

Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

S Endersby

Admin Assistant

L Case (Mat Cover)

The Bounty
Godstone Green
Godstone, Surrey
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29 September 2020

AGENDA

Members are summoned to the Virtual Meeting of Godstone Parish Council to be held on
Monday 5 OCTOBER 2020 at 7.30pm by **Zoom** Video conference call

Mrs S Endersby - Clerk to Godstone Parish Council

<https://us02web.zoom.us/j/4703938464?pwd=dWM2b09kMkQ3MnlSSmlwVXBPRkQ0dz09>

Meeting ID: 470 393 8464

Please contact the Clerk for the meeting password if you wish to join this meeting

The public and press have a right and are cordially invited to participate, and an opportunity will be given to ask questions or make statements.

1. **Questions from Members of the Public** – To assist the management of the virtual meeting, you are welcome to contact the Clerk in advance of the meeting to confirm you would like to ask a question.
2. **Apologies and reasons for absence**
3. **Declarations of Interest**
4. **County and District Councillors** – Brief report on matters affecting the Parish, to include:
5. **Minutes** of the previous meeting held on Monday 3 August 2020 and 7 September 2020
6. **Motions proposed for discussion by Councillors**
 - 6.1 Review of proposed amendments to the Godstone Parish Council Finance Committee Terms of Reference and membership (Proposer: Cllr C Farr; Seconder: TBC)
 - 6.2 Noting the provision made in finance regulation 4.1, in consideration of when urgent works, due to Health and Safety, arise, the clerk may, in agreement with two councillors, authorise a contractor to carry out tree works up to a value of £1000 excluding VAT without a requirement of obtaining quotes or going to tender. (Proposer: Cllr C Farr; Seconder: Cllr D Stone)
 - 6.3 Godstone Parish Council to consider a preferred contractor for arboriculture work in order that they can act swiftly to respond to issues of Health and Safety. (Proposer: Cllr C Farr; Seconder: Cllr D Stone)
7. **Reports**
 - 7.1 Action updates or action taken – to be ratified (if any)
 - 7.1.1 Emergency Assistance Fund Grants
 - 7.2 Clerks Report, to include:
 - 7.2.1 Councillor Vacancy update
 - 7.2.2 Christmas Lights update
 - 7.2.3 NALC Checklist for physical meetings
 - 7.2.4 Mid-year Internal Audit
 - 7.2.5 Tandridge District Council Press release: Have your say on the district's open spaces
 - 7.2.6 Historic signage on the Green (corner of Ivy Mill Lane)
 - 7.2.7 Scattering of Ashes
 - 7.3 Chairman's Report – (for noting) information only
 - 7.4 Reports (for noting) from representatives on outside bodies etc
 - 7.5 Inspection Reports – Confirmation of reports received and any urgent matters arising
8. **Current Planning issues**

- 8.1 Planning Committee report from 28 September 2020
- 8.2 Planning White paper Consultation - SSALC briefing details

9. Finance Matters

- 9.1 Accounts for payment - to approve **SEPTEMBER** accounts for payment
- 9.2 Summary Financial Report to **JULY** receive and review
 - 9.2.1 Income and expenditure; Restricted Funds (incl. CIL funds) and Designated Funds Summary
- 9.3 Summary Financial Report to **AUGUST** receive and review
 - 9.3.1 Income and expenditure; Restricted Funds (incl. CIL funds) and Designated Funds Summary
- 9.4 Finance Regulations Update

10. Greens, Commons and Land - To receive updates and consider any recommendations

- 10.1 **Godstone**, to include:
 - 10.1.1 Car park
 - i. Letter to Surrey County Council Re: Covid Compliant Contractor.
 - ii. Car Park Works notification to Insurance company
 - 10.1.2 ME-886460 - Surrey Highways: Tandridge Parking Review 2020
 - 10.1.3 Playground
 - 10.1.4 Boules Memorial
 - 10.1.5 Telephone Kiosk
 - 10.1.6 Pavilion Clock
- 10.2 **Hilly fields**
- 10.3 **Bounty and Allotments**
- 10.4 **Tilburstow Hill/The Enterdent**
 - 10.4.1 Tree Letter from Surrey County Council Highways Ref: 178826
- 10.5 **South Godstone**
- 10.6 **Blindley Heath**

11. Burial Grounds and Memorials

- 11.1 Burial Ground and Churchyard - consider any matters arising
 - 11.1.1 Surrender of Plot
- 11.2 Applications for Exclusive Rights of Burial
- 11.3 Applications for consent to erect Memorials
- 11.4 War Memorials and Postengate Farm Memorial Site

11 Correspondence

12 Matters for reporting or inclusion on future agendas

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

The next meeting of the Parish Council will be held
at **7.30 pm on Monday 2 November 2020** by **ZOOM Conference call**