

# Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

## Clerk to the Parish Council

S Endersby

## Admin Assistant

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## MINUTES

of the Godstone Parish Council meeting held on **Monday 3 July 2023**  
at **7.30pm at St Stephens, South Godstone.**

**Members:** Cllrs J Gardner, C Farr, S Farr, K Ward, I Smith L Case, C White and C Edwards  
**Apologies:** Cllr P Ryan  
**Present:** S Endersby (Clerk)

### 1. Questions from Members of the Public

1.1 R Reed of Sallipet Rescue – Raised issues in relation to matters Sallipets are dealing with within the local community (reference to hate campaigns directed at the organisation). Reference was made to historic interactions and issues with an individual councillor. R Reed explained that she has been advised that the Fete would not be inviting her organisation to host the dog show at the 2024 Fete.

The Chairman stated that the matters raised were not matters for the Parish council. The council are not involved in the organisation of the Fete, the council grant permission to use the Green with Terms and Conditions and the Fete Committee organise and run the fete and ensure they comply with the Terms and Conditions.

Cllr L Case read a statement on behalf of the Fete committee about the Risk assessment completed by the Fete committee and the need to ensure the safety of the event. R Reed was invited to meet with the Fete committee.

Council advised R Reed that any complaints or issues in relation to a councillor should be sent to the monitoring officer at Tandridge District Council so they can be addressed in a correct and appropriate way.

1.2 D Christmas, The Enterdent – In order to ensure the track is clear enough for commercial vehicles to service the houses (as allowed by Wayleave), would the council carry out maintenance of the hedge along track.

Council agreed that it would investigate the cost to have the laurel hedge cut to drastically reduce the hedge along the track. By a drastic cut, hopefully it will be cost efficient and reduce the potential for the work needing to be completed to soon again in the future.

**RESOLVED** – Council agreed that Cllr K Ward seek a cost for the work for council's consideration.

**ACTION 7/23 – 1a – Cllr K Ward to investigate the cost to drastically reduce the hedge along the track.**

### 2. Apologies and reasons for absence

2.1 Apologies were noted from Cllr P Ryan due to work commitments.

**RESOLVED** – The meeting was deemed quorate.

### 3. Declarations of Interest – None stated

### 4. County and District Councillors – Brief report on matters affecting the Parish

4.1 It was noted that there are a lot of roads currently dug up and relaying taking place. Cllr I Smith put it to the meeting that the number of heavy trucks on the road will often mean the surface does not last well. Cllrs M Crane and C Farr responded that it is not possible to prevent trucks using the roads and Cllr M Crane has had detailed correspondence with Surrey Highways that the authority would not attempt to stop trucks on A and B roads.

4.2 Godstone Public Toilets – The update was that a final clean will take place and the toilets will re-open. Assurances have been given that the toilets will reopen and the aim is to keep the toilets open.

### 5. Minutes of the previous meeting held on Monday 15 May 2023

5.1 Councillors reviewed the minutes of the meeting held on 15 May 2023.

**RESOLVED** - Council unanimously approved the minutes of the meeting held on 15 May 2023 as an accurate record of the meeting and agreed that they be signed by the Chair.

### 6. Motions postponed from the previous meeting

6.1 **MOTION:** To Grant permission to Surrey County Council (SCC) Traffic engineers to install posts on Godstone Parish Council land in a suitable location (to be agreed) for the installation of signage. This relates to the triangle on the junction of the High Street and 'The Green' to prevent vehicles driving on the wrong side of the triangle.

(Proposed: C Farr; Seconded: S Farr)

**RESOLVED** - Council unanimously approved the motion and agreed that permission be granted to SCC Traffic engineers to install signage on Parish land to prevent vehicles driving on the wrong side of the triangle.

**ACTION 7/23 – 1b – Surrey County Cllr C Farr to liaise with the appropriate SCC department.**

6.2 **MOTION:** Consider an Affiliate RoSPA Membership

(Proposed: C Farr; Seconded: S Farr)

**RESOLVED** - Council unanimously approved the motion and agreed that the council apply for an Affiliate RoSPA Membership (estimated at £90). Membership to be reviewed annually.

**ACTION 7/23 – 2 – Clerk to arrange RoSPA membership.**

## 7. Reports

7.1 Clerks Report - Matters to bring to the Councils attention

7.1.1 Risk Management – A full review of areas and the Risk Management documentation has commenced.

**ACTION 7/23 – 3 – Clerk to circulate to Cllrs, for the areas they inspect, for a review of the Risk management review for each area, councillors to carry out a review and provide comments.**

7.1.2 Bikeability wk com. 5 June – emailed 6 June as they had forgotten to contact us. Noted by council.

7.1.3 Christmas lights – Clerk reported that the contractors invoice for last year remains unpaid as they have not provided the certificates that the Parish council require for submission to SCC for the relevant licence. The Clerk raised concerns of ensuring that the 2023 Christmas lights could be tested and turned on, the issue with the licence application (normally started in August) if test certificates are not available and that some lights need reconnecting.

**ACTION 7/23 – 4a – Cllr I Smith to investigate light contractors for Christmas lights**

**ACTION 7/23 – 4b – Cllr C Farr to investigate lamp post on triangle as not registered as SCC lamp post.**

**ACTION 7/23 – 4c – Clerk to send list of businesses approached for sponsorship of Christmas lights to Cllr K Ward.**

7.1.4 Bounty floor – Clerk reported condition of flooring. Council noted safety concerns and need to consider financial implication.

**RESOLVED** - Council unanimously agreed that measures be taken to address immediate safety concern and a suitable temporary measure be arranged, so that further investigation and consideration can be given to the amount of work required.

**ACTION 7/23 – 5 – Cllr J Gardner to visit Bounty to inspect flooring issue.**

7.1.5 ID badges and pictures on the website

**ACTION 7/23 – 6 – Cllrs to send photos for new ID badges to be issued and published on the website.**

7.1.6 Access on to Godstone Green – clarification for Clerk on if she is able to give permission when asked for people/organisations to have brief access on to the green.

**RESOLVED** - Council unanimously agreed that any requests by non-keyholders for the gate key and access on to the Green, should still be referred to the council.

7.1.7 Room rent increase for St Stephens – Noted.

7.1.8 Venue in Godstone and issue as larger halls used on a Monday.

**ACTION 7/23 – 7 – Clerk to contact the Scouts to enquire about using the Endeavour.**

7.1.9 Telegraph poles in Hickmans close. Cllr I Smith advised that he believed this would be F and W installing fibre optic cabling in the village.

7.1.10 Overhanging Limes on the high street between the Post office and Stonemans. Noted that concerns can be reported to Surrey County Council (SCC) on their [website reporting form](#).

7.1.11 Scaffolding – Noted the area in question and that a licence from SCC is required.

7.1.12 Tree overhanging pathway near notice board and zebra crossing (Forge Café)

**RESOLVED** - Council unanimously agreed that the tree be cut to ensure the path can be used easily.

**ACTION 7/23 – 8 – Clerk to ask maintenance contactor to cut the tree over the path.**

7.1.13 Volunteers – Clerk reported that volunteers had been seen carrying out tidying at the bus stop opposite the chemist, no details had been sent to the Parish office (the bus stop is a Parish bus stop). It was restated that Volunteers have been advised historically that any volunteering is covered by the Parish council insurance on the following conditions, that any work that volunteers carry out is under the direction/supervision of the Council and should be carrying out normal activities of the Council. To carry out an activity, notice of the activity should be given to Clerk to confirm with council that it is an accepted 'normal' activity and the date(s) and times so that a councillor pop along/attend to fulfil the insurance requirements of supervision.

7.1.14 Annual Leave - 28 July – 4 August – Noted by council.

7.1.15 What Clerk is prioritising – Clerk confirmed intention to prioritise the work to get the new Accounts System in place, Sale of the Bounty, Tree Survey and Risk Assessments update, as much as reasonably possible.

7.2 Chairman's Report – Nothing to raise that will not be covered during the course of the meeting.

7.3 Reports (for noting) from representatives on outside bodies etc

7.3.1 Rail Forum

**ACTION 7/23 – 9** – Clerk to ensure Cllr C White is on the Rail Forum circulation list for meetings.

7.3.2 Blindley Heath Liaison Group – The Clerk has contacted the BHLG Chairperson in order to arrange a date for the annual onsite August meeting.

7.4 Reports from Committees

7.4.1 Planning Committee – 19 June 2023 – Minutes for information noted. The matter of training in relation to considering and commenting on planning applications was discussed, i.e. what grounds can objections be submitted on. It was noted that the councils comment is counted as one comment, but if council felt it necessary the council could request to speak at a TDC Planning committee meeting on an application.

**ACTION 7/23 – 10** – Cllr I Smith to circulate useful NALC information on considering planning applications.

## 8. Finance Matters

8.1 Accounts for Payment - to approve **JUNE** accounts for payment

GPC Ref.	Business	Invoice	Invoice Date	Payment For	Net amount	VAT	Invoice Total
<b>Salary Payments</b>							
<b>G1419-20</b>	Salaries			May Salary	£2,050.93		£2,050.93
<b>G1421</b>	HMRC			May NI & Income Tax**			
<b>G1422</b>	NEST Pension			May Pension**			
<b>Direct Debits</b>							
<b>G1416</b>	BT	M126 7A	17/05/2023	Telephone and Internet	£49.22	£9.84	£59.06
<b>G1417</b>	British Gas	4892820	09/06/2023	Electricity	£46.35	£2.32	£48.67
<b>Invoices for Payment</b>							
<b>G1418</b>	Mulberry and Co	21217	17/05/2023	Audit - Internal	£105.00	£21.00	£126.00
<b>G1423</b>	S Endersby		13-Jun	Expenses - Stamps & File dividers	£15.75		£15.75
<b>G1424</b>	Gardenwsie	50521	15/5/2023	Maintenance (Burial ground, basketball hoop and car park)	£125.00		£125.00
<b>G1425</b>	Play Inspection Company	GODST011	30-May	Post accident inspection (PO 92)	£300.00	£60.00	£360.00
<b>G1426</b>	Madgwicks			Tree Survey Inspection	£5,700.00	£1,140.00	£6,840.00
<b>G1427</b>	Madgwicks			Works undertaken PO91	£1,845.00	£369.00	£2,214.00
<b>G1428</b>	Neat Gardens	84956	May-23	Grass Cutting	£2,305.00		£2,305.00

\*Salaries paid in accordance with 7. Payment of Salaries of the Parish Council Financial Regulations. \*\*Employee/Employers total payment paid by GPC.

**TOTAL                    £12,542.25    £1,602.16    £14,144.41**

**RESOLVED** – Council unanimously approved the payments list totalling £14,144.41.

**ACTION 7/23 – 11** – Clerk to liaise with Cllr C White as second signatory and arrange the payment of invoices.

8.2 CIL Spend Report - up to 31 March 2023 - [CIL Godstone Parish Council Spending Report 1 April 2022 to 31 March 2023](#) – Council acknowledged the information and its publication on the Parish council website.

8.3 Accounts System – Update on training and progress

8.3.1 Work to get the system in place is going well and the system will change the accounts from Receipt and Payment Accounts to Income and Expenditure, and because of this change the council will need to restate the AGAR Section 2 – Accounting Statements.

8.3.2 Clerk confirmed that even with the change from R&P to I&E accounts, assets will still not be depreciated.

8.3.3 The Clerk and Cllr S Farr recommended that a Purchase Ledger is added to the system (the costs to date remain below/within budget agreed for the system).

**RESOLVED** – Council unanimously approved the addition of the purchase ledger to the Accounting system.

**ACTION 7/23 – 12** – Clerk to liaise with Rialtas to make arrangements for purchase ledger to be added.

**ACTION 7/23 – 12a** – Cllr J Gardner to check if Air Monitor is still in place so Asset register can be updated accordingly.

8.4 Accounts Reports for **APRIL and MAY** – Bank Reconciliation, Income and expenditure, Restricted

and Designated Funds Summary (incl. CIL) - Council noted that due to the data entry required into the new account system a summary of the accounts will be provided at the August meeting for Quarter 1 once all data entry finished on the new system.

**ACTION 7/23 – 14 – Clerk to provide April - June accounts information at the August council meeting.**

**9. Greens, Commons and Land, to include:**

9.1 Inspection Reports (✓ - Written report provided to the Clerk)

Godstone Green	✓	Greenview	
Playground	✓	Hilly Fields	
Burial Ground	✓	South Godstone	
Bounty	✓	Blindley Heath	
Tilburstow Hill		Allotments	

The following items were raised verbally at the meeting:

Bench by Playground on Godstone Green - In very bad state of repair (Arrangements for seat to be removed made).

Silver Birch at Burial Ground – The tree is dead and leaning (tree survey to be checked)

**ACTION 7/23 – 15 – Arrangements to remove tree to be made.**

Godstone Green - Report of an Electric skateboard being used on the Green was noted.

Blindley Heath – Tree on the edge of the road (Tandridge Lane)

9.2 Tree Survey

9.2.1 Greenspaces Committee to meet on Wednesday 12 July at 11am to review and consider work recommended for recommendation to be submitted to full council.

9.3 Purchase of Bounty

9.3.1 It was confirmed that an agreement had been reached on the purchase price of the Parish office for £93,000.

9.3.2 Solicitor had advised that searches should either be re-run or validation insurance considered.

9.3.3 Discrepancy in relation to surrounding area (40x40) to be resolved before completing.

9.3.4 Details of the financing of the purchase to be finalised.

**ACTION 7/23 – 16a – Clerk currently clarifying cost of Validation insurance.**

**ACTION 7/23 – 16b – Clerk and Cllr J Gardner to provide information to solicitor to ensure the area of 40x40 around the building can be correctly recorded in the title register.**

**ACTION 7/23 – 16c – On the accounts system being bought up to date, the council to consider the final details of financing of the purchase.**

9.4 Grass Cutting

9.4.1 Update from Contractor – Council noted the update provided by the Contractor.

**Missed areas** - The verges along Ivy Mill Lane were strimmed however the area closest to the school were missed due to parked cars. Intended to re visit but unfortunately new double yellow lines have focused the parking to the problematic areas. I will endeavour to get the entire thing down in June.

**Pub** - Went to trim area by the pub on 31st May, however it had already been trimmed.

**Perennial flowers collection** - Collected debris and most of the perennial flowers at graveyard however the ones at Greenview and other bunds on green had yet to fallow so I will be done in June and invoice accordingly.

Will trim the stinging nettles/weeds at graveyard and spray the new shoots that shoot up at no charge for the strimming but it will take an extra couple of hours to collect the waste generated. I propose charge of £80 on June invoice if council agree.

**RESOLVED** – Council unanimously approved the additional £80 cost proposed.

**ACTION 7/23 – 17 – Clerk to liaise with contractor.**

**Blindley Heath** - Positive feedback on new approach, however the parking area is still problematic with parked cars close to the mounds. Cricket club have said they are losing balls on the far side so I extended the width of the pathway to hopefully accommodate their needs.

9.4.2 Area missed from contractual arrangement – Council noted the area in question.

**ACTION 7/23 – 18 – Clerk to liaise with contractor to find out cost to add section to contract.**

9.5 Godstone

9.5.1 Fair on the Green – Request for permission (Propose to pull on to Green Monday 31st July; Open Friday 4th Saturday 5th & Sunday 6th of August; Leave Monday 7th August.

**RESOLVED** – Council unanimously approved the request for the Fair to be held on Godstone Green.

**ACTION 7/23 – 19** – Clerk to liaise with Fair and send confirmation letter which includes Terms and Conditions.

9.5.2 Section 38 application – Noted that there is no update on a decision on the application.

9.5.3 Boule Area Memorial Bench

- i. Person making arrangements has been in touch (explaining delay), on being notified that due to time taken council felt permission had lapsed and would want to reconsider the installation of any memorial a request for council to reconsider the matter was put forward.
- ii. Details of points historically agreed and reconfirmed:
  - The bench will be hard wood, three seater with engraved boule player and the proposed narrative is 'In Loving Memory of Dennis Kipper Kelland'.
  - Location to be agreed (historically discussed where the red arrow shows)



- Bench to be fixed to the ground (concrete or hard ground fixings)
- For insurance and maintenance purposes it needs to be 'owned' by the council and it is confirmed that it will be gifted.
- Council approved contractor to install the bench (confirmed cost will be covered by people donating bench).
- People donating bench will make a donation of £300, which is then earmarked for the long-term care.
- Person who is making arrangements is still in contact with the family and council have historically gained confirmation that the family are happy with a memorial being arranged and installed.
- Memorial bench Terms and Conditions attached for reference and would be provided to person arranging donation on confirmation from council.

**RESOLVED** – Council unanimously approved the request, but stated concern about longevity of the bench proposed.

**ACTION 7/23 – 19** – Clerk to liaise with memorial organiser and provide Letter of confirmation and Terms and Conditions for Memorial Benches.

Clerk requested clarification of council position on donation and installation costs of all benches donated for Memorial Bench T&C's.

**RESOLVED** – Council unanimously agreed that installation costs to be covered by people donating bench with a donation of £300 also requested for the future long term care.

9.5.4 Playground

i. Roundabout

Council noted that the Fire Service Incident Report had been circulated.

Council noted the report from Cllrs J Gardner and C Farr - Following the site visit to look at the playground and the conclusion of the review:

- 1 That the spinning disc is circular.
- 2 The spinning disc does not run eccentric to its centre.
- 3 Vertically it has little or no unloaded height variation against set points on the silver steel surrounding.
- 4 A little deflection of the sheet when weight is applied but no noticeable movement of the main structure.

**Conclusion:** Therefore, it is our belief that the spinning disc (platform) is correct in operation and not damaged.

Observations made regarding the siting of the disc in the soft play surface we have observed the following:

- 1 The silver, segmented steel surround adjacent to the disc is not aligned or concentric to it (not being equidistant at all points around between disc and surround).
- 2 The Silver, segmented steel surround adjacent to the disc is not at the same level at all points around between disc and surround. Variations noted as being between level and the surround raised by 13mm.
- 3 The surround, as evidenced by the soft play surfacing does not appear to have moved suggesting the frame as being in its installed position.

**Proposal:** Discuss a remedy to these discrepancies and explore whether there is any manufacturer recommended course to take to eliminate any possibility of fingers or anything else being caught (inclusion of clothing to be considered as a choke point) by the spinning nature of the roundabout.

Council noted that following the site visit and liaison with the installation contractor to request a meeting that a quote had been received for a remedy solution. Council discussed councils surprise at the quote and the expectation of council was that the issue be remedied free of charge as council believe it is an installation issue and not an equipment issue.

Council discussed the position that it finds itself in, the desire to ensure that the roundabout equipment is reopened for use and the costs being incurred whilst the roundabout remains closed and fenced off.



**RESOLVED** – Council unanimously agreed that a letter be drafted covering the following points:

- i. Council disappointment that contractor did not respond to the proposal to meet.
- ii. Council disappointment that the proposal to remedy the discrepancies of the roundabout highlighted was provided as a quote with a charge to be paid by the council.
- iii. Advise contractor of claim.
- iv. Opinion of Council\* – On reviewing the roundabout and circumstances of the incident, council finds itself questioning the accuracy of the installation, despite appropriate inspections being completed post installation. If a claim is received the council would fully expect that its insurance company would need to consider and could challenge the acceptability of the installation as part of the process.

(\*Noting that it is accepted that no individual councillor is an expert in the field of playground safety inspections and that it is for the council's insurance company to review the circumstances and respond to a claim.)

- v. The council's position remains that it would still like to meet to address the situation.

**RESOLVED** – Council unanimously agreed that the letter be drafted and signed of by email to enable the letter to be sent promptly.

**ACTION 7/23 – 20** – Clerk to prepare the letter and circulate to councillors by email for confirmation before sending.

- ii. Embankment Slide – Council acknowledged and accepted the email in relation to urgent work required on the platform of the Embankment slide.

- 9.5.5 Water Meter – Noting the discussion at the April 2023 meeting and the information provided since addressing the points raised it was confirmed that; it is a standalone supply with its own account number and not attached to any other accounts. The approximate costs range from just under £100.00 to £130.00pa, dependant on usage. Location is to the side of the football pitch.

**RESOLVED** – Council unanimously agreed that Godstone Parish Council take over the water supply and water meter account and costs.

**ACTION 7/23 – 21** – Clerk to liaise with Cllr K Ward in his position of Chairman at Godstone Club to arrange the transfer.

- 9.5.6 Football Pitches – Council noted the email from football club chairman about the re seeding of pitches. The council had not been informed prior to the work taking place. Cllr K Ward stated that P Garrett believed this had been raised at the March meeting.

**ACTION 7/23 – 22** – Clerk to review correspondence received.

Clarification of arrangements for next season was raised and if council will permit training as this was a point raised at the meeting with the GSA. No decision or vote was taken.

Concerns about the overuse and dominance of the Green by football was raised, and the point that the Green is common land for all to enjoy. It was discussed that there is no charge made by the council for the football club to use the Green, with some Councillors questioning why there is no charge, but that the council pay the costs to maintain the grass on the Green. It was noted that the council contractor cuts the entire green and the football club cut the area used for the pitch to be match ready. Looking at changes for responsibility for cutting on the Green of the football area during the football season was muted for discussion and investigation.

**ACTION 7/23 – 23** – Clerk to advise council grass cutting contractor of the point for discussion with council.

## 9.6 Hilly Fields

### 9.6.2 Report of Bonfire

Hilly Fields – Council noted report of a bonfire on the Hilly Fields (email 15 June) and concerns raised that if a spark hit any of the dry grass in the field, or fences it could have been a problem.

## 9.7 Salisbury Road Allotments

### 9.6.1 Request for Chickens

**RESOLVED** – Council unanimously agreed that permission be granted, but the permission include the necessary provision to ensure the appropriate animal welfare is a requirement.

**ACTION 7/23 – 24** – Clerk to advise allotment holder.

### 9.6.2 Water Supply to the allotments

It was noted that the water company will not install a water supply to allotments unless there is livestock on the allotments.

**MOTION:** Consider the installation of a water supply to the allotments, considering:

- the costs to cover labour and materials for the installation of the water supply
- how the installation will be paid for
- distribution of water at the allotment site; and
- how the costs and any applicable water charges will be dealt with post installation.

(Proposed: J Gardner; Seconded: C White)

**RESOLVED** – Council unanimously agreed the motion to consider the installation of a water supply to the allotments with the following points agreed:

- i. Costs to cover labour - Council noted that Cllr J Gardner had volunteered to carry out any digging required.
- ii. Materials up to the cost of £400 to be paid by Parish council
- iii. The system would be underground pipes with 1-2 dip tanks (fitted with appropriate part to ensure water could not be left on/overflowing)

- iv. Allotments should self-fund water charges post installation with a proposed water charge per sqm for allotments to ensure fair charging dependent on allotment size.

9.6.3 Update on access to allotments in relation to the development, including the proposed parking area. It was noted by council that no legal documentation has been sent to the Parish office confirming the arrangements discussed with the developer and that a formal wayleave is still required to ensure rights of the council (and the allotment holders) is clearly documented. The question of who will own the road way on completion of the development was raised for clarification.

[ACTION 7/23 – 25a – Checks to be completed on whether planning permission is required for the car park or if it was included in the application/planning permission of the new houses on the old garage site. Investigate what is involved/ a change of use for that section of the land.](#)

[ACTION 7/23 – 25b – Checks on arrangements of road ownership on completion of the development.](#)

#### 9.6.4 Godstone Allotment Association

- i. Car Parking Area – Council noted that the area created for allotment parking is being used by residents.

[ACTION 7/23 – 26a – Notices on parish headed paper to be put up at allotments to stop area being used by residents for parking.](#)

[ACTION 7/23 – 26b – Allotment agreement to be updated to cover relevant details on area cleared for parking, i.e. no overnight parking.](#)

- ii. Clarifications Requested – Council were provided with points raised by GAA and the Clerks response to them, the Clerk had confirmed that the information would be provided to council. There was no discussion on this item.

Q1 from GAA - Did the GPC expect the Allotment Association to take over the running of the Allotments in Salisbury Road from the council, to be self-managing, and is this what the Parish council wish to happen in the future?

Clerk Response to GAA - I have not received any motions for the matter of self-management to be discussed at a council meeting.

Q2 from GAA - Is there to be a change in the work responsibilities of the appointed councilors?

Clerk Response to GAA - There were no changes to the responsibilities of the appointed councilor, the councillor is to carry out inspections and report back to council matters that the association have raised at meetings or during the inspection. Council would need to consider and approve any proposals to change responsibilities.

Q3 from GAA - Can GAA confirm that the agreement on the working relationship between the Parish Council and the Allotment Association dated 17<sup>th</sup> May, will be honored.

Clerk - Council agreed and approved the letter of 17 May of the working arrangement, these are the arrangements I will follow.

- iii. Request for a Shed - Plot 26 has asked to put up a shed.

**RESOLVED** – Council unanimously agreed that allotment holder of Plot 26 be given permission to put up a shed.

[ACTION 7/23 – 27 – Clerk to advise allotment holder.](#)

- iv. Storing of Equipment – Council noted that two plot holders who received letters from the GAA relating to storing their equipment outside of their plots, have both raised their objection to receiving those letters. It was noted that going forward the Chairperson of the GAA will talk to people about issues before sending written correspondence to avoid upset.

[ACTION 7/23 – 28 – Check to be made with Chairperson of GAA on change of approach.](#)

#### 9.8 Tilburstow Hill/The Enterdent

9.7.1 Access Track Hedge – Council noted issue raised that rubbish bins have not been collected and two residents contacted the parish office to request that the council arranges for the hedge to be cut regularly along the track so bins can be collected. It was noted that the terms of one of the properties wayleave states that access by tradesmen is allowed.

Council discussed that land grabbing is a concern at the Enterdent and historically it has proved a difficult issue to deal with and agree how to tackle. Proposals to tackle issues of concern and consultations with residents were discussed, but no specific decisions or actions agreed.

#### 9.9 South Godstone

Council discussed why no claim on the insurance was made when the bus stop was initially damaged beyond repair (bus stop owned by council on rented land) and it was discussed that there was the potential for development at the site. Council believed that the plans for the site may mean that a bus stop could still be useful.

[ACTION 7/23 – 29a – Check on how late a claim on insurance can be made.](#)

[ACTION 7/23 – 29b – Investigation in to replacing the bus stop and potential for a commercial advertising agency to rent the bus stop to be investigated as an option to replace the bus stop.](#)

#### 9.10 Blindley Heath

9.10.2 Blindley Heath Cricket Club (BHCC)

**Item 1** - Council noted information from Club Secretary/Fixture Secretary with regards to:

- i. Some internal refurbishments proposed at the cricket pavilion within the next 12 months.
- ii. Recent permission granted of a Club Premises Certificate by Tandridge District Council.
- iii. Noting recent permission, there are therefore plans to upgrade kitchen to facilitate the supply of alcoholic refreshments. It was confirmed that the floor plan of pavilion will not be altered but new cupboards and new refrigerator(s) installed, current kitchen layout may be slightly different.
- iv. Club is seeking funding from the ECB County Grants Fund and as part of this process, we need confirmation from the Landlord that plans are acceptable. Request council confirm content for plans to proceed.
- v. All details form part of the clubs' 5-Year Plan, and the close partnership with Surrey Cricket Foundation to create a welcoming environment and secure the future of grassroots cricket.

**RESOLVED** – Council unanimously agreed that the plans and information provided was acceptable to the council and the council supported the work of the Cricket club.

**ACTION 7/23 – 28 – Clerk to confirm to BHCC.**

**Item 2** – Meeting (It was noted that this was an agreed action from the May meeting, a time and date for the meeting is being arranged). BHCC would like the meeting to cover:

- i. To install two benches in a style and location agreed with both parties at BHCC expense.
- ii. Update on car park resurfacing.
- iii. Contract for a refuse bin (with the agreement of GPC), and whether a secure fixing could be installed at the time of the car park refurbishment.
- iv. Discuss changes made in mowing The Common, which has caused us some issues in locating cricket balls.
- v. A general discussion on continuing to improve relationships between both parties, and any improvements or suggestions GPC may have for the club. We are very keen to work together.

9.10.2 Car removed – Council noted that one car (not taxed) has been removed from the car park.

## 10. Wayleave – Reviews and updates

10.1 Tippywychett - Point for clarification

**RESOLVED** – Council confirmed no clause reserving the right to charge an annual rent is required in the agreement.

**ACTION 7/23 – 29 – Clerk to liaise with solicitors.**

## 11. Burial Grounds and Memorials

11.1 Exclusive Rights of Burial Applications and Memorial Applications – None to report.

## 12. Correspondence

Item	Circulated
GSA minutes	
Press release: New Chairman elected for 2023-2024	
TDC News: Have your say about council services - <a href="#">Have your say about council services</a>	14 June
Invitation to Surrey ALC Chairs Forum - please forward to you Chairman	13 June
Godstone Pond Tail Surgery PPG June 2023 Newsletter	14 June
District Boundary Review Consultation	14 June
Inspector Letter ID/23 & Tandridge DC Response TED/59	19 June
Playground - Fire Service Incident Report	23 June
Tandridge news and events 23 June 2023	23 June
Electric Vehicle Chargers - Godstone Parish Council	28 June

12.1 Electric Vehicle Chargers - Council discussed the number of spaces that would be needed to make the arrangement viable and could remove to many much-needed parking spaces.

## 13. Matters for reporting or inclusion on future Agendas

13.1 Minutes of the previous meeting held on Monday 19 June 2023

13.2 Human Circus – Confirmation of Dates (arrive Sunday PM 21st July until Sunday PM 28th 2024).

13.3 Data Protection policy was adopted in May 2019 - NALC MODEL policy updated Dec 2019.

13.4 Review the Press/Media Policy and update it to include the use of social media

----- Meeting ended 10.40pm -----

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Chairperson

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Dated