

RESOLVED – Councillors by a majority approved the motion to appoint Cherriman's as the council's preferred supplier for jobs up to £1000.

Cllr C White abstained from voting.

7. Reports

7.1 Clerks Report

7.1.1 Matters to bring to the Councils attention

i. Key Audit – Clerk noted keys held by Councillors and reported key missing from the safe.

ACTION 9/21 – 1 – Clerk to write to Blindley Heath Cricket Club about gate being left open.

ii. New shredder required

ACTION 9/21 – 2 – Clerk to purchase a new shredder.

iii. Tree in remembrance of R May – Noted awaiting information.

iv. Safer Streets Project - Godstone and Bletchingley (Presentation 22 September 2021 - 10am-11.30am) email circulated 13 August 2021

ACTION 9/21 – 3 – Councillors L Case, C Farr and D Stone to attend.

v. Waste removal for the Bounty – Clerk explained current situation.

vi. Japanese knotweed: Clerk enquired about an update

ACTION 9/21 – 4 – Councillors L Case and D Stone to visit the area and meet contractor.

vii. Opening times currently 9.30-3.30pm – Clerk enquired if the council would consider extending opening time in the summertime following a recent enquiry.

RESOLVED – Councillors unanimously agreed that the Burial Ground regulations be changed to state that burials can take place during the hours of daylight.

viii. Informed councillors of the Surrey Hills Wood Fair - September 11th & 12th and reference to the Jubilee celebrations 2022.

7.1.2 Admin Assistant position

i. Councillors confirmed notification of the Resignation of the current Admin assistant

ii. Thanks on behalf of the Parish council to be passed on.

iii. Text of advert circulated in advance of the meeting confirmed.

RESOLVED – Councillors unanimously agreed that the Clerk proceed in placing the advert and starting the employment process.

7.2 Chairman's Report – (for noting) information only – Nothing reported for noting.

7.3 Reports (for noting) from representatives on outside bodies etc – Nothing reported for noting.

8. Committee Reports

8.1 Planning Committee report from 25 August 2021 – Noted

8.2 Planning Application 2021/1108 - 20-24 Salisbury Road, Godstone, RH8 8AB - Demolition of a block of 19 domestic garages (retaining the rear wall). Erection of 2 no. detached, 2-bedroom bungalows with associated access improvements and parking/turning areas.

Noting the Planning Committee report it was reported that:

i. There had been no response received to correspondence sent to landowner;

ii. The proposal is to proceed with an application to the Land Registry for a Easement by Prescription of vehicle access across the entrance road to the allotments next to the garages and legal advice on the process is being sought;

- iii. The Clerk had written to P Barlow the planning officer to enquire about if it was possible to request a planning gain as part of any planning permission. P Barlow has emailed to confirm that advise is being taken.

9. Finance Matters

9.1 Confirmation of Audit – Letter of Engagement

RESOLVED – Councillors unanimously agreed that Mulberry be appointed as the Parish councils Internal Auditors for FY2021-2022 and the Clerk proceed in accepting the Letter of Engagement to confirm.

9.2 Review of Utility Provider – Internet/Telephone provider quotes of Line rental, calls, broadband – Councillors noted the previous contract monthly cost paid was £41.69 and the quotes provided:

Provider 1	£30.95	Telephone (4000mins to landlines, 1000mins to mobiles) and broadband. Free router (£6.95 delivery payable)
Provider 2	£36.95	Telephone (unlimited calls) and broadband (will now be fibre with no extra charge).

ACTION 9/21 – 5 – Councillors agreed that the installation of a VOIP system be investigated and the decision on providers be postponed to the next meeting.

9.3 Accounts for payment - **AUGUST** accounts for payment

9.3.1 Councillors confirmed that all invoices for payment and the schedule of payments was circulated to all councillors in advance of the meeting.

9.3.2 The Zurich Invoice (508860433) ref. G1084 for the Parish council PL Insurance, along with all details of the insurance were emailed on 9 August 2021 to a councillors

GPC Ref.	Business	Invoice	Invoice Date	Payment For	Net amount	VAT	Invoice Total
Salary Payments							
G1086-88	Salaries			AUGUST Salary Payments	1653.29		1653.29
G1090	HMRC			NI and Income Tax - AUGUST			
G1091	NEST Pension			Pension AUGUST - Employees/Employers total			
Direct Debits							
G1085	British Gas Lite	1858348	09/08/2021	Electricity Bill	17.67	0.88	18.55
G1097	BT	M105 UX	17/08/2021	Telephone and Internet	50.7	10.14	60.84
G1094	SES Water	39	25.08.2021	Water Charges	19.88		19.88
Invoices for Payment							
G1084	Zurich	508860433	09/08/2021		753.71	90.45	844.16
G1092	St Stephens donation			Hall Rental - August Council Meeting	20.00		20.00
G1093	St Stephens donation			Hall Rental - SEPTEMBER Council Meeting	20		20
G1095	Neat Gardens	34	09/06/2021	Grass Cutting	2,450.68		2,450.68
G1096	HPS	5825	31/08/2021	IT Support July and August	133.1	26.62	159.72
G1098	S Endersby		03/09/2021	Expenses	7.99		7.99
TOTAL					£5,127.02	£128.09	£5,255.11

*Salaries paid in accordance with 7. Payment of Salaries of the Parish Council Financial Regulations. **Employees/Employers total payment paid by GPC to NEST.

Payment of invoices and salaries, as per clauses 5.2 and 5.5. b and 7.2 of the current finance regulations.

RESOLVED - Councillors unanimously approved the payments list totalling £5255.11 and the Clerk to arrange payment of the invoices.

9.3.3 The Clerk reported receipt of notification from HMRC in relation to late NI and Income Tax payment submission, which was incorrect, and an objection has been submitted. Due to this issue, contributions being paid by Direct Debit was considered.

RESOLVED - Councillors unanimously agreed that payment of NI and Income Tax contributions to HMRC remain manual and no direct debit to be set up.

9.4 Accounting Statements - Summary Financial Report to **JULY** - Bank Reconciliation; Income and expenditure; Restricted Funds (incl. CIL funds) and Designated Funds Summary.

9.4.1 An issue on the reserves sheet was brought to the attention of the council to be addressed. Spend on the playground, allocated against the designated funds held, was above the designated amount and a negative carry forward figure of £370.90 needs to be dealt with.

RESOLVED - Councillors unanimously agreed that £370.90 be allocated from CIL funds to cover the overspend of the designated playground fund.

RESOLVED - Councillors unanimously approved the Summary Financial Report to **JULY**.

9.5 It was noted that a Finance Committee meeting should be arranged to address changes in circumstances following the decision on the car park project.

ACTION 9/21 – 6 – Clerk to arrange a finance committee meeting.

10 **Greens, Commons and Land**, to include:

10.1 **Review of inspection reports**

ACTION 9/21 – 7 – Clerk to purchase a replacement net for the basketball hoop.

10.2 **Godstone**

10.2.1 Playground – Basket Swing Update - Further to the accident report in relation to the basket swing (cut hand on basket swing rope due to protruding metal thread) circulated to all councillors by email in advance of the August meeting and recorded in the accident book, which was noted by way of the councils discussion in relation to a new basket swing at the August meeting, the first quote for repairs provided at the August meeting was rejected.

- i. August meeting action to purchase a new swing was followed up, the quote from the supplier for purchase of a new swing was higher than the expectation indicated by councillors and higher than the repair quote.
- ii. The update quotes were provided for review and further instructions.
- iii. It was noted that the Clerk had contacted the producer/supplier of the swing to query the difference in price compared to councillor's expectation. The producer/supplier response was that the product safety team are always consulted to confirm the appropriate replacement part and that the quote had been provided for the product recommended. A query would be raised with the technical team to confirm if the alternative swing, item SW990111-02 would be a suitable replacement.

Ref K1	New Cradle Nest Swing	£4089.24 + VAT
Ref S1	Price to Replace ropes, black rubber protecting joint, tape, confirm metal chain ware.	£795.75
Ref T1	Cradle Nest, Carriage & Labour Charges	£1161.00 (excluding VAT)

ACTION 9/21 – 8 – Clerk to update councillors of response to query by return.

ACTION 9/21 – 8a – Matting to be cut in sand where necessary (Instructions of allocating works not finalised)

10.2.2 Tree Matters and recommendations of works - Following reports of a large fallen branch and a report of a visually impaired pedestrian walking into low hanging branches clerk contacted the arboriculture contractor to review the following:

- a. Low lying branches along the path (Living tree, requires Planning application)

Recommendation: Two low branches should be cut back

Proposal – Work can be completed for £30+VAT if added to other work instructions for the Green.

- b. Tree with dead wood in canopy (Near Bus stop and circular Bench) – (Inform Tree officer of removal of dead wood, planning application not required.)

Recommendation: Remove dead wood asap, seven pieces of dead wood in the canopy of this Lime tree. No further concerns but should be monitored.

Proposal – Work can be completed removing these dead branches for £150+VAT if added to other work instructions for the Green

RESOLVED - Councillors unanimously agreed that the tree works be completed as additional items to work already agreed.

10.2.3 Car Park Project - Clearing of site and closing project – The following was noted:

- a. Clearing of the fence and ensuring the site is secure and safe
- b. UKPN – Request sent for funds to be returned
- c. Refund of money from SCC as confirmed below:

Item	Refund amount confirmed by SCC	Original amount paid
Commuted sum	£1,146	£1,146.00
Deposit	£15,824.12	£15,824.12
Fees	£1,000	£1,900
Total	£17,970.12	£18,870.12

- 10.2.4 Godstone school Sports day - Provisional dates for 2022 school sports day on Godstone Green for 2022: 11 July 2022 – Practice Day; 13 July 2022 – Actual sports day; 20 July 2022 – Reserve Day in case of bad weather

RESOLVED - Councillors unanimously agreed that Godstone School could hold its sports day on the dates detailed subject to the standard conditions of users of Godstone Green.

ACTION 9/21 – 9 – Clerk to inform school and grass cutting contractor of decision.

- 10.2.5 Football club PL Insurance details – Council noted that the details had been requested by the Clerk. Club do not have them from FA yet (17 Aug) so yet to be provided to the council.

ACTION 9/21 – 10 – Clerk to follow up with football club and confirm football clubs grass contractor's PL insurance too. Cllr D Stone to contact GSA Chairman for update on activities.

10.3 **Hilly fields** – It was noted the footpath is still accessible.

10.4 **Bounty and Allotments**

- 10.4.1 **Bounty** – Update on status of Rent Review or potential purchase of the Bounty - Council noted the following points raised in Correspondence received 3 Sept 2021

- i. The Bounty is held in Trust, in the same Trust as the Endeavour, and it will take a specialist Trust Lawyer to remove it. It means that Scouts legal fees are likely to be in the range of £3,500 to £7,500 (plus VAT) to cover all aspects of the sale as it would involve 2 sets of lawyers. In the circumstances the Scout committee feel the Parish Council as the proposed purchaser should cover the fees.
- ii. In the event of a sale, it would no longer be practical or desirable for the Bounty to receive its electricity supply from the Endeavour and the council would need to get this supply separated as a condition of the sale.

RESOLVED - Councillors unanimously agreed that reasonable legal fees would be covered by the Parish council as part of the sale, but iterated that the council would want to confirm law firm and discuss legal fees further before proceeding.

RESOLVED - Councillors unanimously agreed that the electricity supply would need to be separated as a condition of sale.

ACTION 9/21 – 11 – Clerk to reply to the Scouts on the points raised.

10.4.2 **Allotments**

- i. Planning application – Review of potential impact on access discussed and noted 8.2.
- ii. Request to keep Bees

RESOLVED – The council unanimously agreed that permission be granted to the request to keep Bees at the allotment, noting the condition of confirmation of certificates and qualifications to keep bees.

ACTION 9/21 – 12 – Clerk to reply to Bee keeping request.

iii. Allotment Association (AA)

- a. It was noted that rather than the AA Chairman taking up the free year of rent that was offered, this was offered to go towards covering membership fees.

RESOLVED - The Parish council would pay the 1st years membership for the AA members to join the National Allotment Society. This would be a one-off gesture and members of the Association would need to then cover this in future years.

- b. Clearing of Rubbish accumulated

RESOLVED - The Parish council agreed to cover the cost of a skip (subject to final confirmation of cost).

- c. Council requested that the Clerk is kept in copy of association correspondence or could circulate association emails.
- d. Councillors L Case and B Davis will support the association by attending the monthly meetings as Parish council representatives.
- e. The council request that a review of the arrangements should take place on an agreed date, perhaps around April 2022, to discuss and confirm how different areas of caring for the allotments may be devolved/shared going forward and how the Parish Council and the AA will work together, and for example confirmation of the AA's constitution.
- f. The allotment agreements to be reviewed, to include a condition that all allotment holders are to join the AA.

ACTION 9/21 – 13 – Review of allotment agreements to include stipulation to join AA and annual review of the arrangement of the AA.

- g. The Parish council have a budget of £450 for FY2021-22 for the Allotments and will use this allocated budget to cover the costs detailed above. The Parish council will not provide funds direct to the GAA, but the Association can contact the Parish council, if they wish the council to consider items that it may be possible to cover out of this budget.

iv. Strimming of weeds

RESOLVED - The Parish council will arrange and pay for the strimming of the unrented plots this year. This does not set a precedent.

10.5 **Tilburstow Hill/The Enterdent**

- 10.5.1 Vegetation across track – Clerk requested confirmation of discussion at August meeting. It was reported there is overgrown vegetation on the track and some of this vegetation at the end impacts visibility, looking left leaving the track.

ACTION 9/21 – 14 – Noting the report of the track (not the roadway), Cllrs L Case and D Stone to visit the area and report back to council.

10.6 South Godstone

- 10.6.1 Removed Bus Stop - No response from the landowner following letter sent; discussion as to whether an insurance claim could be made and if a replacement bus shelter was needed.

ACTION 9/21 – 15 – Cllr C White to investigate bus stop shelters with advertisements.

10.7 Blindley Heath

- 10.7.1 Upgrade of the water supply to Lingfield Nursery School - Request for a new supply pipe across common land

DETAILS - New supply pipe will be run from the water main in Ray Lane across common land to Lingfield Nursery land to improve water supply to Nursery school.

Further to the email request received from Lingfield Nursery School and information supplied (provided to councillors in advance of this meeting) in relation to a new supply pipe being installed for Lingfield Nursery across common land the councillors considered the request.

RESOLVED - The council unanimously agreed that **SUBJECT TO THE CONDITIONS** detailed below being adhered to, the Parish council **APPROVED** the request and grants permission for the work to take place.

The following **CONDITIONS** apply to the permission being granted:

1. Due to the proximity of the work, although the work area detailed does not enter the SSSI, it is close enough to the SSSI that due care and attention must be taken. Lingfield Nursery School must confirm in writing to Sutton and East Surrey water (copying the correspondence to the Clerk of the Parish Council) to ensure that the water company are informed that they cannot stray from their plans due to the proximity of the SSSI site and care be taken to ensure that no works or works equipment encroach on to the SSSI as this would then require consent from Natural England for permission for works.
2. All areas of the common land effected by the works to be reinstated following the work being completed and costs covered by Lingfield Nursery School.
3. Confirmation of the appropriate Public Liability Insurance of the contactor completing the works must be provided to the Clerk of the Council before work proceeds.
4. The wayleave agreement must be altered to detail the installation and route of the new water pipes in the new agreed location. Any fees incurred updating the wayleave to detail the changes are to be covered by Lingfield Nursery.

For reference, the current wayleave agreement between Lingfield Nursery and Godstone Parish council states: Clause 1.1 *"a right to use the existing water pipes laid under the Common to and from the Owner's Property together with a right (on giving not less than 72 hours' notice thereof except in the case of emergency) to enter upon such part of the Common as is necessary to maintain and renew the said water pipes the owner making good to the satisfaction of the Council any damage caused in exercising such right"*

ACTION 9/21 – 16 – Clerk to inform Lingfield Nursery of the decision.

- 10.7.2 Activity on field following planning application denied for 2021/272 – Noted concern from resident and it was confirmed that SCC are aware of the situation and are dealing with the issue.

- 10.7.3 UKPN – Application to carry out works on the SSSI on trees near to overhead power cables. The Method Statement, map and confirmation that NE has given approval was provided. UKPN now request permission from the Parish council to carry out the works as the landowner.

RESOLVED - The council unanimously agreed that UKPN are permitted to complete the work as detailed on the SSSI/Parish land.

ACTION 9/21 – 17 – Clerk to liaise with UKPN to confirm permission.

- 10.7.4 SSSI - HLS Agreement – Liaison Group meeting 15 September 2021.

10.1.1 Blindley Heath Liaison Group (BHLG) – Chairman's report of 6 September 2021 noted.

10.1.2 Information from Godstone Parish Council provided to BHLG for meeting on 15 September 2021.

10.1.3 Noted that the BHLG will be requesting an update on when the reporting, that remains outstanding from Surrey Wildlife Trust, will be provided.

11 Burial Grounds and Memorials

Clerk reported that there is some serious growth of certain shrubs along path which could be problematic for funeral directors and there is evidence that someone has been cutting back shrubs. Would the Parish council consider an annual tidy up of overgrown areas? Notice board is also in a bad state of repair.

11.1 Memorial Day Poppy Wreaths – Confirmed order.

ACTION 9/21 – 18 – Clerk to enquire if there are large roadside poppies available this year.

11.2 Exclusive Rights of Burial Applications and Memorial Applications

11.1.1 PORT memorial (479) approved

11.3 War Memorials and Postengate Farm Memorial Site – In good condition and work to tidy the area has been carried out by someone.

12 **Correspondence** – Councillors noted the following correspondence circulated by email since the last meeting:

12.1 Tandridge District Council Local Plan - Council Updates TED46, TED47 and Position Statement

12.2 National Resilience Strategy Call For Evidence

12.3 July NALC NEWSLETTER

12.4 Patient Representative Evaluator Announcement

12.5 July CHIEF EXECUTIVE'S BULLETIN

12.6 Investment Opportunity (Natural Capital Green Bonds) and IGas accused of “misleading” Bletchingley over hydrogen plans

12.7 Surrey Police Stakeholder Bulletin - August 2021

12.8 Open to read our latest countryside news round-up

12.9 NALC CHIEF EXECUTIVE'S BULLETIN

12.10 PRESS RELEASE - Gatwick Airport's Northern Runway Project

12.11 NALC NEWSLETTER

12.12 Tandridge District Council Local Plan - Council Update TED48

12.13 Surrey Hills Wood Fair - September 11th & 12th

12.14 Reference: ME-1076385 - Surrey Highways: TRO D1273 Philanthropic Road, Redhill

13 **Matters for reporting or inclusion on future agendas**

13.1 **Motion(s) Postponed from July meeting following referral to GSSC and GSC** - Noting the area used for unauthorised parking within the Enterdent by both residents and visitors to the village, it is proposed that an onsite meeting be held with the residents to agree how to regularise the parking using the following headings for a discussion:

a. Bollards are installed to prevent the area growing any larger.

b. A notice is placed stating that parking permits are required.

c. Parking permits are granted annually for a fee for residents only parking in the area.

d. A gate is installed at the entrance to this area to allow the council to enforce its right to shut the lane if the permit system is abused.

(Proposed: Cllr L Case; **Seconded:** Cllr B Davis)

Councillors L Case and B Davis amended the motion as shown by track changes in the text of 13.1.

13.2 **Motion(s) Postponed from July meeting to be considered:**

14 The Enterdent:

i. Propose permission is given by the Parish council for the tree branches over hanging the area under discussion to be removed by a Parish approved contractor at the expense of the resident.

ii. Should the owner request permission to erect a temporary carport covering both their land and that owned by the council, the council grant permission subject to it complying with all the appropriate legal and planning permissions, with potential conditions of a financial payment and the temporary construction must be removed if the house is sold.

(Proposed: Cllr L Case; **Seconded:** Cllr B Davis)

Councillors L Case and B Davis withdrew the motion in relation to 14 The Enterdent (13.2) as the information which the householder had discussed would be provided in relation to the matter had not been received. The remaining council members stated no objection to the removal of the motion.

13.2 Consideration of the Platinum Jubilee 2022 and a Jubilee Garden at the Hilly Fields site.

13.3 The next meeting of the Parish Council is scheduled to be held on Monday 4 October 2021 at 7.30 pm at St Stephens Church Hall, South Godstone.

Part 2 – None.

----- Meeting finished 10.20pm -----

Signed

Dated