

# Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

## Clerk to the Parish Council

S Endersby

## Admin Assistant

The Bounty  
Godstone Green  
Godstone, Surrey  
RH9 8DY

31 August 2022

Telephone/Fax: 01883 744209

## AGENDA

Members are summoned to the meeting of Godstone Parish Council to be held on  
**Monday 5 September 2022 at 7.30pm at St Stephens, South Godstone.**

Mrs S Endersby - Clerk to Godstone Parish Council

The public and press have a right and are cordially invited to participate, and an opportunity will be given to ask questions or make statements.

1. **Questions from Members of the Public**
2. **Apologies and reasons for absence**
3. **Declarations of Interest**
4. **County and District Councillors** – Brief report on matters affecting the Parish
5. **Minutes** of the previous meeting held on Monday 4 July 2022 and the Extraordinary meetings held on 19 July 2022 and 27 July 2022.
6. **Motion(s) proposed by Councillors**
  - 6.1 It is proposed that in view of the correspondence from Ashill Group, the council call an extraordinary meeting and invite Ashill Group to present its proposals for the Bletchingley Road quarry site with particular reference to the proposed Doctors surgery and the building of a car park on Parish council land.  
**(Proposer: Cllr B Davis; Seconder: TBC)**
  - 6.2 It is proposed that the council discuss the Valuation Report in relation to the Purchase of the Parish Council office 'The Bounty' and noting the Market Value conclusion of the report consider whether the council wishes to: Withdraw its current offer or submit a new offer considering the Market Value information.  
Whilst I recognise there are formal procedures necessary to change earlier decisions the council has an obligation as a public body to consider the conclusion of the Valuation report.  
**(Proposer: Cllr B Davis; Seconder: TBC)**
  - 6.3 Noting recent informal discussions in relation to the Councils relationship with the Godstone Sports Association, it is proposed that the council consider:
    - 6.3.1 The council's formal position on whether football and cricket can be played on Godstone Green under the historic agreement now that the Godstone Cricket Club and Godstone Football Club are no longer in existence
    - 6.3.2 Whether the council needs/wants to draw up a new agreement(s) with other bodies.
    - 6.3.3 Whether the council wants to derive an income from the use of the football pitch.
    - 6.3.4 Whether there is any breach of the Pavilion lease and if so, what action is required.
    - 6.3.5 Agree representative(s) for any discussions that may take place with organisations.  
**(Proposer: Cllr B Davis; Seconder: TBC)**
7. **Planning Application** – Divers Cove, North Park Lane, Godstone RH9 8ND - 2022/841 - Proposal: Variation of condition 8 (Approved operating times) to extend opening times, attached to pp 2015/1122 for the "Change of use of land to diving centre (Class D2) with associated ancillary portacabins and car parking"
8. **Finance Matters**
  - 8.1 Public Liability and Employers Insurance – Appoint insurers for 1<sup>st</sup> October Renewal
  - 8.2 Audit Matters
    - 8.2.1 End of year audit - AGAR External Auditor Conclusion
    - 8.2.2 Internal Auditors engagement letter for FY2022-2023
    - 8.2.3 External Auditor - SAAA 2022 Opt-out Communication
  - 8.3 Accounts for Payment - to approve **AUGUST** accounts for payment
  - 8.4 CIL Payment Notification

8.5 It is proposed that the use of an accounting software package (such as RBS), for Parish Council financial records, is considered and arrangements for demonstrations and Price quotes (including provision of Training and Support) be made.

**(Proposer: Cllr S Farr; Seconder: Cllr C Farr)**

## **9. Reports**

9.1 Clerks Report - Matters to bring to the Councils attention, to include:

9.1.1 Admin Assistant Role

9.1.2 Consultation in relation to PWLB loan for the purchase of the Parish Council office 'The Bounty'.

9.2 Chairman's Report – (for noting) information only

9.3 Reports (for noting) from representatives on outside bodies etc

## **10. Greens, Commons and Land, to include:**

10.1 **Grass cutting contract**

10.2 **Inspection Reports**

10.3 **Godstone**

10.3.1 Playground Refurbishment – Updates/Consider any further preparation required

i. Enclosure of Playground – Response to enquiry

10.3.2 Godstone School - Tree and hedgerow on Boundary with Godstone Green

10.3.3 Flower Farm – Event Licence application – SASH event 2-4 September 2022

10.3.4 GSA – Request for skip on Green

10.3.5 Endeavour – Wi-Fi and Phonenumber

10.4 **Hilly Fields**

10.5 **Salisbury Road Allotments**

10.6 **Tilburstow Hill/The Enterdent**

10.6.1 Vegetation report from TDC/Biffa

10.7 **South Godstone**

10.7.1 South godstone notice board – re staining

10.8 **Blindley Heath**

10.8.1 Lingfield Nursery – Confirm map showing pipe for wayleave

10.8.2 Nets at Blindley Heath Cricket club

10.8.3 Car Park Lamp

10.8.4 Unauthorised Works on SSSI

10.8.5 Wayleaves

10.8.6 Lingfield Parish Council request in relation to Pond

10.8.7 Donated Land

i. Correction of minuted amount

ii. Habitat management works in future years

## **11. Committees – Greenspace Committee**

11.1 Review of delegation arrangement and the terms of reference

## **12. Burial Grounds and Memorials**

12.1 Exclusive Rights of Burial (EROB) Applications; Memorial Applications; and Bench Memorial Applications

12.2 Damaged Bench, general condition of Burial ground and weeds in old section

## **13. Correspondence**

## **14. Matters for reporting or inclusion on future agendas**

14.1 Minutes of the Extraordinary meeting held on 5 August 2022.

14.2 Tree Survey

**Part 2** – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

The next meeting of the Parish Council is scheduled to be held on **Monday 3 October 2022 at 7.30pm**  
**St Stephens Church Hall, South Godstone.**